



FY2020 ANNUAL BUDGET OVERVIEW

EXECUTIVE SUMMARY

CHEROKEE COUNTY FISCAL YEAR 2020:
OCTOBER 1, 2019 – SEPTEMBER 30, 2020

IN THIS BUDGET OVERVIEW

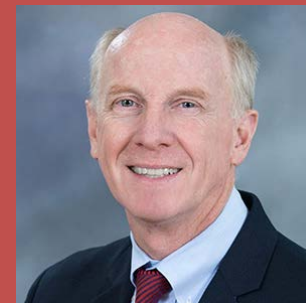
Total County-Wide Budget Summary
Review True Availability of Funds
General Fund Overview
Review of Significant Operating Funds
Capital Funds Review
Review of Significant Expenditures



Headcount
Revenue Assumptions
Glossary of All Funds

FY2020 BUDGET REVIEW TOOLS:

- **2020 Budget Overview** – 54 Page Summary
Includes review of major funds, review of significant expenditures, headcount summary, revenue assumptions, and glossary of all funds
- **2020 Budget Book**
Includes Operating Statements, and Headcount Reports for Each Department/Fund
- Both posted to County Website September 3, 2019
- Hard Copy Available for Public Review – See County Clerk



IMPORTANT DATES:

September 17, 2019 at 6 pm
Public Hearing to Solicit Public Feedback

October 1, 2019 at 6 pm
BOC to Consider Adopting FY2020 Budget

Both meetings will be held in Cherokee Hall at 1130 Bluffs Parkway
Canton, GA 30114



All Funds Budget Summary

Expenditures & Transfers

(\$ Millions)

BUDGETS	2019	2020
Expenditures & Transfers	\$271.4	\$295.5
2020 v 2019 Increase %		8.9%
2020 v 2019 Increase		\$24.1

HIGHLIGHTS

Operating Funds: +\$4.8M

- 3% COLA +2.8M
- 25 new FT Employees +\$1.2M
- Defined Benefit increase +\$3.6M
- Other Salary/Benefit Changes +\$2.2M
- Other Operating \$1.3M
- Capital (\$4.0M)
- RRDA Bond Payment (\$2.3M)

Capital Funds: +\$19.7M

- 3% COLA +\$0.1M
- Defined Benefit Increase +\$0.1M
- Capital Projects: +\$20.7M
- Payments to Other Agencies (\$1.2M)

Transfers: (\$0.4M)

- Bond Refinance: (\$2.3M)
- Fire Fund to EMS +\$0.6M
- Impact Fees to SPLOST +\$1.1M
- Various Others +\$0.2M



All Funds Budget Summary

Expenditures - Operations

CHEROKEE COUNTY BOARD OF COMMISSIONERS				
EXPENDITURE SUMMARY BY FUND				
2020 BUDGET COMPARISON TO 2019 BUDGET				
	2019 Revised Budget	2020 Proposed Budget	Change Increase/ (Decrease)	%
General	87,150,148	92,827,685	5,677,537	6.5%
Fire	31,897,656	32,978,078	1,080,422	3.4%
EMS	11,181,676	12,023,437	841,761	7.5%
E911	7,269,663	5,517,706	(1,751,957)	-24.1%
Parks & Rec (CRPA)	5,271,239	5,400,747	129,508	2.5%
Insurance & Benefits	16,519,403	17,641,759	1,122,356	6.8%
Senior Services	1,370,140	1,485,307	115,167	8.4%
Transportation	1,353,930	1,587,730	233,800	17.3%
Fleet Maint	1,736,929	1,855,103	118,174	6.8%
TOTAL MAJOR OPERATIONS	163,750,784	171,317,552	7,566,768	4.6%
TOTAL OTHER FUNDS	7,245,889	6,791,024	(454,865)	-6.3%
TOTAL OPERATING	170,996,673	178,108,576	7,111,903	4.2%
RRDA	5,019,195	2,703,875	(2,315,320)	-46.1%
TOTAL OPERATING & RRDA	176,015,868	180,812,451	4,796,583	2.7%



All Funds Budget Summary

Expenditures - Capital

	2019 Revised Budget	2020 Proposed Budget	Change Increase/ (Decrease)	%
Impact Fees	771,988	298,411	(473,577)	-61.3%
SPLOST V (2006-2012)	76,281	38,113	(38,168)	-50.0%
SPLOST 2012 (2012-2018)	35,365,731	35,766,910	401,179	1.1%
SPLOST 2018 (2018 - 2024)	40,278,676	60,773,465	20,494,789	50.9%
Parks Bond	710,000	0	(710,000)	-100.0%
Total Capital Projects	77,202,676	96,876,899	19,674,223	25.5%
Debt Service	6,334,510	6,363,515	29,005	0.5%
TOTAL CAPITAL RELATED	83,537,186	103,240,414	19,703,228	23.6%



All Funds Budget Summary

Interfund Transfers



CHEROKEE COUNTY BOARD OF COMMISSIONERS				
INTERFUND TRANSFERS BY FUND				
2020 BUDGET COMPARISON TO 2019 BUDGET				
	2019 Revised Budget	2020 Proposed Budget	Change Increase/ (Decrease)	%
General Fund Transfers				
General Fund to Senior Services	622,127	697,477	75,350	12.1%
General Fund to Parks & Recreation	1,491,954	1,582,635	90,681	6.1%
General Fund to Transportation	391,364	435,011	43,647	11.2%
General Fund to Grant Fund	245,983	321,527	75,544	30.7%
General Fund to RRDA Fund	4,876,959	2,561,639	(2,315,320)	-47.5%
General Fund to EMS	1,750,000	1,750,000	0	0.0%
General Fund Transfers	9,378,387	7,348,289	(2,030,098)	-21.6%
Fire Fund Transfers				
Fire Fund to EMS Fund	947,058	1,519,713	572,655	60.5%
Fire Fund to General Fund	137,284	137,284	0	0.0%
Fire Fund Transfers	1,084,342	1,656,997	572,655	52.8%
Parks to General Fund	150,000	150,000	0	0.0%
Hotel/Motel to Conf Center	142,000	142,000	-	0.0%
Drug Screening Lab to DUI Court	80,000	65,000	(15,000)	-18.8%
Impact Fee Fund to SPLOST	869,875	2,000,000	1,130,125	129.9%
DATE Fund Transfers				
DATE to Drug Court	89,982	90,000	18	0.0%
DATE to Treatment Acct Ct	27,756	17,608	(10,148)	-36.6%
DATE to Veteran's Court	11,890	12,558	668	5.6%
DATE Fund Transfers	129,628	120,166	(9,462)	-7.3%
TOTAL INTERFUND TRANSFERS	11,834,232	11,482,452	(351,780)	-3.0%



