

**Cherokee County Recreation & Parks Agency  
Advisory Board**

**Meeting Minutes**

**December 9, 2015 – Cherokee Hall**

**Work Session– 5:30 PM**

**1. Update from Director**

Director Reynolds provided an update on the following items:

- Cherokee Recreation and Parks Agency was awarded the NAYS 2015 Excellence in Youth Sports Award. The board complimented the Athletic Division for all of their hard work.
- Lose & Associates was awarded the contract as the consultant for the Comprehensive Recreation, Park, Green Space and Trails Master Plan. Work will begin after the holidays on this plan.
- Capital Projects-
  - Richard “Hunky” Mauldin Baseball Complex was completed in the fall. There will be a ceremony this spring to celebrate the life of Richard Mauldin and the opening of the Park. The board praised Mr. Mauldin and his dedicated service to Cherokee County.
  - Patriot’s Park- The construction bid was awarded in November. A groundbreaking ceremony will be held in January 2016.
  - Hobgood Park- The multi-purpose field work is underway.
- Cherokee Youth Basketball – Our biggest basketball season to date kicked off last weekend with 492 teams and almost 4,000 players.
- Canes & Cocoa was held on Saturday, December 5, 2015. This is the 5th annual event. There were 150 children registered and about 400 people at J. J. Biello Park to enjoy this event.
- Youth Athletic Association- The annual YAA meeting is scheduled for Wednesday, Dec. 16th at 6:30 p.m. at the Twin Creeks softball complex.
- Holiday Lights of Hope is currently being held at Hobgood Park December 10-22, 2015.
- The VIP banquet will be held on Thursday, January 21, 2015 at 6:00 p.m. in Northside Cherokee banquet hall.
- Guns & Hoses 5K & 1 mile fun run will be held on Saturday, February 27, 2016

**Discussion of Regular Meeting Agenda Items**

The board discussed the regular meeting agenda items. The board also discussed advisory board meeting attendance and how it relates to advisory board members who have missed consecutive meetings. Amy Turcotte also announced that she concluded her term as CYFA President, and she will be replaced by Jason Nelms. Mr. Nelms thank Amy Turcotte for her service.

**Regular Meeting – 6:30 PM**

**1. Call to Order**

Chairperson Nelms called the meeting to order at 6:39 p.m. Those present: Jason Nelms, Chairperson, Robert Strozier, Vice Chairperson, Amy Turcotte, 2<sup>nd</sup> Vice Chairperson, Steve Pressley, CRPA Director Bryan Reynolds and CRPA Staff.

**2. Approval of Previous Minutes**

Vice Chairperson Strozier motioned to approve the minutes from the August meeting. Steve Pressley seconded the motion. The motion carried 4-0.

**3. Appearances / Public Comment**

There were no appearances or public comments.

#### 4. Chairman

##### a. **Proposed 2016 Meeting Dates**

The board approved the 2016 meeting dates which are attached and included as a part of these minutes. The motion was made by Robert Strozier, seconded by Amy Turcotte and carried 4-0.

##### b. **Discussion of CRPA Advisory Board Rules & Procedures (tabled from August meeting)**

Chairperson Nelms presented the board with a set of Rules of Procedure for adoption that would govern operation of the board, decorum of debate, meeting procedures and motions. The board discussed the Rules & Procedures, and Vice Chairperson Strozier requested a change to section 2.4 *Discussion through the Chair*. It was decided to add this line to that section. ***“As an advisory board member sees fit he or she will have the ability to communicate to the member of the public.”*** Vice Chairperson Strozier motioned to approve the CRPA Advisory Board Rules & Procedures. Amy Turcotte seconded the motion. The motion carried 4-0.

#### 5. Board Members

#### 6. Director

##### a. **Consideration of changes to daily use fees and season passes at Cherokee County operated boat ramps on Allatoona Lake (Cherokee Mills & Fields Landing) to match new fees for US Army Corps of Engineers ramps.**

Director Reynolds asked the board to consider changes to daily use fees and season passes to match new fees for US Army Corps of Engineers ramps as recommended by staff. Staff recommendation is to match the new fees imposed by the Corps including the new policy for seniors (62 and older), but to maintain our policy of providing discounts for current military members and veterans. The new fees would be \$5 daily use, \$40 season pass, free for seniors 62 and older. These fees would be effective January 1<sup>st</sup>, 2016. Amy Turcotte motioned to approve and Vice Chairperson Strozier seconded the motion. The motion carried 4-0.

##### b. **Consideration of changes to Youth Athletic Association Manual**

Director Reynolds asked the board to consider changes to Youth Athletic Association manual as recommended by the staff. The changes are:

- Added language to clarify that Facility Use Permits may be suspended or revoked if the YAA does not adhere to the policies and procedures within.
- Clarified that open areas in parks cannot be reserved for practices but may be used on a first-come, first served basis.
- Added progressive disciplinary action if a YAA is continually leaving on athletic field/court lights.
- Added language that clarifies the County's right to prioritize tournament rentals based on several factors.
- Changed language that reflects the YAA's ability to order beverages directly from the supplier. Corrected some typographical errors.

Amy Turcotte motioned to approve. Vice Chairperson Strozier seconded the motion. The motion carried 4-0.

##### c. **Consideration of changes to Criminal Background Screening Requirements for CRPA & YAA Volunteers**

Director Reynolds informed the board that the policy section has been updated to coincide with national standards. It includes sections on which organizations and individuals are subject to the policy; the frequency of screenings required; the confidential nature of the results; the appeals process; and penalties for organizations that do not adhere to the policy. As previously discussed with the board, there have been no changes to the disqualifying offenses. Clarification has been added to the section on Pending Cases that individuals who have charges brought against them subsequent to a prior screening must disclose that information to CRPA or the association. The board made it clear that they did not want to reduce any of the disqualifiers based on the best

practices recommended by the National Recreation and Parks Association and staff. Amy Turcotte motioned to approve Steve Pressley seconded the motion. The motion carried 4-0.

**7. Adjourn**

Amy Turcotte made a motion to adjourn the meeting at 7:05 p.m. Vice Chairperson Strozier seconded the motion. The motion carried 4-0.

## 2016 Advisory Board Meeting Dates

### **Wednesday, February 10, 2016**

Work Session: 5:30 PM

Regular Meeting: 6:30 PM

### **Wednesday, April 13, 2016**

Work Session: 5:30 PM

Regular Meeting: 6:30 PM

### **Wednesday, June 8, 2016**

Work Session: 5:30 PM

Regular Meeting: 6:30 PM

### **Wednesday, August 10, 2016**

Work Session: 5:30 PM

Regular Meeting: 6:30 PM

### **Wednesday, October 12, 2016**

Work Session: 5:30 PM

Regular Meeting: 6:30 PM

### **Wednesday, December 14, 2016**

Work Session: 5:30 PM

Regular Meeting: 6:30 PM