

WEAPONS CARRY LICENSE APPLICATION

CHEROKEE COUNTY

NEW APPLICANT

If you have never had a Georgia Weapons Carry License or your License has been expired more than 30 days, the following **MUST BE PROVIDED:**

✓ **A valid Georgia Driver's License or State-Issued ID showing your CURRENT address**

✓ **Another piece of documentation which shows you are a DOMICILIARY of Cherokee County**

It must show your name and your physical street address. Examples include utilities statement, motor vehicle registration, or voter registration. Items **NOT** accepted include those with your social security number, bank statements, credit card statements, prior Weapons Carry Licenses, checkbooks or digital copies. If a P.O. Box is on license, you must submit TWO documents showing your name and physical address.

✓ **A completed Weapons Carry License Application (attached)**

✓ **\$74.75** in either **cash** (\$20.00 denominations or less) or **certified funds**. No personal checks, debit cards or credit cards are accepted.

18-20 YEAR OLDS

Georgia Law now allows for persons who are younger than 21 years old to obtain a Georgia Weapons Carry License in **very limited circumstances**. In order to qualify, the applicant must have completed Basic Training in the Armed Forces of the United States AND be actively serving in the Armed Forces of the United States or have been honorably discharged from service. To apply for this license all of the following documents **MUST BE PROVIDED:**

✓ **A valid Georgia Driver's License or State-Issued ID**

✓ **Another piece of documentation which shows you are a DOMICILIARY of Cherokee County**

It must show your name and your physical street address. Examples include utilities statement, motor vehicle registration, or voter registration. Items **NOT** accepted include those with your social security number, bank statements, credit card statements, checkbooks or digital copies. If P.O. Box is on license, you must submit TWO documents showing your name and physical address.

✓ **Documentation which confirms that you have completed Basic Training and are on Active Duty OR that you have been Honorably Discharged.**

✓ **A completed Weapons Carry License Application (attached)**

✓ **\$74.75** in either **cash** (\$20.00 denominations or less) or **certified funds**. No personal checks, debit cards or credit cards are accepted.

RENEWAL

If your Georgia Weapons Carry License has not been revoked and is still current, or has been expired for 30 days or less, the following **MUST BE PROVIDED:**

✓ **A valid Georgia Driver's License or State-Issued ID showing your CURRENT address**

✓ **Another piece of documentation which shows you are a DOMICILIARY of Cherokee County**

It must show your name and your physical street address. Examples include utilities statement, motor vehicle registration, or voter registration. Items **NOT** accepted include those with your social security number, bank statements, credit card statements, prior Weapons Carry Licenses, checkbooks or digital copies. If a P.O. Box is on license, you must submit TWO documents showing your name and physical address.

✓ **A completed Weapons Carry License Application (attached)**

✓ **Your current Weapons Carry License**

✓ **\$30.00** in either **cash** (\$20.00 denominations or less) or **certified funds**. No personal checks, debit cards or credit cards are accepted.

RETIRED LAW ENFORCEMENT

Retired law enforcement officers may receive a Georgia Weapons Carry License at **NO COST provided** that, in addition to the other requirements, **they can show that they served as law enforcement officers for 10 of the last 12 years prior to their retirement.** The term "law enforcement officer" is defined in O.C.G.A. §16-11-129(h) as "**any peace officer who is employed by the United States government or by the State of Georgia or any political subdivision thereof and who is required by the terms of his or her employment, whether by election or appointment, to give his or her full time to the preservation of public order or the protection of life and property or the prevention of crime. Such term shall include conservation rangers.**" **Retired Law Enforcement documentation only waives the fee. All other documents and requirements must be met.**

NON-U.S. CITIZENS

In addition to the documents that are required for an application, non U.S. citizens must provide documentation that show that the applicant is an eligible immigrant or non-resident.

Additional Information on Applying For a Georgia Weapons Carry License in the Cherokee County Probate Court

Times for Accepting Applications – Weapons Carry License applications are accepted **ONLY** between the hours of **8:30 a.m. and 4:30 p.m.**, Monday through Friday.

