



Cherokee County Government

1130 Bluffs Parkway

Canton, GA 30114

[www.cherokeega.com](http://www.cherokeega.com)



## INSPECTION SCHEDULE

A quick guide to Cherokee County Building Inspections

# Building Inspections Schedule

Cherokee County

To schedule an inspection please visit our [Cityview Portal](http://www.cherokeega.com) on our web page [www.cherokeega.com](http://www.cherokeega.com). All inspections must be scheduled online. Specific instructions on how to schedule an inspection online are available on our portal FAQ section.

Depending on volume of requests, inspections requested prior to 5:00PM will be scheduled for the following business day. Please cancel inspections before 7:30AM to avoid any charges. We recommend appointing one person to coordinate and request inspections.

**IMPORTANT TIPS:** Secure all animals at the inspection site. An adult must be present when it is necessary for the inspector to gain access into occupied properties.

Stake property lines and post your permit card so that it is visible from the street.

Inspection results can be seen on the portal as soon as they happen !!!

**REGISTER ON OUR CITYVIEW PORTAL TODAY!**

## List of inspections

1-EROSION CONTROL & SET-BACK INSPECTION: Install erosion control devices (BMPs), stake out all corners of proposed buildings and string property lines or a foundation survey will be required.

2-TEMPORARY POLES: Pole should be set for power connection.

3-FOOTING/FOUNDATION: All trenches shall be excavated. Request an inspection prior to pouring foundation or a third party engineer letter will be required.

4-PLUMBING IN SLAB: Request an inspection when rough plumbing is complete, prior to preparing slab for concrete placement or a third party engineer letter will be required.

5-SLAB/CONCRETE FLOOR SYSTEMS: Request an inspection of gravel and vapor barrier prior to placing concrete or a third party engineer letter will be required.

\* Foundation walls in excess of 7' backfill require an inspection.

6-BRACING INSPECTION: Verification of nail pattern is required before exterior siding is installed.

7-DECK FOOTING: Deck posts must be secured and rest on poured footings. Request an inspection prior to placing concrete or a third party engineer letter will be required.



**\* PRIOR TO ROUGH INSPECTION, ALL TRADE AFFIDAVITS AND ANY ENGINEER LETTERS REQUESTED BY THE INSPECTOR UP TO NOW MUST BE UPLOADED TO THE PORTAL AND APPROVED BY THE INSPECTOR. A ROUGH INSPECTION WILL NOT BE SCHEDULED WITHOUT COMPLETING THIS STEP. \*ALL RE-INSPECTION FEES MUST BE PAID PRIOR TO SCHEDULING THE NEXT INSPECTION.**

8-ROUGH INSPECTION: Request inspection after roofing, framing, fire-blocking and bracing is in place and all roughed-in electrical, mechanical and plumbing are complete.

9-TEMP TO PERM CONSTRUCTION POWER (TCP): Performed in conjunction with rough inspection.

10-INSULATION INSPECTION: Do NOT insulate prior to the rough inspection. This inspection is performed after all insulation is in place and prior to wall cover and ceiling cover.

**\* ALL PAPERWORK REQUIRED BY INSPECTOR MUST BE UPLOADED TO THE PORTAL AND APPROVED BY INSPECTOR PRIOR TO SCHEDULING A FINAL INSPECTION. (FOUNDATION SURVEYS, ENG. LETTERS, AFFIDAVITS, FLOODPLAIN CERTIFICATES, ETC.)**

11-FINAL INSPECTION: This inspection is performed after the structure is complete and ready for occupancy. Final landscaping shall include soil stabilization with ground cover and positive drainage away from foundation.

**TO OBTAIN A CERTIFICATE OF OCCUPANCY (CO) AFTER A SATISFACTORY FINAL INSPECTION, ALL PERMIT CONDITIONS MUST BE RESOLVED.**

COMMERCIAL PROJECTS: Commercial projects may require special inspections by third parties, all results should be uploaded before a final inspection. Commercial C.O.s will require approval from Fire Marshal, Building Inspections and Engineering Department.

**For additional information please visit the Building Inspections website at: <http://www.cherokeega.com/Building-Inspections/>**

