



Cherokee County Board of Commissioners WORK SESSION AGENDA

February 18, 2014
3:00 p.m. | Cherokee Hall

1. Pine Bluff Landfill footprint redesign site suitability acceptance presented by Brian Evola, Waste Management.
2. Q1 2014 Financial Update by Janelle Funk.
3. Upcoming Department of Audits Sales Ratio Study of 2013 Digest – John Adams and Steve Swindell.
4. Discussion on Historical Preservation Ordinance.
5. Discussion of Regular Agenda Items.

Executive Session to Follow

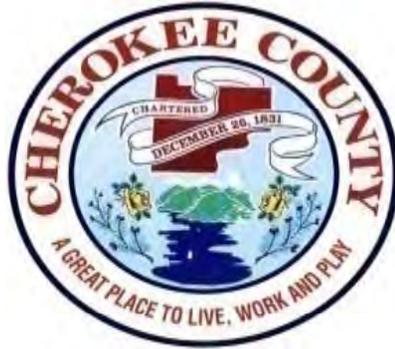
**Waste Management of Metro Atlanta
Pine Bluff MSWLF – Horizontal Expansion
Letter of Site Acceptability Public Meeting**

**February 18, 2014
3:00 p.m. – 4:00 p.m.**

Meeting Script

- I. Call meeting to order
 - a. **“The purpose of this meeting is to discuss the recently issued Letter of Site Acceptability issued by the Department of Natural Resources – Environmental Protection Division for the expansion of the Waste Management Pine Bluff Landfill.”**
 - b. Introductions
 - i. Introduce Cherokee County Officials
 - ii. Introduce Waste Management Personnel
 - iii. Introduce Atlantic Coast Consultant Personnel
- II. Solid Waste Handling Permit Application & LOSA
 - a. **“On October 18, 2013 Waste Management of Metro Atlanta, Inc. submitted an Application for a Solid Waste Handling Permit to the Georgia Department of Natural Resources, Environmental Protection Division for the expansion of the solid waste operation known as Pine Bluff Municipal Solid Waste Landfill. Pine Bluff is located at 13809 East Cherokee Drive, Ball Ground Georgia 30107.”**
 - b. **“In accordance with Section 12-8-32(c), as amended, of the Georgia Comprehensive Solid Waste Management Act, on January 8, 2014 Waste Management of Metro Atlanta, Inc. received a site suitability notice from the Environmental Protection Division of the Georgia Department of Natural Resources for the proposed expansion of the solid waste landfill known as Pine Bluff Municipal Solid Waste Landfill.”**
 - c. **“In accordance with Section 12-8-32(c), as amended, of the Georgia Comprehensive Solid Waste Management Act, Cherokee County is holding this public meeting to inform affected residents and landowners in the area of the proposed expansion of the Pine Bluff Municipal Solid Waste Landfill of the opportunity to engage in a facility issues negotiation process.”**

- d. **“The Facility Issues Negotiation Process is a legally authorized process established under O.C.G.A. 12-8-32 whereby affected persons have the opportunity to become engaged in the permitting process. There are specific criteria that must be met, as outlined in O.C.G.A 12-8-32, for anyone desiring to engage in the Facility Issues Negotiation Process; and because of the legal nature of the process, we are directing anyone who may be interested to contact the Georgia EPD directly.”**
 - e. Provide EPD Contact Information for Questions on Facility Issues Negotiation Process
 - i. **Stephanie Busch Solid Waste Program Manager**
sbusch@mail.dnr.state.ga.us
 - ii. **Mike Kemp Solid Waste Unit Manager**
mkemp@dnr.state.ga.us
 - iii. **EPD Phone Number (404) 362-2692**
- III. Project Overview by WM Personnel
- a. **Cherokee County officials turn the meeting over to Waste Management personnel**
 - b. WM Presentation - Removal of Waste Disposal Areas
 - c. WM Presentation - Increase in Buffers
 - d. WM Presentation - Reduction in Landfill Perimeter
- IV. Questions from Public
- V. Cherokee County Close Meeting