Revenue Summary

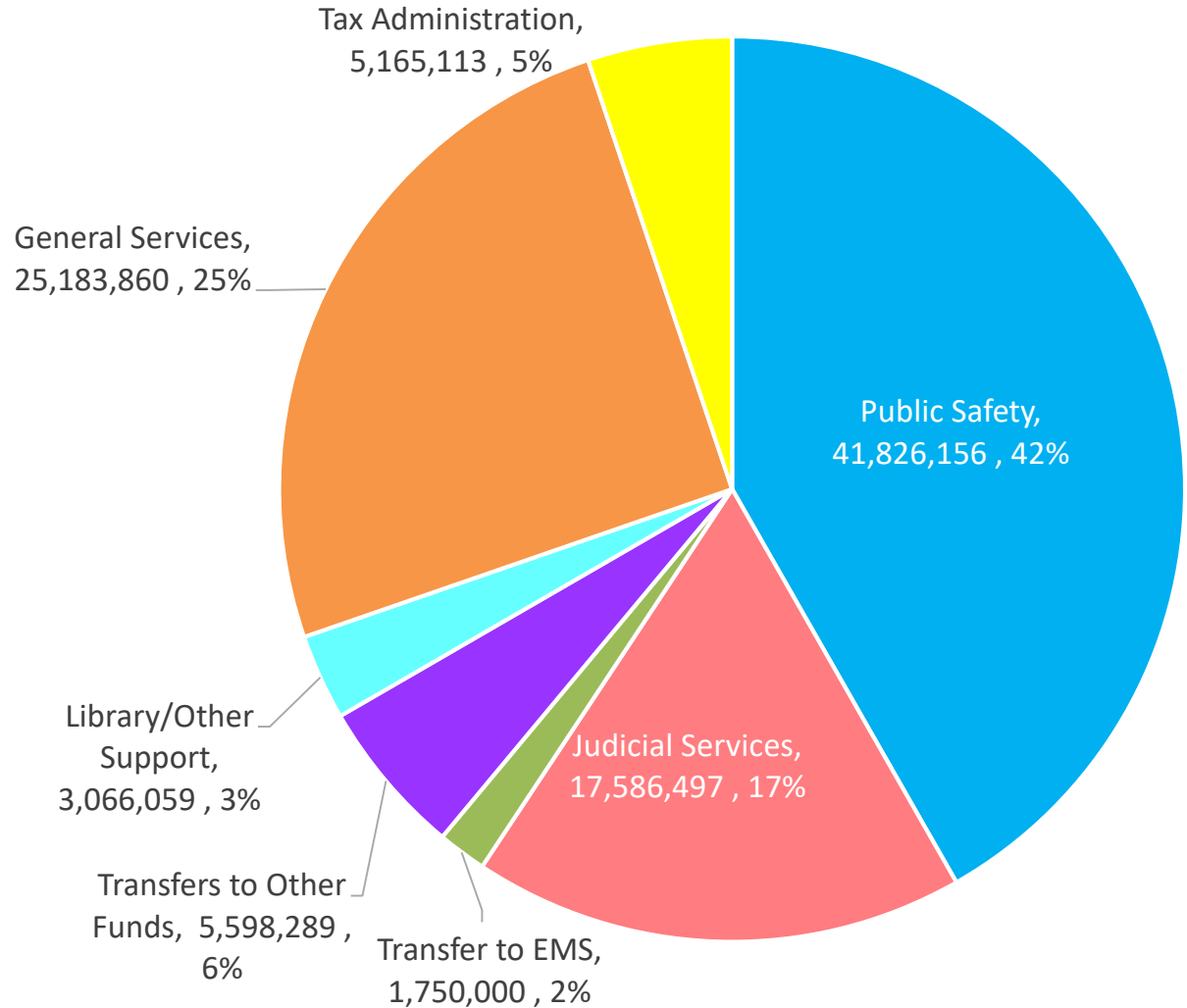
2019 Budget v 2020 Budget

	2019 Budget	2020 Budget	Change Increase/ (Decrease)	Variance Explanation
Property Taxes	79,861,927	84,777,672	4,915,745	Reflects increase from new growth, full rollback of General M & O
Motor Vehicle/TAVT	9,173,029	10,429,302	1,256,273	TAVT Tax increasing based on new formula
SPLOST	39,178,000	43,000,000	3,822,000	2020 Budget based on 2019 Forecast
Insurance Premium Tax	9,735,000	10,433,975	698,975	Based on 2018 actual/2019 forecast
Other Taxes	7,158,500	7,158,500	-	2020 Budget based on 2019 Forecast
Licenses & Permits	3,035,000	2,695,000	(340,000)	2020 based on 2019 Forecast
Intergovernmental	15,926,353	16,560,898	634,545	2020 budget based on known grants
Charges for Services	46,366,901	49,724,647	3,357,746	Internal service charge for medical contributions increased, E911 Fees increased based on HB 751, Landfill Fees increased based on new rates
Fines & Forfeitures	6,817,649	6,430,186	(387,463)	2020 Budget based on 2019 Forecast
Investment Revenue	1,260,906	2,065,446	804,540	2020 Budget based on 2018 Actual/2019 Forecast
Miscellaneous Revenue	2,224,540	2,423,825	199,285	Only known items budgeted in this category
Bond Proceeds	808,356	122,017	(686,339)	Lease Agreements for vehicles
Use/(Save) of Reserves	38,006,997	48,231,697	10,224,700	SPLOST using more reserves in 2019, \$4.0M budget in GF for RRDA bond paydown in 2019, \$2.0M in 2020.
Transfers	11,834,232	11,482,452	(351,780)	Impact Fees to SPLOST \$1.1M, transfer from GF to RRDA Fund to pay down bonds (\$2.0M), Trans from Fire Fund to EMS +\$0.6M
TOTAL FUNDING SOURCES	271,387,390	295,535,617	24,148,227	



General Fund by Function

- Total General Fund = \$100.2M
- Public Safety, EMS & Judicial Services comprise 61% or \$61.2M of the General Fund
- General M & O taxes are recorded in the General Fund to cover these costs.
- The total General M&O tax levy is \$54.4M



How do the costs in the General Fund impact the average homeowner?



General Fund

(\$millions)

BUDGETS	2019	2020
Expenditures & Transfers	\$96.5	\$100.2
2020 v 2019 Increase %		3.8%
2020 v 2019 Increase \$		\$3.65
2020 v 2019 Operating Increase %		6.5%
2020 v 2019 Operating \$ Increase		\$5.66

Significant drivers of 3.65M, or 3.8% increase:

- 3% COLA salary adjustment +\$1.6M
- Increased Defined Benefit costs \$2.1M
- 8 new FT positions +0.4M
 - 1 Animal Support Specialist (Animal Shelter), 1 Law Clerk (State Court), 3 Assistant DAs (District Attorney, 1 Application/Systems/Data Analyst (IT), 1 Procurement Specialist (Purchasing), 1 Engineering Assistant (Engineering)
- Other Personnel Changes +\$1.1M
- Operating Increases +\$1.3M
- Capital (\$0.7M)
- Allocated Costs (\$0.1M)
- Decrease in Transfers to Other Funds (\$2.0M) (see next slide for breakdown)

Funding Notes: The Fund will be required to use \$2.6M of its available fund balance. \$0.6M will cover operating and \$2.0M will be used to pay down RRDA debt. 2018 ending \$34.6M, 2019 forecasted ending \$32.7M, 2020 budgeted ending \$30.0M





General Fund Transfers



The General Fund provides support to the following funds:

<u>Interfund Transfers</u>	<u>2019</u>	<u>2020</u>	<u>\$ Change</u>	<u>% Change</u>
EMS	1,750,000	1,750,000	-	0%
Parks	1,491,954	1,582,635	90,681	6%
Transportation	391,364	435,011	43,647	11%
Senior Services	622,127	697,477	75,350	12%
RRDA	4,876,959	2,561,639	(2,315,320)	-47%
Grant Match	245,983	321,527	75,544	31%
Total	9,378,387	7,348,289	(2,030,098)	-22%