Domicile – Georgia law requires all applicants for a Georgia Weapons Carry License in Cherokee County to be domiciled in Cherokee County. “Domiciled” means the applicant lives in this county and intends to remain here. If the applicant’s documentation shows they are a resident of another county or state, the burden is on the applicant to show they are domiciled in Cherokee County. Some indications of applicant’s domicile include where they claim homestead exemption, where they are registered to vote, and where they pay state taxes.

Fingerprinting – If you are required to be fingerprinted, that process will take place in this office on a Live Scan terminal. If the system is non-functioning for some reason, you may be directed to return with your application at another time.

Photograph – All applicants are required to be photographed as part of the licensing process. This photograph will be made at the time the application for a Georgia Weapons Carry license is submitted.

Review – Criminal histories are reviewed by the judge to verify eligibility. If there are problems, you will be notified for any further direction.

Issuance of License – All licenses are printed by a third-party vendor. Once this office has submitted the license to this vendor for printing (typically within 10 days of application), any delay in the issuance due to a delay in receiving the license from the printer is not the responsibility of this office, although we will try to assist in resolving the issue.

Temporary Licenses – A temporary license is, pursuant to statute, a “paper receipt.” It costs \$1.00 and may be requested if less than 90 days remain before expiration of a current license or the license expired in the last 30 days.

Legal Advice – This office is not able to provide you with legal advice regarding where you can carry your weapon.

Pre-Qualification – This office will not “pre-qualify” you for a license. Any decisions on eligibility are made after an application has been submitted and a criminal history has been received. If you have any questions regarding your eligibility, it is recommended that you seek the advice of an attorney.

APPLICATION FOR WEAPONS CARRY LICENSE

Applicant's Name: _____

First

Middle

Last

(or as registered with INS)

Maiden Name, Aliases & Names Previously Used: _____

Date of Birth: ___/___/___ (Age if < 21: ___ + attach proof of completed basic training or honorable discharge)

INS Alien/Admission No. _____

Sex: _____ Race: _____ Height _____ Weight: _____ Hair Color: _____ Eye Color: _____

Place of Birth: _____

City

State, Province or District

Country

Residence/Street Address: _____

City, State, Zip: _____ County: _____

Mailing Address if different: _____

Phone Numbers: Home (_____) _____ Other (_____) _____

GA Military Base of non-resident who is active military _____ (attach copy of active duty orders)

1. Are you currently a United States Citizen? Yes No

Have you ever renounced your U.S. citizenship? Yes No

If so, attach a copy of the reversal of renunciation.

► If you are not a U.S. Citizen:

- You must show proof of name/address/date of birth/place of birth/INS or ICE number/photo ID.
Identify all countries of citizenship: _____
Attach: (a) Documentation of your lawful presence in the United States, for example:

-As to Immigrant Aliens: Resident Alien card, Permanent Resident Card or Immigrant Visa with Adit Stamp; OR

-As to Non-Immigrant Aliens: a Student Visa, Tourist Visa, Employment Authorization Card, or valid Passport with Arrival/Departure Record;

and

(b) Proof of residency in the State of Georgia.

2. Are you a non-immigrant (temporarily admitted) alien? [See above]..... Yes No

If yes, attach proof that you fall within an exemption establishing your eligibility.

3. Have you been convicted of or pled guilty to any offense or court-martial charge involving the unlawful possession or use of a controlled substance or dangerous drug within the past five years or served any portion of incarceration or probation for use or possession of a controlled substance within the past five years?..... Yes No

If yes and the foregoing conviction was for a misdemeanor drug offense, have you also within the past five years been convicted of, or served any portion of incarceration or probation in that time for a second misdemeanor drug offense involving use or possession of a controlled substance, unlawful manufacture or distribution of a controlled substance or dangerous drug, or of unlawful possession or shipping of a firearm, or had a weapon carry license revoked within the last 3 years?..... Yes No

If pardoned and firearms rights restored, attach copy of pardon.