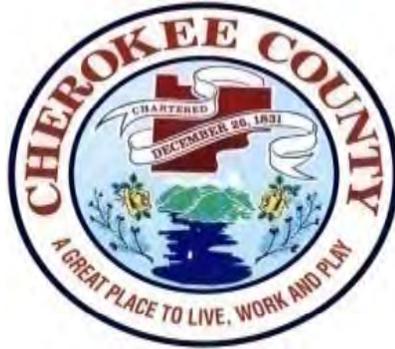


Cherokee County Board of Commissioners

FINANCIAL UPDATE

Q1 2014

(Oct 2013 – Dec 2013)



Cherokee County Board of Commissioners

EXECUTIVE SUMMARY

Q1 2014

(Oct 2013 – Dec 2013)



Status Summary – Q1 2014

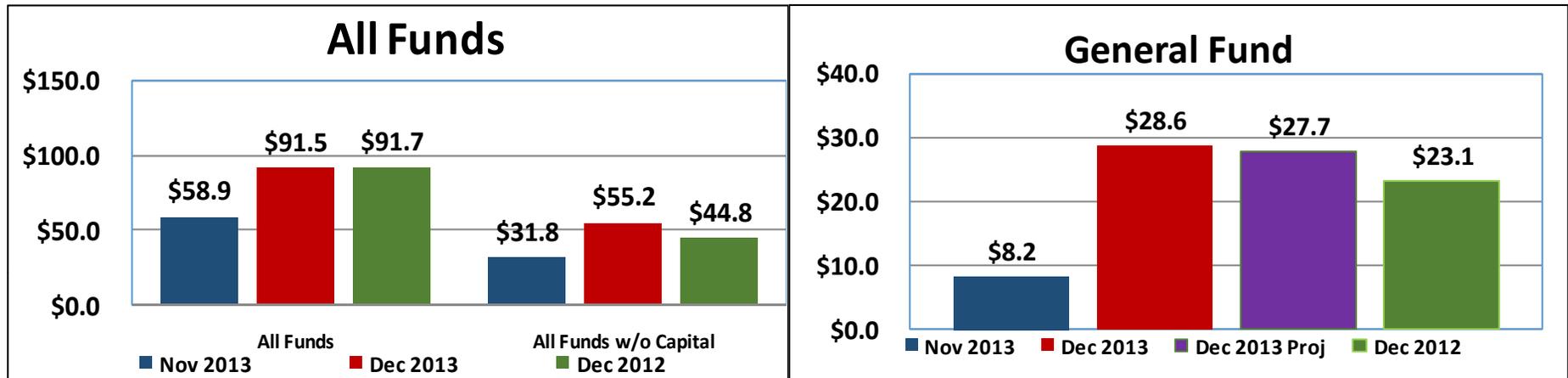
Metric	Status	Comments/Action Plan
Cash Position – All Funds		<ul style="list-style-type: none"> • In total – the County is able to meet commitments • Nearly all non-capital funds improved cash position over prior year • EMS Fund still cash negative as transition with new TPA continues
Cash Position – General Fund		<ul style="list-style-type: none"> • Improved from negative cash in Nov 2010 to ~ \$7.0M low point in Dec 2013 • \$7.0M ~ 11% of General Fund Annual Budget • Still need to correct Unincorporated County Services Fund cash balance
Revenue		<ul style="list-style-type: none"> • Full Year Forecast for Externally Generated Recurring Revenues on track <ul style="list-style-type: none"> • Property tax collections on track • Combined total of motor vehicle taxes/TAVT on budget • SPLOST on budget • Other Financing Sources – Sale of Old Admin Building \$1.6M At Risk – although only budgeted to improve UnCS cash, not needed for General Fund operations, and can also be partially offset by other property sales
Expenditures		<ul style="list-style-type: none"> • In comparison to percentage of year elapsed, expenditures on track • In comparison to prior year spending, expenditures on track • Will monitor healthcare claims for potential risks
Headcount		<ul style="list-style-type: none"> • Personnel costs on target • Headcount below budget



Cash Executive Summary

December 2013 (FY2014)

Summary Statement: Property taxes are primarily collected in December 2013 and January 2014. Almost every month after, expenses > revenues. Therefore the cash balance will decrease throughout the year. This is expected and budgeted.