- Parks, Transportation, Senior Service and Grant Funds: 3% COLA and 15% Defined Benefit
- RRDA Fund: \$4.0M in 2019 to pay down debt, \$2.0M in 2020. Decrease in yearly debt payment (\$0.3M)



Your Tax Dollars

For an average homeowner in a house assessed at \$274,200:

Summary of Total Tax Bill	2018 Rates	2019 Rates	Change
General Fund	\$561.71	\$546.01	(\$15.70)
Fire Fund	\$358.54	\$358.54	\$0.00
Parks Bond	\$55.17	\$52.65	(\$2.52)
Total County Portion	\$975.43	\$957.20	(\$18.22)
School Operations	\$2,040.54	\$1,986.70	(\$53.84)
School Bond	\$54.84	\$109.68	\$54.84
Total County Schools	\$2,095.38	\$2,096.38	\$1.00
Total Tax Bill	\$3,070.80	\$3,053.58	(\$17.22)



\$0.68

Cherokee County School District

\$0.18

Cherokee County

\$0.12

Cherokee County Fire & Emergency Services

\$0.02

Cherokee County Parks



Your Tax Dollars



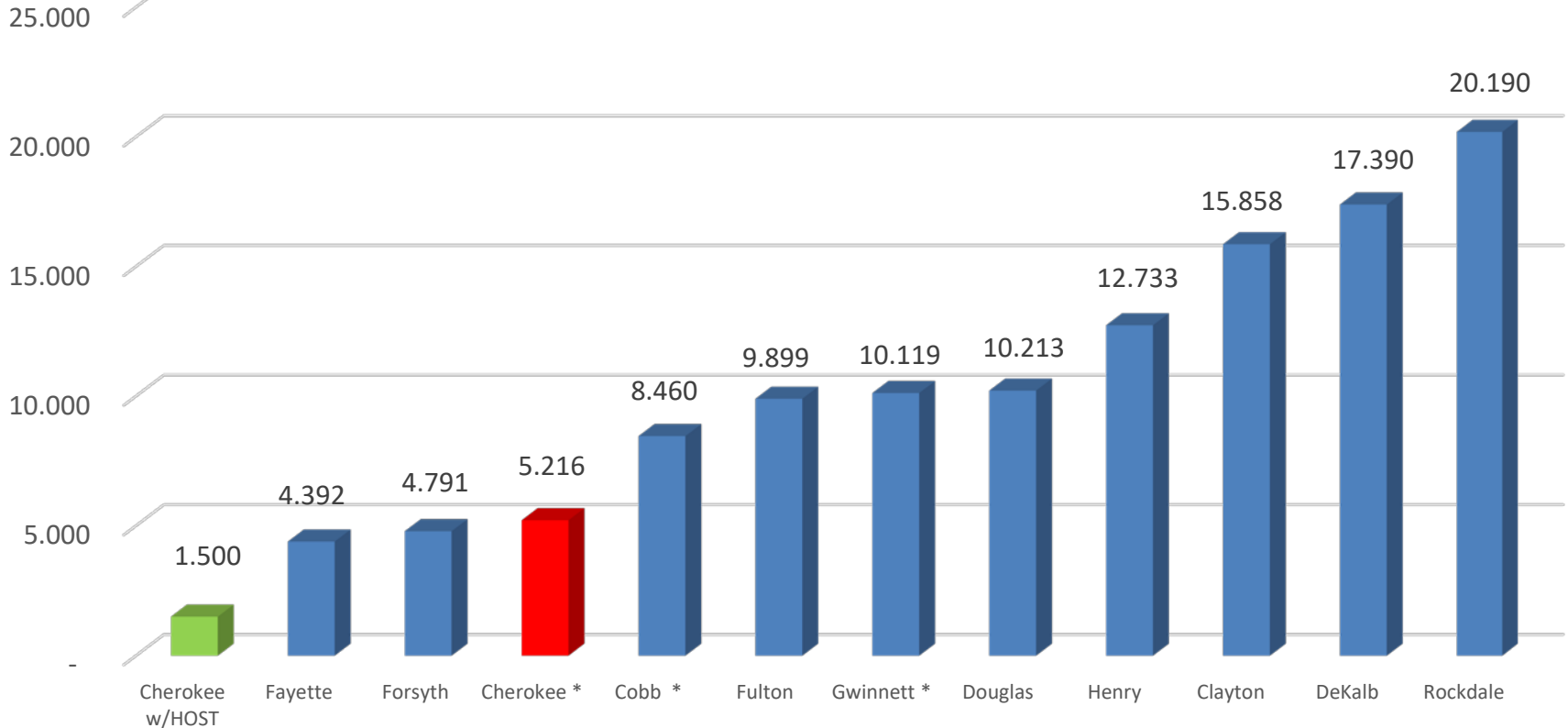
Department	DEPT % Of Total	YOUR TAX DOLLARS GO TO:
Sheriff	31.30%	\$170.92
Jail	20.12%	\$109.85
Judicial	21.27%	\$116.11
Tax Administration	6.25%	\$34.10
Roads & Bridges	4.75%	\$25.96
RRDA	3.10%	\$16.91
Library	2.97%	\$16.20
EMS	2.12%	\$11.55
Parks	1.91%	\$10.45
Animal Shelter	1.67%	\$9.14
Elections	1.12%	\$6.13
Probation	0.75%	\$4.10
Animal Control	0.57%	\$3.11
Transportation	0.53%	\$2.87
EMA	0.40%	\$2.19
BOC	0.38%	\$2.05
Coroner	0.26%	\$1.43
Community Services Agency	0.23%	\$1.25
County Extension	0.13%	\$0.69
DFACS	0.12%	\$0.64
MUST/Homeless Vet/Children	0.06%	\$0.33
TOTAL GENERAL FUND	100%	\$546.01

How does this compare to other counties...



