

# **CHEROKEE COUNTY**

## **GUIDELINES FOR THE INSPECTION PROCESS:**

STRING property lines & POST permit card on permit board so that it is visible from the street. FAILURE TO HAVE THE PERMIT CARD POSTED MAY RESULT IN INSPECTION DELAYS.

To schedule an inspection please visit our [CityView Portal](#) on our web page [www.cherokeega.com](http://www.cherokeega.com) Inspections requested prior to 2:00 PM will be scheduled for the following business day. Typically the inspection will occur within 24 to 48 hours *depending on volume of requests*. Please appoint one person to coordinate and request inspections. Secure all animals at the inspection site. A responsible adult must be present when it is necessary for the inspector to gain entry into occupied properties.

Inspection results can be seen on the portal as soon as they happen. FEES WILL BE CHARGED FOR FAILED INSPECTIONS REQUIRING RE-INSPECTION as follows: 1<sup>ST</sup> re-inspection \$25.00 - 2<sup>ND</sup> re-inspection @ \$50.00 - 3<sup>RD</sup> & SUBSEQUENT re-inspections @ \$100.00 EACH. UNNECESSARY TRIPS TO THE JOB SITE RESULT IN A \$25.00 WASTED TRIP FEE. PLEASE CANCEL ANY UNWANTED INSPECTIONS BY 8:00 A.M. THE DAY OF THE INSPECTION TO AVOID UNNECESSARY CHARGES.

**EROSION CONTROL:** Install erosion control devices (BMPs) as needed and stake out all corners of proposed building & string property lines. A construction exit for all lots is required and must meet approved construction practices with the following specifications: filter fabric with 6" of #3 stone, 20' wide and 50' long (or adequate depth to contain construction traffic). Silt and erosion control measures must be maintained throughout the construction process.

**TEMPORARY POLES:** Pole should be set and ready for power connection. Overhead installation shall be minimum 10' above grade. RECEPTACLES are to be GFI PROTECTED WITH 8' GROUND ROD driven into ground.

**FOOTING/FOUNDATION INSPECTIONS:** All trenches shall be excavated and required poly & reinforcement must be in place. Minimum depth for exterior footings is 12" below undisturbed ground surface. Request an inspection prior to pouring footing or an approved engineer's letter will be required. (Where plans have been required for commercial projects refer to approved job site drawings for footing details & specifications.)

**PLUMBING IN SLAB:** Request inspection when rough plumbing is complete prior to preparing slab for concrete placement.

**SLAB/CONCRETE FLOOR SYSTEMS:** Call for inspection of gravel and vapor barrier prior to placing concrete.

**FOUNDATION WALLS IN EXCESS OF 7' BACKFILL REQUIRE AN INSPECTION.** REBAR NEEDS TO BE VERIFIED BEFORE WALL PANELS ARE IN PLACE.

**BRACING INSPECTION** (Verification of sheathing nail pattern): Verification of nailing pattern is required before exterior siding installed. In lieu of bracing inspection, the installation of diagonal let-in braces connected from the top to bottom plates at an angle not more than 60 degrees or less than 45 degrees from the horizontal will be acceptable.

**DECK FOOTING:** Inspected prior to placing concrete or an engineer's assessment will be required. *Deck posts shall be secured and rest on poured footings instead of cap blocks.* Raised platforms and steps more than 30" high must have appropriate handrails/guards with proper picket spacing.

**ROUGH INSPECTION:** Inspections are to be requested by builder/contractor after roofing, framing, fire-blocking and bracing is in place & roughed-in electrical, mechanical & plumbing are complete. **DO NOT INSULATE PRIOR TO THE ROUGH INSPECTION!** \*\*\*Cherokee County requires testing of the gas system at the rough & final inspection. All gas lines should be installed at the rough inspection with shutoff valves capped. An air test of 10 lbs. PSI gauge for 15 minutes will be required prior to concealment. Note: An additional air test will be required at final inspection or gas affidavit is required from the mechanical contractor if gas meter has been set at final.

**INSULATION INSPECTION:** This inspection is made after all insulation is in place prior to wall cover and ceiling cover.

**FINAL INSPECTION:** This inspection is made after the structure is complete and ready for occupancy. Floor covering does not need to be installed with exception of non-absorbent flooring in bathrooms. Decks shall be flashed and bolted with 1/2" bolts with nuts and washers in place. Final landscaping shall include soil stabilization with ground cover and positive drainage away from foundation to approved drainage collection area.

NOTE: COMMERCIAL C.O. WILL NOT BE ISSUED WITHOUT APPROVED FINAL INSPECTIONS FROM BUILDING, FIRE & ENGINEERING DEPTS. ENVIRONMENTAL HEALTH OFFICIAL MUST APPROVE WHEN PROPERTY HAS SEPTIC TANK SEWAGE DISPOSAL SYSTEMS.

Revised March 10, 2016