Highlights for YOY: All Funds -\$0.2M, Non Capital Funds +\$10.4M, General Fund +\$5.5M

Of the County's 30 Funds, 24 have improved cash position over 2013. Most significant changes include:

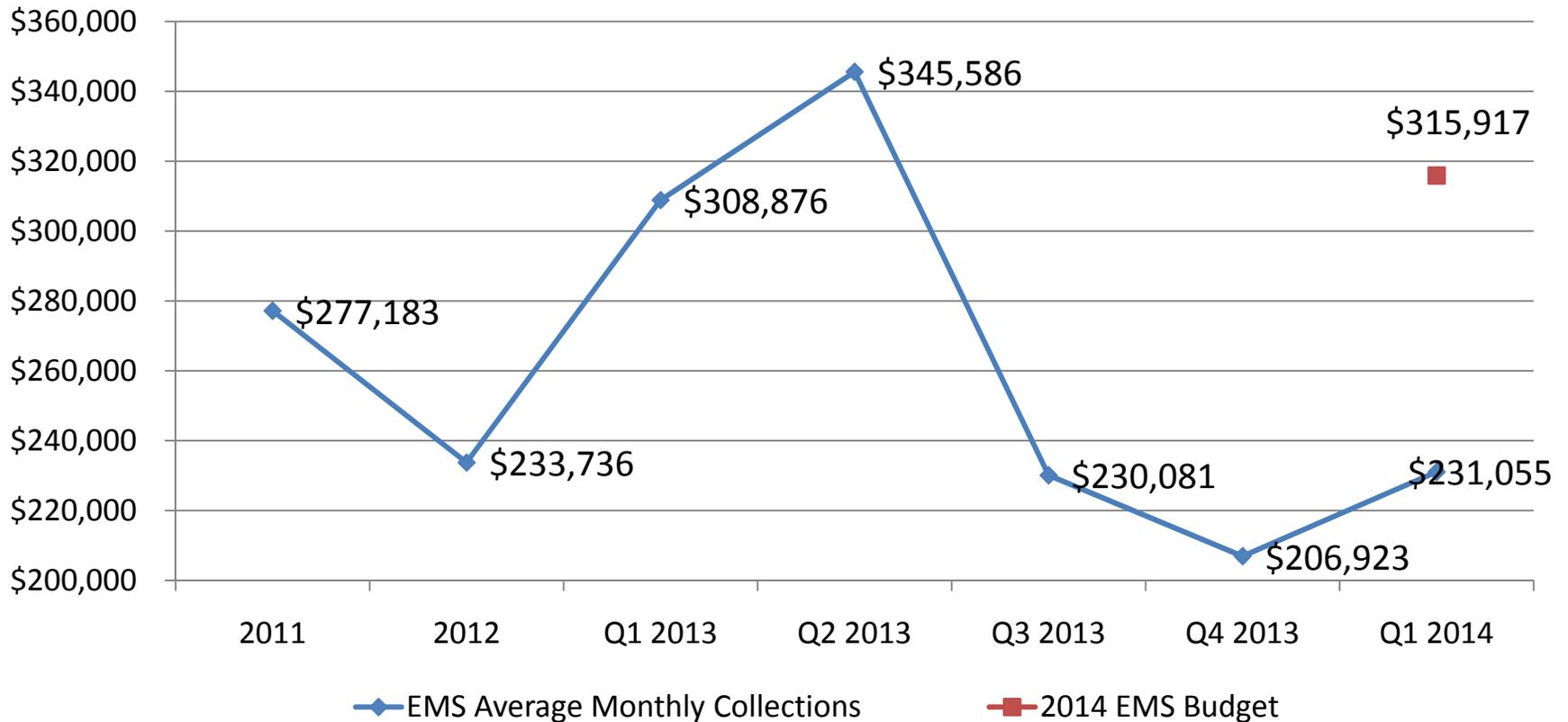
- **SPLOST Funds +\$3.5M** SPLOST 2012 tax receipts have significantly exceeded SPLOST 2012 spending (related to multi-year project spending plan).
- **Parks Bond Fund -\$15.0M** Our last bond issue was Jan 2012. Funds have been spent on planned projects (e.g., Aquatic Center, Canton Park along the Etowah, Hobgood Renovations, Woodstock Greenprintings, Blankets Creek, etc.).
- **Unincorporated County Services Fund +\$2.6M** Insurance Premium revenue and building permits revenue has been higher than budget, and the fund receives a budgeted transfer from the General Fund to build reserves in FY2014.
- **General Fund +\$5.5M** Reserves built in FY2013 from increased revenues (primarily TAVT and mortgage related taxes).
- **Fire Fund +\$1.2M** Variance primarily driven by revenues exceeding expenditures (due to ISRP and vacancies).
- **EMS Fund -\$0.3M** In late January 2014 the County contacted the TPA for their action plan to increase collections.