2019 General M&O Millage Rates in the Metro-Atlanta Area

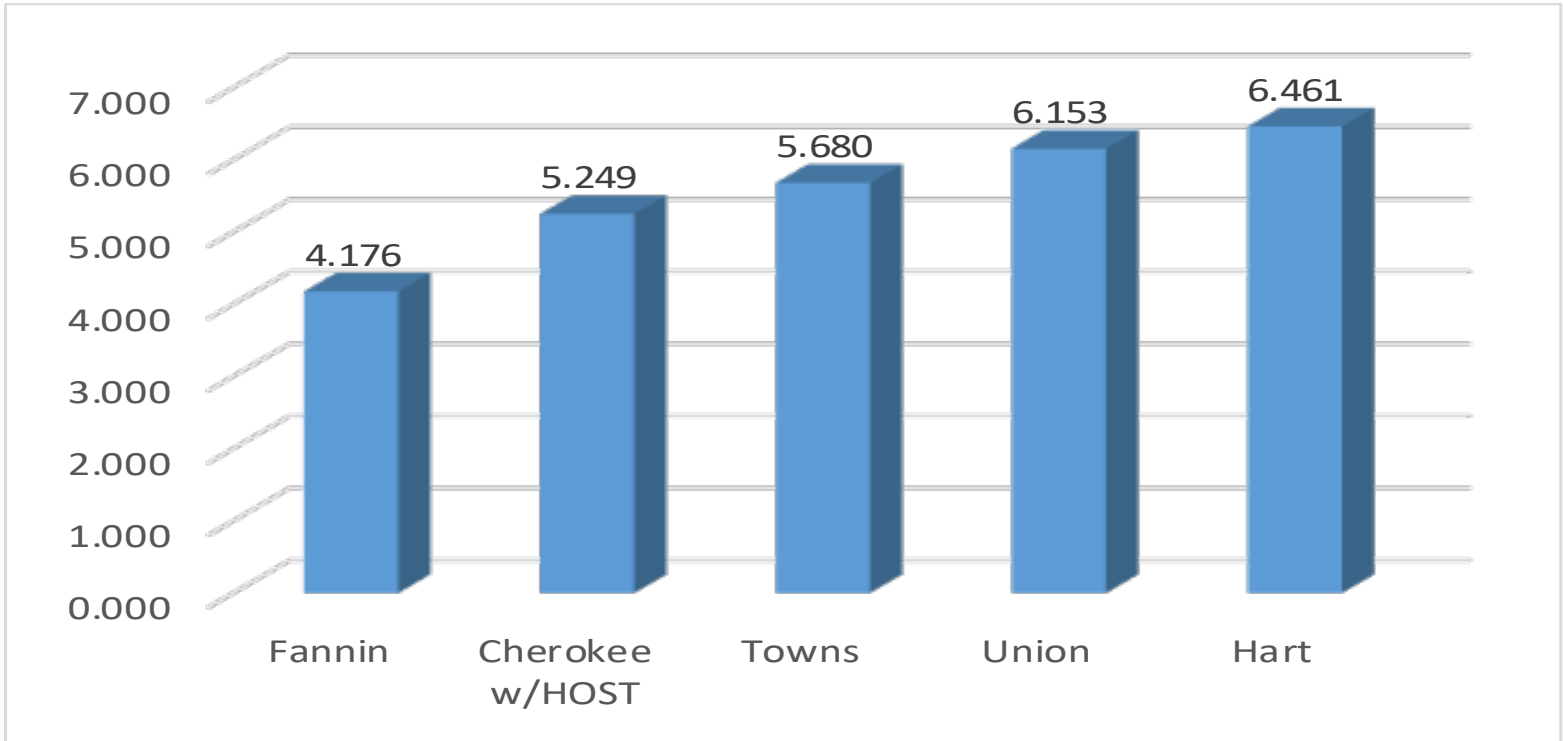
Both counties that have an lower M&O millage than Cherokee have an extra 1% sales tax to supplement their property taxes . Based on SPLOST receipts, if Cherokee County had the additional 1%, the millage rate would be only 1.5mils



* Cobb, Cherokee, and Gwinnett are the only 3 of 159 counties in Georgia not using a sales tax to offset property taxes.



Combined* Millage Rate Comparison if Cherokee County Had a HOST



If Cherokee County had a HOST, the combined County Millage Rate would be the 2nd lowest in the state. In addition, the other counties that are comparative have much smaller populations/different level of service requirements.

**This includes M&O, Fire, and Parks Bond*



FY18 vs FY19 M&O Millage Rates

M&O Millage Rates				
	FY18	FY19	Change	%
Rockdale	20.190	20.190	-	0.0%
Dekalb	17.390	17.390	-	0.0%
Clayton	15.596	15.858	0.262	1.7%
Henry	12.733	12.733	-	0.0%
Douglas	10.213	10.213	-	0.0%
Fulton	10.200	9.899	(0.301)	-3.0%
Cobb	8.460	8.460	-	0.0%
Gwinnett	7.209	7.209	-	0.0%
Cherokee	5.366	5.216	(0.150)	-2.8%
Forsyth	4.642	4.791	0.149	3.2%
Fayette	4.392	4.392	-	0.0%



Review of Other Major Operating Funds

2020 BUDGET





Fire Fund

(\$millions)

BUDGETS	2019	2020
Expenditures	\$33.0	\$34.6
2020 v 2019 Increase %		5.0%
2020 v 2019 Increase \$		\$1.65
2020 v 2019 Operating Increase %		3.4%
2020 v 2019 Operating Increase \$		\$1.08

Significant drivers of \$1.65M, or 5.0% increase:

- 7 new positions to start 4/1/20 +\$0.2M, 4 firefighters, 1 System Support Specialist, 2 Fire Inspectors
- 3% Salary Adjustment +\$0.7M
- Additional Defined Benefit costs +\$0.9M
- FAO/Paramedic and other salary Increases +\$0.3M
- Other benefit changes (\$0.1M)
- Increased operating costs +\$0.1M
- One time capital purchases in 2019 (\$1.0M)
- Increased Transfer to EMS +\$0.6M

Funding Notes: The Fire District millage rate for 2019 is 3.269, the primary driver of its tax revenue, \$27.5M. In addition, the Fire District receives fire protection revenue from cities in the county of \$6.3M. The average homeowner pays \$358.54 in annual property taxes to support Fire Services. The Fund will be required to use \$0.6M of its available fund balance. 2018 Ending \$6.6M, 2019 Forecasted Ending \$6.6M, 2020 Budgeted Ending \$6.0M





EMS Fund

(\$millions)

BUDGETS	2019	2020
Expenditures	\$11.2	\$12.0
2020 v 2019 Increase %		7.5%
2020 v 2019 Increase \$		\$0.84



Significant drivers of \$0.84M, or 7.5% increase:

- 6 new Firefighter positions +\$0.3M
- 3% COLA +\$0.2M
- Increased Defined Benefit +\$0.2M
- Other Personnel Increases & Benefits Changes +\$0.1M

Note: True cash expenses are budgeted to be \$9.0M. The EMS Fund is budgeted to generate enough cash collections to cover 60% of its expenditures. The General Fund provides 20% of this fund's cash requirements. The average homeowner pays \$12.89 in annual property taxes to support EMS Fund Services.

Due to high cash collections in prior years, \$0.4M in reserves will be used in FY2020. 2018 Ending \$2.2M, 2019 Forecasted Ending \$2.9M, 2020 Budgeted Ending \$2.6M



E911 Fund



(\$millions)

BUDGETS	2019	2020
Expenditures	\$7.3	\$5.5
2020 v 2019 Decrease %		-24.1%
2020 v 2019 Decrease \$		-\$1.75

Significant drivers of \$1.75M, or 24.1% decrease:

- 3% COLA salary adjustment +\$0.1M
- Increased Defined Benefit +\$0.1M
- One Time Capital purchases in 2019 (\$2.0M)

Note: The E911 Fund receives no support from the General Fund/property taxes. All revenues are collected through fees charged by phone companies for landlines, cell phones and prepaid services.