4. Have you ever been convicted of, or pled guilty to, any misdemeanor crime involving the use or attempted use of physical force or threatened use of a deadly weapon towards (a) anyone as to whom at the time of the offense you were a current or former spouse, parent or guardian or similarly situated to a spouse, parent or guardian, (b) a person with whom you had a child in common, or (c) a person you lived with or had lived with as a spouse, parent or guardian or similarly situated to a spouse, parent or guardian, including but not limited to a girlfriend, boyfriend, step-child, foster child or ward ? Yes No

If pardoned and firearms rights restored, attach copy of pardon.

5. Have you ever been convicted of or pled guilty to any felony offense or any offense punishable by a term of imprisonment over one year, including a conviction by a court-martial under the Uniform Code of Military Justice for an offense which would constitute a felony?..... Yes No

If pardoned and firearms rights restored, attach copy of pardon.

6. Have you ever been convicted of or pled guilty to any offense arising out of the unlawful manufacture or distribution of a controlled substance or dangerous drug? Yes No

If pardoned and firearms rights restored, attach copy of pardon.

7. Have you ever been convicted of or pled guilty to carrying a weapon without a weapons carry license, or carrying a weapon or long gun in an unauthorized location?..... Yes No

If so, have you served any portion of incarceration or probation for such firearms offense in the past five years or had any other conviction or guilty plea within the past five years?... Yes No

Attach proof of the date your term of incarceration or probation ended, whichever is later (if any).

8. Are you under current indictment or information (formal charges) for a crime punishable by imprisonment for a term exceeding one year?..... Yes No
9. Have you left any state or any foreign jurisdiction to avoid criminal prosecution, to avoid testifying in any criminal proceeding, or knowing that charges are pending against you?..... Yes No
10. Have you tested positive for drugs in the past year, admitted to having used drugs within the past year, or been arrested more than once in the last five years with the last arrest having been in the past year for any offense arising out of the unlawful possession, manufacturing, distribution or use of a controlled substance or other dangerous drug?..... Yes No

11. Do you use any controlled substance or illegal drug other than as prescribed by a licensed physician, or have you done so within the past year, or regularly used any such drug within the past five years?..... Yes No
12. Are you addicted to or have you lost self-control over any controlled substance or drug? ... Yes No
13. Are you, or have you ever been, subject to any court order (including but not limited to restraining orders, protective orders, peace bonds & good behavior bonds) restraining you from harassing, stalking, threatening, engaging in communication with, or refraining in any manner from contact with or coming in proximity to any current or former spouse, any person with whom you have a child in common, or person with whom you live or lived while in a sexual relationship?.....Yes No
- If yes, attach a copy of the order and any later order terminating or superceding the original order.
14. Have you ever been dishonorably discharged from the U.S. Armed Forces, or separated from the U.S. Armed Forces under a dismissal adjudged by a general court-martial? Yes No
15. Have you ever been found by a civil or criminal court, board, commission or other lawful authority, as a result of subnormal intelligence, incompetency, mental illness, condition or disease, to be a danger to yourself or others, to lack the mental capacity to manage your own affairs, or to be incompetent to stand trial, guilty but mentally ill, not guilty by reason of insanity or not guilty for lack of mental responsibility? Yes No
16. Have you been hospitalized as an inpatient in any mental hospital or alcohol or drug treatment center within the past 5 years, or have you ever been ordered to receive inpatient or outpatient treatment at any treatment facility, mental health center, hospital, sanitarium, clinic or program for a mental condition, drug abuse, or alcohol abuse, by any court, board, or other authority in any civil, criminal or administrative proceeding? (If yes, attach a copy of the order) Yes No
17. Have you had a weapons carry license revoked by a judge of a probate court within the past 3 years?..... Yes No

I do swear and affirm under penalty of false swearing or perjury that the foregoing information is true and correct to the best of my knowledge and belief.

Sworn to and subscribed before me
 This _____ day of _____, 20____

 Clerk of Probate Court

APPLICANT'S SIGNATURE

FOR COURT USE ONLY:
 On _____ the applicant was:
 _____ issued a firearms license _____denied a firearms license

 Judge/Clerk, Probate Court

NON-CRIMINAL JUSTICE APPLICANT'S PRIVACY RIGHTS

As an applicant that is the subject of a Georgia only or a Georgia and Federal Bureau of Investigation (FBI) national fingerprint/biometric-based criminal history record check for a non-criminal justice purpose (such as an application for a job or license, immigration or naturalization, security clearance, or adoption), you have certain rights which are discussed below.