Bottom Line: Cash balances are improving or decreases are explainable/expected.



EMS Fund – Cash Collections – Current State

- Due to performance issues the County moved the EMS Administration business from ADPI to LifeQuest on May 1, 2013.
- We continue to work through transition issues with our cash collections.

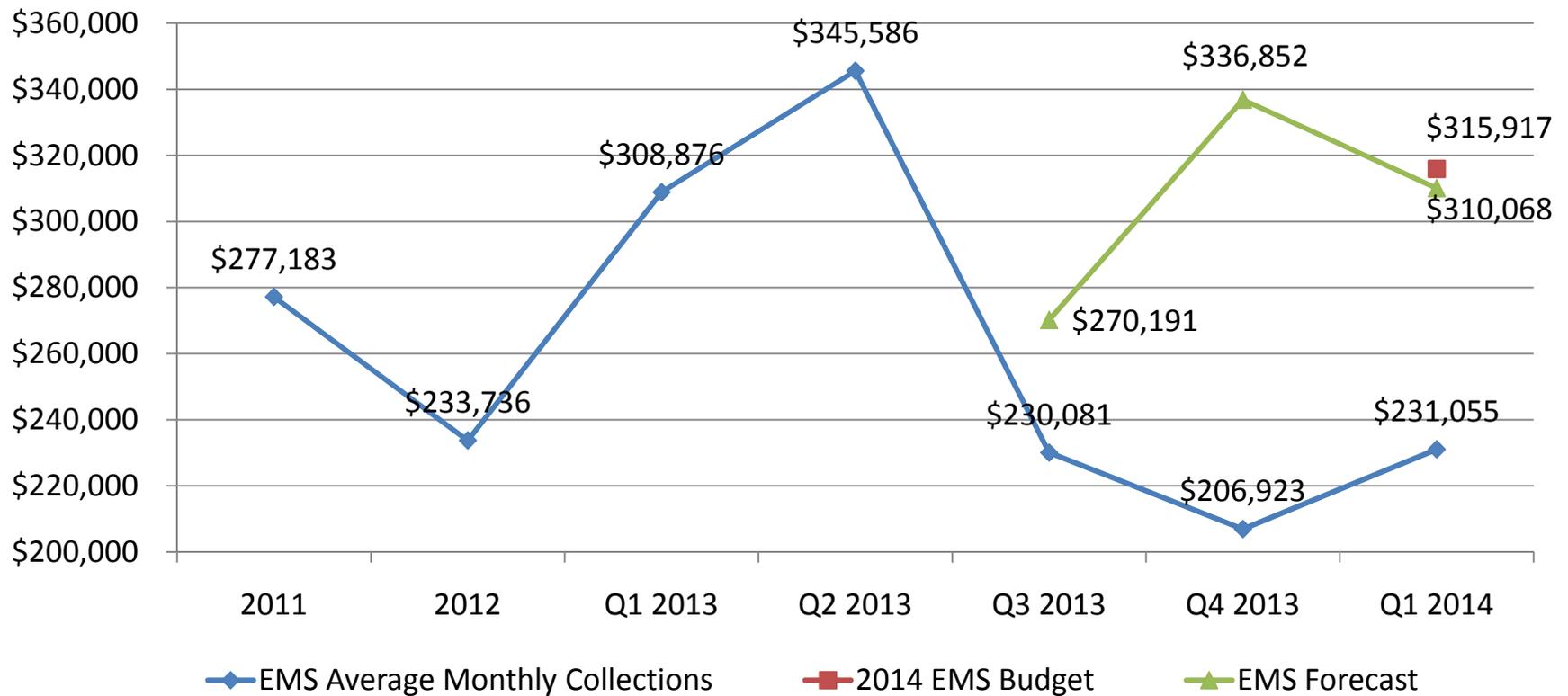


Bottom Line: Monthly collections are below the FY2014 Monthly Budget, but we expect to recover within 90 days.