Parks & Recreation Fund



Cherokee Recreation & Parks Agency

"Quality People Delivering Quality Services For Your Quality of Life"



BUDGETS	2019	2020
Expenditures	\$5.4	\$5.6
2020 v 2019 Increase %		2.4%
2020 v 2019 Increase \$		\$0.13

Significant drivers of \$129K, or 2.4% increase:

- 3% COLA salary adjustment +\$77K
- Increased Defined Benefit +\$65K
- Add 1 FT Admin Assistant, 1 PT Recreation Assistant & 2 PT Camp Counselors +\$69K
- Other Personnel/Benefit Changes (\$98K)
- Operating/Allocated Costs increase +\$16K

Note: CRPA is budgeting \$2.9M in program fees and contributions to cover 52% of expenditures. Alcoholic beverage taxes provide an additional \$1.1M of funding. Together, CRPA expenditures are 72% covered by sources other than property tax.

The average homeowner pays \$11.67 in annual property taxes to support Parks & Recreation services.



Senior Services Fund



(\$millions)

BUDGETS	2019	2020
Expenditures	\$1.4	\$1.5
2020 v 2019 Increase %		8.4%
2020 v 2019 Increase \$		\$0.12

Significant drivers of \$115K, or 8.4% Increase:

- 3% COLA +\$26K
- Additional Defined Benefit +\$31K
- Replaced PT Resource Coordinator with FT +\$23K
- Other Personnel/Benefit changes +\$37K

Note: The Senior Center is budgeting to receive \$751K in federal and state grants for operations. This covers 51% of operating expenditures.





Transportation Fund



(\$millions)

BUDGETS	2019	2020
Expenditures	\$1.4	\$1.6
2020 v 2019 Increase %		17.3%
2020 v 2019 Increase \$		\$0.23

Significant drivers of \$234K, or 17.3% Increase:

- 3% COLA +\$22K
- Defined Benefit Increase +\$22K
- Add 1 FT Dispatcher and 2 PT Drivers +\$123K
- Other personnel & benefit changes (\$64K)
- Operating/Allocated Costs +\$131K

Note: This fund is budgeted to receive \$582K in grant support. Other revenue is budgeted at \$571K. Therefore 73% of expenditures are budgeted to be covered by sources other than property taxes. The average homeowner pays \$3.20 in annual property taxes to support Transportation Services.



Insurance & Benefits Fund

(\$millions)

BUDGETS	2019	2020
Expenditures	\$16.5	\$17.6
2020 v 2019 Increase %		7.0%
2020 v 2019 Increase \$		\$1.10

Significant drivers of \$1.1M, or 7% Increase:

- Medical Claims budgeted to increase \$1M based on previous twelve month history and 1% inflation rate.
- Other Insurance (Life, LTD, STD) increased \$.1M

<u>Fund Balance</u>				
	Undesignated	Designated	Total	
2018 Actual	\$ 652,550	\$ 487,613	\$ 1,140,163	
2019 Forecast	\$ 347,515	\$ 326,838	\$ 674,353	
2020 Budget	\$ 1,362	\$ 237,424	\$ 238,786	

Note: The Insurance & Benefits Fund is an Internal Service Fund which recovers its costs from employee contributions and charges collected from each department. Costs that are not recovered are charged to the fund's reserve.





Insurance & Benefits



FUNDING

- Employer Contributions per employee remained the same.
- Employee Premiums were not changed.
- We are budgeting to use \$89.4k of the ERIP Reserved Fund Balance and \$346,153 of the unreserved fund balance.

CLAIMS

- PEPM: 2018 Actual = \$901.36 2019 Forecast = \$934.69 2020 Budget = \$923.72
- Average # of Enrollees: 2018 Actual = 1185 2019 Forecast = 1229 2020 Budget = 1250
- Net Claims (Includes Stop Loss Reimbursements): 2018= \$12.8M 2019 Forecast = \$13.7M 2020 Budget = \$13.8M

ADMINISTRATIVE FEES

- Stop loss insurance provider costs budgeted to increase 15%.
- Medical and Dental administration costs increase 3% .

NET IMPACT

- Based on projected enrollment of 1,250 enrollees (employees & retirees), the Total 2020 Budget for Fund 605:
 - Total Revenues = \$17.2M Total Expenditures = \$17.6M Amount used from Reserves (ISRP) = \$89.4k
 - Forecast Unreserved Fund Balance at 9/30/2019: \$347.5k



Review of Capital Funds

2020 BUDGET





SPLOST FUNDS

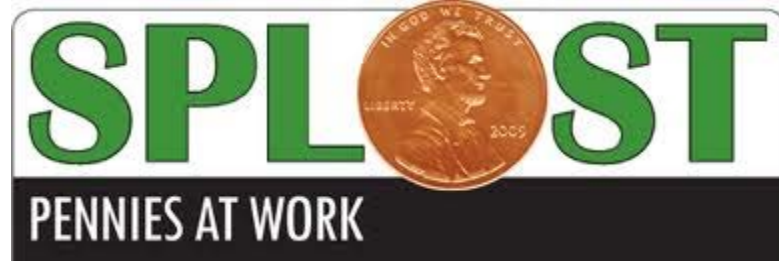


SPLOST V, SPLOST 2012 and SPLOST 2018 combined for comparability

(\$millions)

BUDGETS	2019	2020
Expenditures	\$75.7	\$96.6
2020 v 2019 Increase %		28%
2020 v 2019 Increase \$		\$20.86

- **Significant drivers of \$20.86M, or 28% Increase:**
- Capital funds function much differently than operating funds.
- With SPLOST funding, projects are planned over several years, and revenues are spent as the projects are undertaken/completed.
- Spending can vary year-to-year depending on the project plan.
- When spending increases or decreases – it is related to the specific projects; it is not a reflection of increased/decreased taxes on residents.
- See next slide for remaining projects and planned spending of reserves.