- You must be provided written notification that your fingerprints/biometrics will be used to check the criminal history records maintained by the Georgia Crime Information Center (GCIC) and the FBI, when a federal record check is so authorized.
- If your fingerprints/biometrics are used to conduct a FBI national criminal history check, you are provided a copy of the Privacy Act Statement that would normally appear on the FBI fingerprint card.
- If you have a criminal history record, the agency making a determination of your suitability for the job, license, or other benefit must provide you the opportunity to complete or challenge the accuracy of the information in the record.
- The agency must advise you of the procedures for changing, correcting, or updating your criminal history record as set forth in Title 28, Code of Federal Regulations (CFR), Section 16.34.
- If you have a Georgia or FBI criminal history record, you should be afforded a reasonable amount of time to correct or complete the record (or decline to do so) before the agency denies you the job, license or other benefit based on information in the criminal history record.
- In the event an adverse employment or licensing decision is made, you must be informed of all information pertinent to that decision to include the contents of the record and the effect the record had upon the decision. Failure to provide all such information to the person subject to the adverse decision shall be a misdemeanor [O.C.G.A. § 35-3-34(b) and §35-3-35(b)].

You have the right to expect the agency receiving the results of the criminal history record check will use it only for authorized purposes and will not retain or disseminate it in violation of state and/or federal statute, regulation or executive order, or rule, procedure or standard established by the National Crime Prevention and Privacy Compact Council.

If the employment/licensing agency policy permits, the agency may provide you with a copy of your Georgia or FBI criminal history record for review and possible challenge. If agency policy does not permit it to provide you a copy of the record, information regarding how to obtain a copy of your Georgia, FBI or other state criminal history may be obtained at the [GBI website](http://gbi.georgia.gov/obtaining-criminal-history-record-information) (<http://gbi.georgia.gov/obtaining-criminal-history-record-information>).

If you decide to challenge the accuracy or completeness of your Georgia or FBI criminal history record, you should send your challenge to the agency that contributed the questioned information. Alternatively, you may send your challenge directly to GCIC provided the disputed arrest occurred in Georgia. Instructions to dispute the accuracy of your criminal history can be obtained at the [GBI website](http://gbi.georgia.gov/obtaining-criminal-history-record-information) (<http://gbi.georgia.gov/obtaining-criminal-history-record-information>).

PRIVACY ACT STATEMENT

Authority: The FBI's acquisition, preservation, and exchange of fingerprints and associated information is generally authorized under 28 U.S.C. 534. Depending on the nature of your application, supplemental authorities include Federal statutes, State statutes pursuant to Pub. L. 92-544, Presidential Executive Orders, and federal regulations. Providing your fingerprints and associated information is voluntary; however, failure to do so may affect completion or approval of your application.

Principal Purpose: Certain determinations, such as employment, licensing, and security clearances, may be predicated on fingerprint-based background checks. Your fingerprints and associated information/biometrics may be provided to the employing, investigating, or otherwise responsible agency, and/or the FBI for the purpose of comparing your fingerprints to other fingerprints in the FBI's Next Generation Identification (NGI) system or its successor systems (including civil, criminal, and latent fingerprint repositories) or other available records of the employing, investigating, or otherwise responsible agency. The FBI may retain your fingerprints and associated information/biometrics in NGI after the completion of this application and, while retained, your fingerprints may continue to be compared against other fingerprints submitted to or retained by NGI.

Routine Uses: During the processing of this application and for as long thereafter as your fingerprints and associated information/biometrics are retained in NGI, your information may be disclosed pursuant to your consent, and may be disclosed without your consent as permitted by the Privacy Act of 1974 and all applicable Routine Uses as may be published at any time in the Federal Register, including the Routine Uses for the NGI system and the FBI's Blanket Routine Uses. Routine uses include, but are not limited to, disclosures to: employing, governmental or authorized non-governmental agencies responsible for employment, contracting, licensing, security clearances, and other suitability determinations; local, state, tribal, or federal law enforcement agencies; criminal justice agencies; and agencies responsible for national security or public safety.