EMS Fund – Cash Collections - Forecast

- EMS will conduct training for all personnel and we will test scanners in ambulances to improve the collection of insurance card information.
- LifeQuest is reviewing all prior month cases to ensure the follow-up process is complete.
- Based on LifeQuest forecast, average monthly collections will improve.



Bottom Line: Monthly collections are below the FY2014 Monthly Budget, but we expect to recover within 90 days.



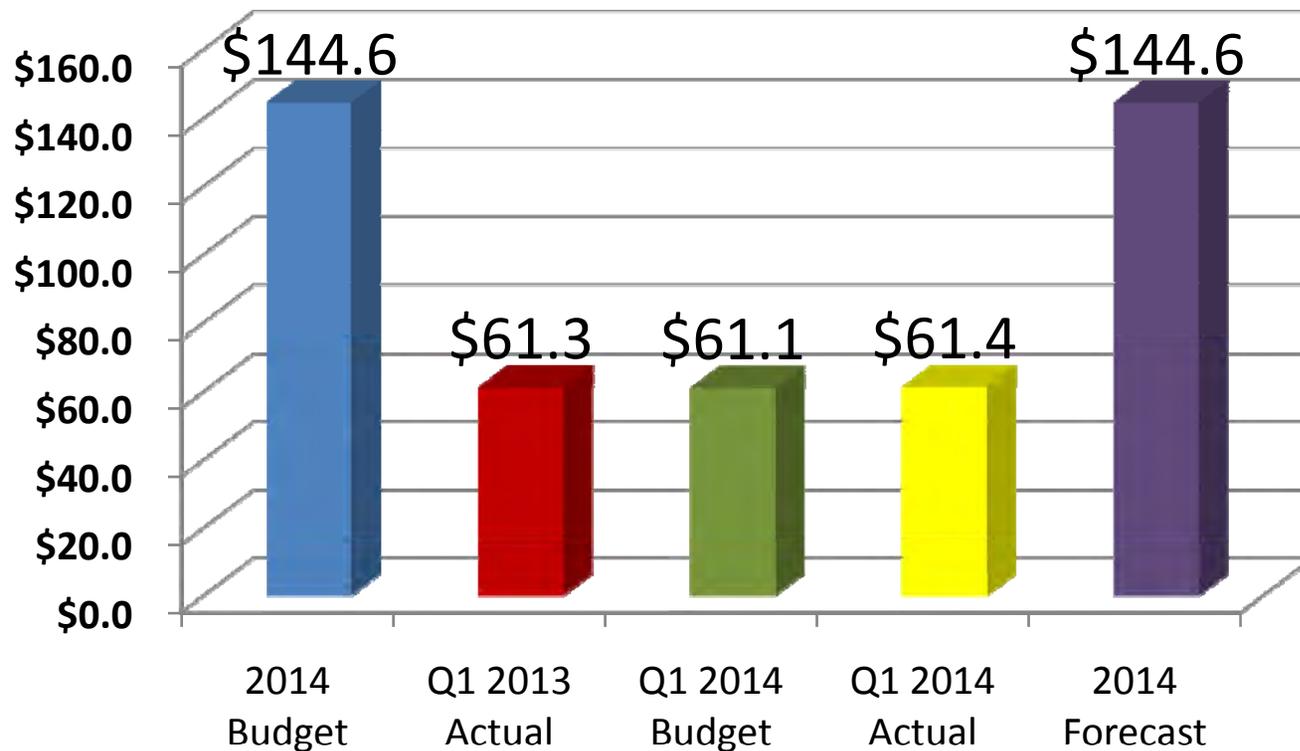
Revenue Executive Summary

All Funds – Q1 2014

Summary Statement: When comparing externally generated recurring revenue that is expected to fund operations, without requiring reserves, the County's YTD Results are \$0.3M better than the YTD Budget. We are also forecasting the full year to be equal to budget.