SPLOST V* Spending of Reserves = \$38K



Fire Department \$26K

- Software



Roads & Bridges \$12K

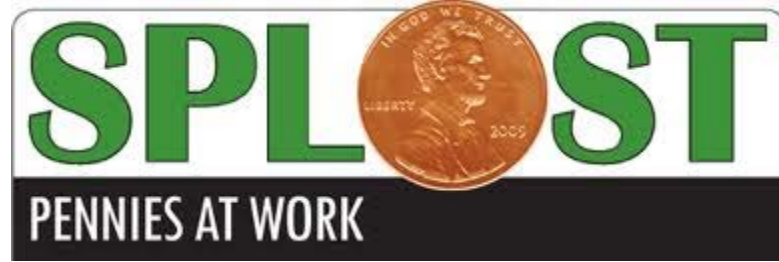
- Projects & Equipment



Library Facilities & Books

Carry forward to Future Years \$1.5M

*SPLOST V sales taxes were collected 2006 - 2012



SPLOST 2012*

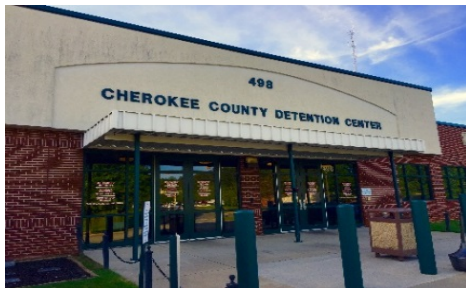
Spending = \$35.7M



Road Construction \$15.9M



"The Buzz Community Center" \$7.0M



Jail Expansion \$7.0M



**Canton Fire Station
Impact Fees Transfer
\$3.7M**



Senior Center \$1.4M

Other Projects \$0.8M

*SPLOST 2012 sales taxes were collected 2012 – 2018



SPLOST 2018*

Spending = \$60.8M



Fire Stations, Trucks,
Ambulances \$6.8M



Road Construction \$18.9M



Emergency Communication \$3.2M



Marshal Vehicles
\$0.25M



Law Enforcement
Vehicles/Equipment
\$0.5M



Jail Expansion \$17.0M

**Other Projects \$1.3M
Cities Portion \$12.9M**

*SPLOST 2018 sales taxes will be collected 2018 – 2024



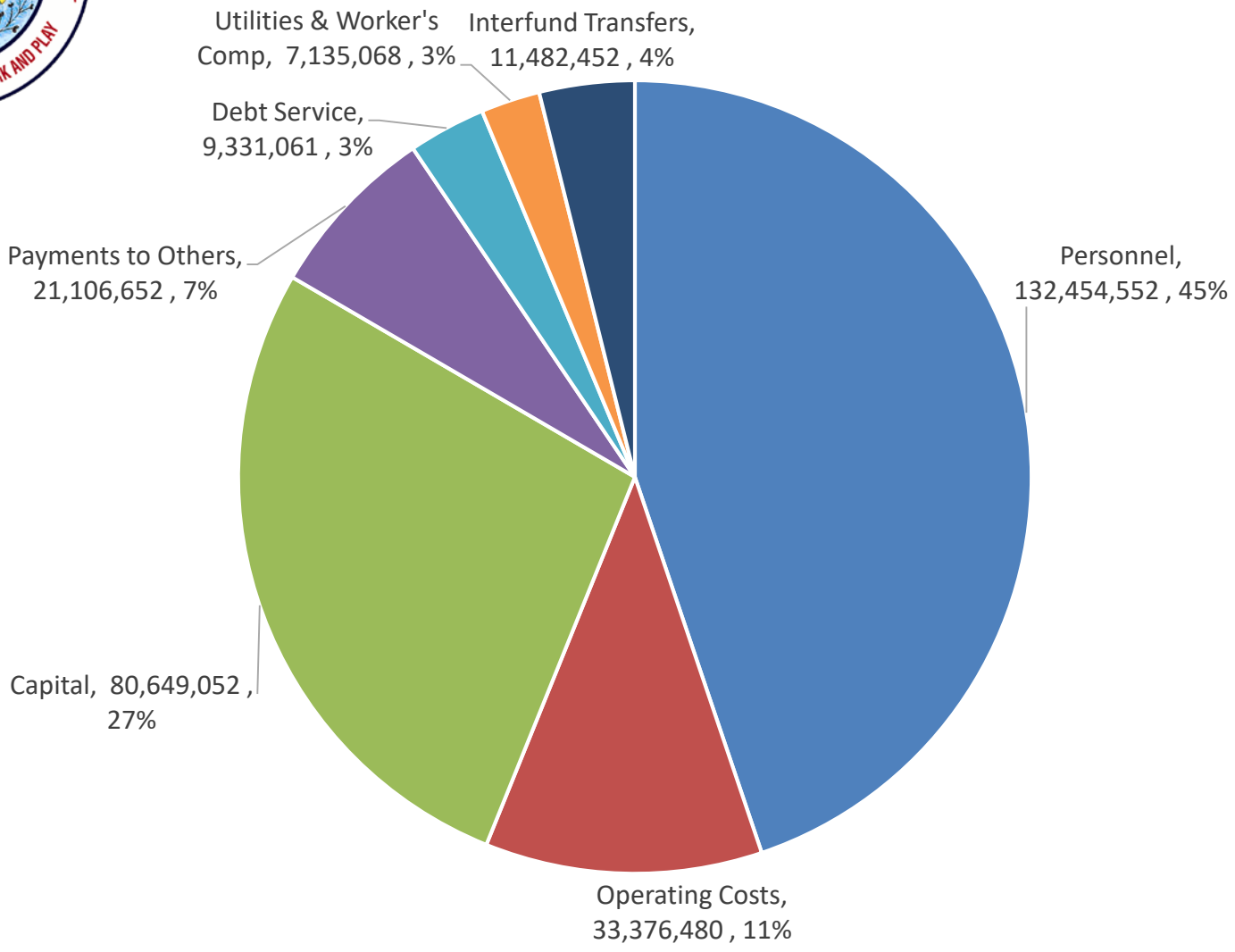
Review of Significant Expenses

2020 BUDGET



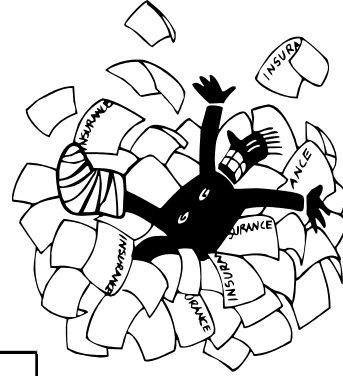


Personnel Costs





Workers Compensation



	FY2018 Actuals	FY2019 Budget	Q3 2019 Actuals	FY2020 Budget
<u>Costs By Type</u>				
New Claims	\$382,844	\$469,337	\$478,938	\$428,015
Carryover Claims	\$264,125	\$140,500	\$104,734	\$213,000
Admin Costs	\$359,587	\$370,000	\$278,479	\$321,000
Total County	\$1,006,556	\$979,837	\$862,151	\$962,015
<u>Costs by Fund</u>				
General Fund	\$640,415	\$619,204	\$397,546	\$507,499
Fire Fund	\$202,345	\$253,719	\$338,949	\$268,976
EMS Fund	\$47,637	\$35,079	\$25,545	\$40,680
Other Funds	\$116,159	\$71,835	\$100,111	\$144,860
Total County	\$1,006,556	\$979,837	\$862,151	\$962,015
2020 Budget for New Claim Costs were based on YTD Feb 2019 and FY2018 results.				
2020 Budget for Carryover Claim Costs were based on review by Bob Alford 2/19				
2020 Administrative costs decreased due to suspension of the state's Subsequent Injury Trust				



Headcount/Personnel Summary

2020 BUDGET



Budgeted FT Headcount – New Positions

2020 Full Time Headcount New Positions

- **25 New Full Time Positions**

- 1 Animal Shelter – Animal Support Specialist - \$41K
- 1 State Court – Law Clerk - \$63K
- 3 District Attorney – 3 ADA (2 start 4/1/20, 1 starts 7/1/20) - \$115K
- 1 Information Technology – Application Systems/Data Analysis - \$98K
- 1 Purchasing – Procurement Specialist - \$50K
- 1 Engineering – Engineering Assistant - \$60K
- 1 Community Service Agency – Director \$163K
- 1 Senior Services – Resource Coordinator (replaces PT position) – net cost \$23K
- 1 Parks Administration – Administrative Assistant - \$43K
- 1 CATS – Dispatcher - \$48K
- 7 Fire Fund – 2 Fire Inspectors, 1 Systems Support Specialist, 4 Firefighters Entry Level (all to start 4/1/20) - \$201K
- 6 EMS Fund– Firefighters Entry Level \$305K

- **Net Increase for 2020 FT Changes \$1.2M**



Revenue Assumptions

2020 BUDGET





Revenue Assumptions

TAXES (2020 BUDGET = \$155.8M)

- **Property Taxes (all property except vehicles): \$84.8M**
 - Millage Rates: General Fund 5.216, Fire Fund 3.269, Parks Bond 0.480
 - Property tax bills will be due November 15, 2019.
 - Budget assumes 99% of 2019 assessed dollar amount is collected, less commissions on taxes collected
 - Includes 2019 Tax Levy and all prior year collections
- **Motor Vehicle/TAVT: \$10.4M**
 - TAVT monthly average Oct - July 2019: \$812K
 - 2020 Budget = \$9.7M or \$808K per month
 - Reduced motor vehicle "birthday" tax by \$0.2M
- **SPLOST Taxes: \$43.0M**

Average Per Month:

 - 2018 Actual = \$3.25M | 2019 Forecast = \$3.53M | 2020 Budget = \$3.58M
 - 2019 Forecast is 8.6% better than 2018 Actual
 - 2020 Budget is 1% better than 2019 Forecast
 - Budget is conservative, but an overage would be used for projects in future years



Revenue Assumptions

TAXES continued (2020 BUDGET = \$155.8M)

- **Insurance Premium Tax: \$10.4M**
 - 2016 = \$8.7M | 2017 = \$9.3M | 2018 = \$10.0M | 2019 Forecast = \$10.0M
- **All Other Taxes: \$7.2M**
 - Mortgage related, cable television franchise tax, bank franchise tax, hotel/motel tax, alcohol excise tax all budgeted at or slightly below 2019 Annualized Run Rate (as of July YTD)
 - 2019 Forecast = \$7.6M



Revenue Assumptions

LICENSES & PERMITS (2020 BUDGET =\$2.7M)

- **Occupation Tax/Business Licenses \$510K**
 - Budget for renewals \$460K, 2019 Forecast \$471K
 - New business licenses budgeted at \$4.2K/month which is slightly less than the 2019 forecast
- **Building/Fire Inspection Fees \$1.8M**
 - 2018 Actual = \$2.3M 2019 Forecast = \$1.8M
- **Alcoholic Beverage Licenses \$250K**
 - 2018 Actual = \$256K 2019 Forecast = \$268K

INTERGOVERNMENTAL/GRANTS (2020 BUDGET = \$16.6M)

The more significant amounts budgeted in this revenue category are planned in the following funds:

- **Multiple Grant Fund:** the 2020 Budget represents only known grants. As new grants are received throughout the year, budget amendments will be completed. 2020 Budget = \$817K
- **CDBG Fund:** The 2020 Budget represents only the grant award that is anticipated to be spent during FY2020. 2020 Budget = \$1.6M
- **Senior Services Fund:** the 2020 Budget = \$751K (represents federal & state grants)
- **Transportation Fund:** the 2020 Budget = \$582K (represents federal & state grants)
- **Fire Fund:** Payments from Cities for Fire Service. 2020 Budget = \$6.3M
- **SPLOST Funds:** GDOT LMIG Grant for Roads & Bridges, 2020 Budget = \$5.5M
- **Impact Fee Fund:** Local Share Canton Fire, 2020 Budget = \$255K
- **Special Court Funds:** the 2020 Budget = \$564K (represents federal & state grants)



Revenue Assumptions

CHARGES FOR SERVICES (2020 BUDGET = \$49.7M)

Please see County-Wide Budget/Forecast Report for 71 individual revenue accounts. Most accounts budgeted at 2019 Annualized Run Rate – except for known variances:

- This category includes Internal Service Charges for the Insurance & Benefits Fund. This has been budgeted at \$16.2M for 2020 vs the \$15.9M run-rate for 2019. This represents the increased county contribution for more employees and higher PEPM.
- E911 Fees will increase in 2020 due to HB 751. Wireless charges increased on 1/1/19 from \$0.75 to \$1.50 per line per month and the 2020 budget was increased to reflect this change. 2019 run-rate \$6.2M, 2020 budget \$7.4M
- Landfill Fees will increase in 2020 per new rates. 2019 run-rate \$3.1M, 2020 budget \$3.9M
- 2019 Forecast for all charges for services = \$47.1M

FINES & FORFEITURES (2020 BUDGET = \$6.4M)

- All fines for all courts budgeted at or below 2019 Run Rates.
- 2019 Forecast = \$6.4M



Revenue Assumptions

INTEREST REVENUE (2020 BUDGET = \$2.1M)

- Budgeting 2020 below 2019 Forecast of \$3.4M

MISCELLANEOUS REVENUE (2020 BUDGET = \$2.4M)

- Because miscellaneous revenue can be one-time, lump payments – we budgeted conservatively for only known items.
- This category includes items such as: rent (e.g., Tax Commissioner Woodstock office), Judicial Services reimbursements, indigent defense reimbursement

BOND/DEBT PROCEEDS (2020 BUDGET = \$0.1M)

- No bond issues are planned for 2020. All Parks Bonds have been fully issued.
- Amount budgeted is for vehicle leases



Fund Glossary

2020 BUDGET





Glossary of Funds

- General Fund (100) – The main operating fund for Cherokee County. This fund is used to account for all financial resources except those required to be accounted for in another fund. The major revenue sources for the general fund include property taxes and fines and forfeitures. Departments under the general fund include Sheriff, Judicial Services, Tax Assessor/ Commissioner and other administrative departments. The General Fund must also provide transfers to special revenue funds that cannot cover fund expenses without support.
- Law Library (205) – a special revenue fund to assist in financing the County Law Library. Revenues come from a special add-on amount to all court fines. The Law Library provides legal references for local lawyers and judges to assist them in researching cases and laws. These funds are legally restricted for this specific use by state law.



Glossary of Funds

- State Forfeiture/Seized Fund (210) – a special revenue fund to account for Sheriff’s seized Forfeitures from the State. These funds are legally restricted for specific use by state law.
- E-911 Fund (215) – a special revenue fund that provides emergency telephone communication/dispatch services for the County through special add on fees to land line telephones as well as wireless communications (collected by phone companies and remitted to the County). In late 2012 we began collecting these fees for prepaid phone cards. Police and fire services from both the County and the cities within the County are dispatched from this one Public Safety Answering Point. These funds are legally restricted for specific use by state law.



Glossary of Funds

- Senior Services Fund (221) – a special revenue fund that provides services such as in-home homemaker aides, social and health activities to the County’s Seniors. Funding is provided primarily through the Atlanta Regional Commission on Aging and fees and donations from the community. The General Fund provides matches to the grants and also contributes an additional transfer of funds to cover all costs.
- Parks and Recreation Fund (225) – a special revenue fund that accounts for the activities of the Cherokee Recreation and Parks Agency (CRPA). CRPA provides a variety of sporting and recreational programs for youth and adults and also maintains the parks and recreation facilities throughout the County. Funding is provided by charges for activities and alcohol beverage taxes. Both revenue sources are committed to this fund by the BOC. The County General Fund contributes an additional transfer of funds to cover all costs.



Glossary of Funds

- Transportation Fund (240) – a special revenue fund that accounts for the activities of the Cherokee Area Transportation System (CATS). CATS provides a variety of transportation services for County residents. Most of the revenue for this fund comes from grants which are legally restricted for specific use by state law.
- Multiple Grant Fund (250) – a special revenue fund that accounts for the purchases and projects related to the receipt of federal, state and local grants. These funds are legally restricted for specific use.
- Community Development Block Grant (CDBG) Fund (251) – a special revenue fund that accounts for CDBG grant receipts and the expenditures. The objective of the grant is the development of viable urban communities by providing support for decent housing and expanded economic opportunities for low and moderate income persons. CDBG does not require a county match. These funds are legally restricted for specific use.