All Recurring External Revenues

Q1 Actual \$0.3M Better than Budget

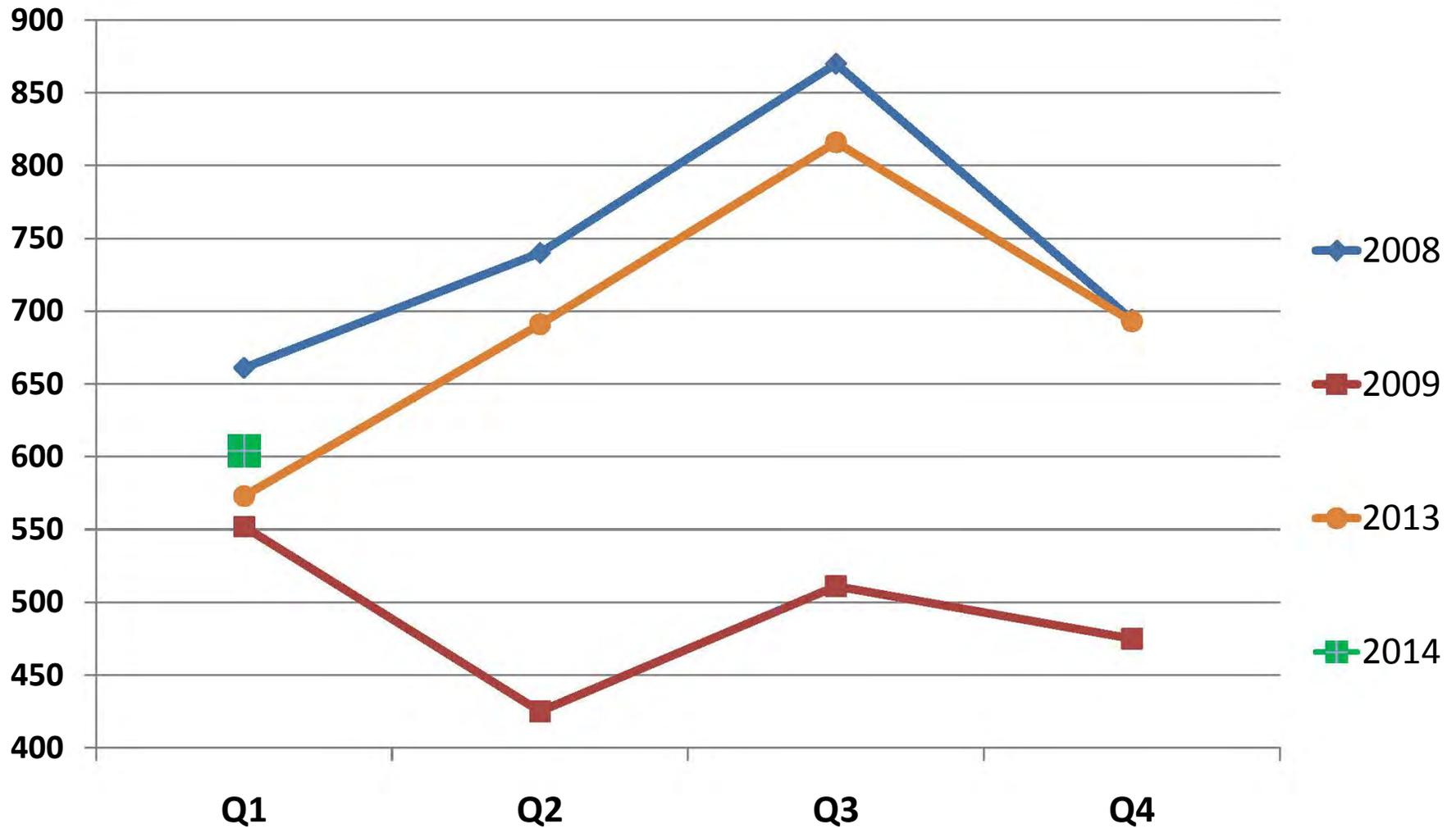


- Small variances throughout
- More significant variances:
 - Mortgage Related Taxes +\$0.1M
 - Building Permits +\$0.1M
 - Impact Fees +\$0.1M

Bottom Line: Revenue is on track to meet the FY2014 Budget.



Building Permits 2008 – 2014



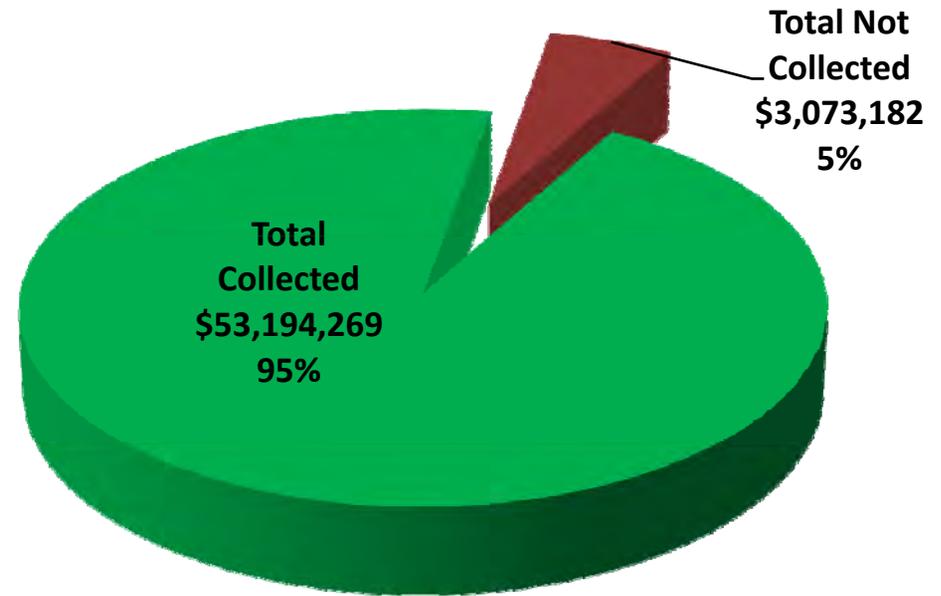
Bottom Line: Growth in building permits is a positive economic indicator.



Property Tax Collection Update as of January 21, 2014

Delinquent Taxes					
Year	M&O	Bond	Fire	Interest/ Penalties	Total
2005	608		279	4,132	5,018
2006	774		359	4,804	5,937
2007	2,050		1,123	12,551	15,724
2008	4,065		2,149	24,135	30,348
2009	11,392	1,522	4,530	48,020	65,463
2010	25,794	3,446	11,987	83,952	125,179
2011	61,627	7,474	26,565	114,974	210,639
2012	244,020	33,110	112,469	239,145	628,744
2013	1,936,964	265,615	870,604	74,970	3,148,152
Total	2,287,293	311,166	1,030,065	606,682	4,235,206

**2013 Total Billed Property Taxes -
\$56,267,451**



Note: 2012 delinquent ~0.7%

Bottom Line: Tax collection results are positive.