Glossary of Funds

- Animal Services Fund (252) – a special revenue fund that accounts for the activities of the Animal Shelter. The shelter provides adoption services, spay/neuter services, microchip service and euthanasia for unclaimed animals. Funding is provided by charges for services and landfill hosting fees. Both revenue sources are committed to this fund by the BOC. The General Fund contributes an additional transfer of funds to cover all costs. **The Animal Shelter Fund was closed at the beginning of 2019 and combined with the General Fund.**
- DA's Condemnation Fund (253/254) – special revenue funds that account for confiscations by the Cherokee County District Attorney's office. These funds are legally restricted for specific use by state law.



Glossary of Funds

- Drug Abuse Training and Education (DATE) Fund (255) – a special revenue fund that is dedicated to treating and educating individuals who have been in the court system for drug and alcohol related cases. The funding is a state authorized add-on fee to all drug and alcohol related cases and is legally restricted for specific use. A portion of the funds provide for personnel in the District Attorney’s office who coordinate cases that relate to drug and alcohol crimes. This fund also makes transfers to the Drug Accountability Court, Treatment Accountability Court and Veterans Court Funds to support their operating expenditures.
- Victim Assistance Fund (256) – a special revenue fund that is designated to help assist victims of crime. Revenue is provided by a 5% add-on to court fines. A portion of the funds provides for personnel in the District Attorney’s office who coordinate and manage cases where there is a need for victim support. Remaining funds are directed to outside agencies which specialize in victim assistance. The funds are legally restricted for specific use.



Glossary of Funds

- DUI Court Fund (257) – a special revenue fund that accounts for the activities of the Cherokee County DUI Court. This court is a post adjudication court that is designed to coordinate substance abuse intervention with judicial support through an immediate sanction and incentive process. Funds are provided by fees charged to participants in the program plus grant revenue and are legally restricted for specific use.
- Drug Accountability Court Fund (258) – a special revenue fund that accounts for the activities of the Cherokee County Drug Accountability Court. Funds are provided by fees charged to participants in the program, grant revenue, and transfers from the DATE Fund, and are legally restricted for specific use.
- Treatment Accountability Court Fund (259) – a special revenue fund that accounts for the activities of the Cherokee County Treatment Accountability Court which supports the needs of the mentally ill who come into contact with the Cherokee County Justice System. Funds are provided by grant revenue and transfers from the DATE Fund and are legally restricted to specific use.



Glossary of Funds

- Drug Screening Lab Fund (260) – a special revenue fund that accounts for the operations and proceeds of the Cherokee County Drug Screening Lab.
- Veteran’s Court Fund (261) – a special revenue fund that accounts for the activities of the Cherokee County Veteran’s Court. Funds are provided grant revenue and transfers from the DATE Fund, and are legally restricted for specific use.
- Fire District Fund (270) – a special revenue fund that is supported by a dedicated property tax millage that is legally restricted for Fire Emergency Services operations. The Cherokee County Fire and Emergency Services organization provides high quality, professional medical and fire protection services to the citizens of Cherokee County.
- Jail Fund (271) – a special revenue fund that is legally restricted by state law for maintenance and infrastructure improvements to the jail. Funding is provided through add-on fees to court fines. This fund is managed by the Sheriff’s office.



Glossary of Funds

- Sheriff's Commissary Fund (272) – a special revenue fund that accounts for the proceeds of jail inmate commissary sales. These funds are legally restricted for specific use by state law.
- Federal Forfeiture/Seized Fund (273) – a special revenue fund that accounts for confiscated cash seizures by Cherokee County Law enforcement from federal related crimes. Funds are legally restricted by law to be used for public safety purposes.
- Hotel/Motel Tax Fund (275) – a special revenue fund that accounts for a 6% tax on rental of hotel rooms within the County. Expenditures in this fund support economic development/ tourism. These funds are legally restricted for specific use by state law. Currently this fund makes transfers to the Conference Center and provides support to the Chamber of Commerce and Cherokee County Office of Economic Development for operating costs.



Glossary of Funds

- Impact Fee Fund (295) – a capital projects fund that is dedicated to capital and infrastructure construction and improvements as they relate to new development. Fees assessed on new construction provide the revenues. These funds are legally restricted for specific use by state law.
- Parks Bond Fund (310) – a capital projects fund that accounts for expenditures of bond funds, approved by voters for Parks and Recreation. These funds are legally restricted for specific use by state law. The balance of the funds were fully spent in 2019.
- SPLOST V Fund (322) – a capital projects fund that accounts for the proceeds of a 1% local sales tax levy renewed by voters for 2006 - 2012. The proceeds of this special tax are designated for items in the referendum including a new administration building, courthouse renovations, public safety and senior center facilities and equipment, and transportation projects.



Glossary of Funds

- SPLOST 2012 Fund (323) – a capital projects fund that accounts for the proceeds of a 1% local sales tax levy renewed by voters for 2012 - 2018. The proceeds of this special tax are designated for items in the referendum including a jail expansion, public safety facilities & equipment, transportation and economic development projects.
- SPLOST 2018 Fund (324) – a capital projects fund that accounts for the proceeds of a 1% local sales tax levy renewed by voters for 2018 - 2024. The proceeds of this special tax as outlined in the referendum include the jail expansion, County 911 center communication upgrade, public safety facilities & equipment, transportation and economic development projects.
- RRDA Fund (375) - accounts for the activities of the Resource Recovery Development Authority of Cherokee County (RRDA). The RRDA was created to acquire, construct and install a solid waste disposal and recycling facility. Bonds were issued in 2007 in the amount of \$18,145,000 for this construction. This facility will collect and recycle natural materials such as leaves, trees and debris. Cowart Properties currently manages this facility under a lease agreement.



Glossary of Funds

- Debt Service Fund (410) – a fund that accounts for the accumulation of resources for payment of General Obligation Bonds. Proceeds from a dedicated property tax millage are collected to make payments on bonds related to Parks
- Conference Center Fund (555) – an enterprise fund that accounts for the activities of the Northside Cherokee Conference Center. The Conference Center is located at the County Administration Building and opened in late 2008. The Center features 8,000 square feet of space, dining room for almost 600 people and full catering services. Charges for renting the facility and transfers from the Hotel/Motel Tax Fund pay for all expenses.
- Emergency Medical Services (EMS) Fund (580) – an enterprise fund that provides medical and ambulance services to citizens of Cherokee County. Revenues are derived from patient and insurance billings for these services. The General Fund and Fire Fund contribute an additional transfer of funds to cover all costs.



Glossary of Funds

- Insurance & Benefits Fund (605) – an internal service fund that accounts for such items as health, dental, long-term and short-term disability and life insurance for the employees of the County. Amounts are transferred into this fund and allocated to departments through payroll based on actual employee costs.
- Fleet Maintenance Fund (610) – an internal service fund which provides maintenance and vehicle services for all county vehicles including the Fire Department, Sheriff Office and heavy duty equipment. Costs are allocated to each department on a monthly basis.