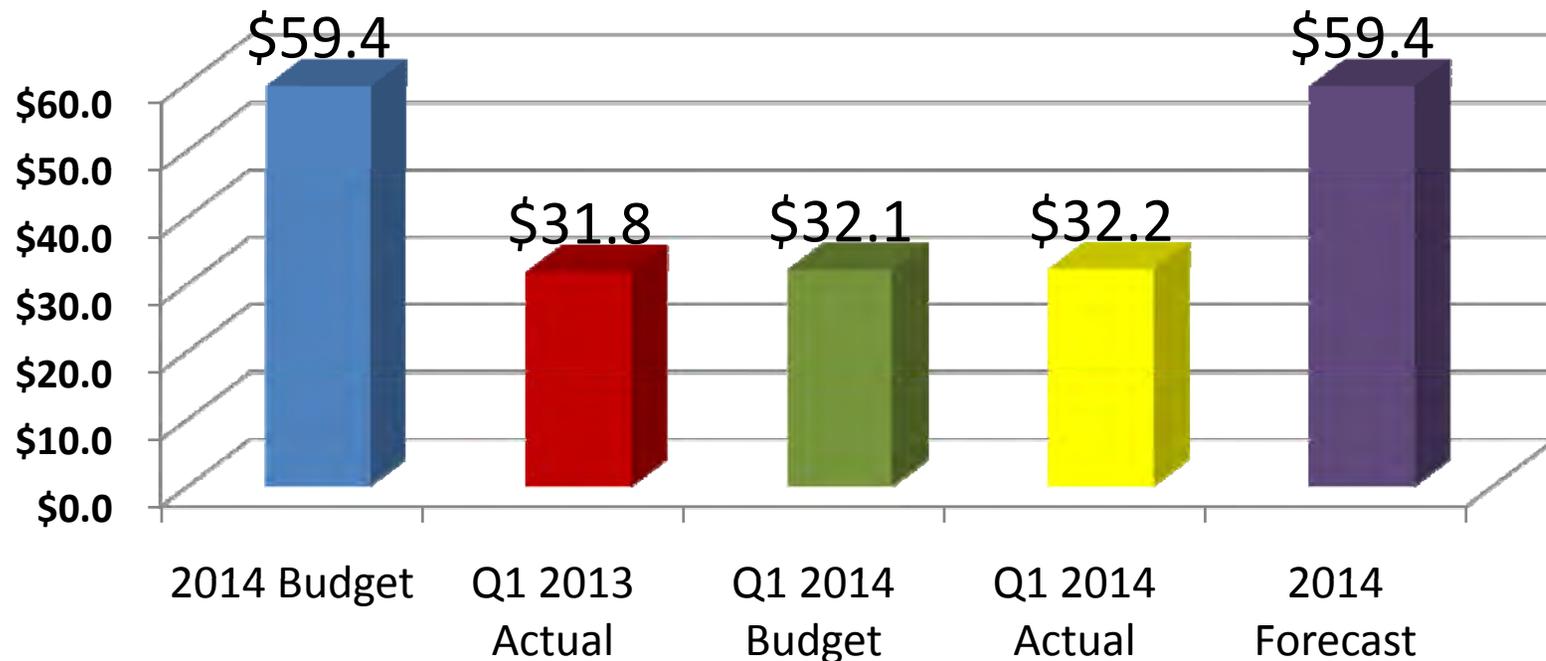


Revenue Executive Summary

General Fund – Q1 2014

Summary Statement: When comparing externally generated recurring revenue that is expected to fund operations, without requiring reserves, the General Fund YTD Results are \$0.1M more than budgeted. We are also forecasting the full year to be equal to budget.

General Fund Recurring External Revenue



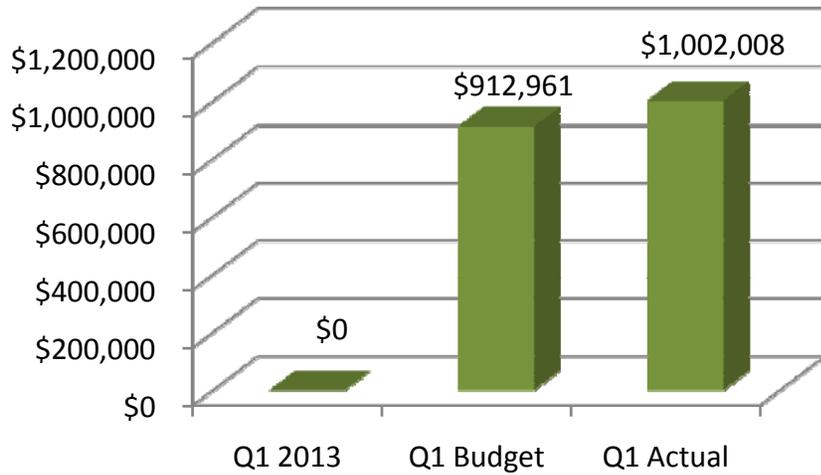
Note: While not a “recurring revenue,” the Sale of the Old Admin Building was assumed in the 2014 Budget for \$1.6M. If this sale is at risk, we could be forced to delay building the Unincorporated County Services Fund cash balance.

Bottom Line: Recurring revenues are on track, but the Sale of the Old Admin Building is at risk.

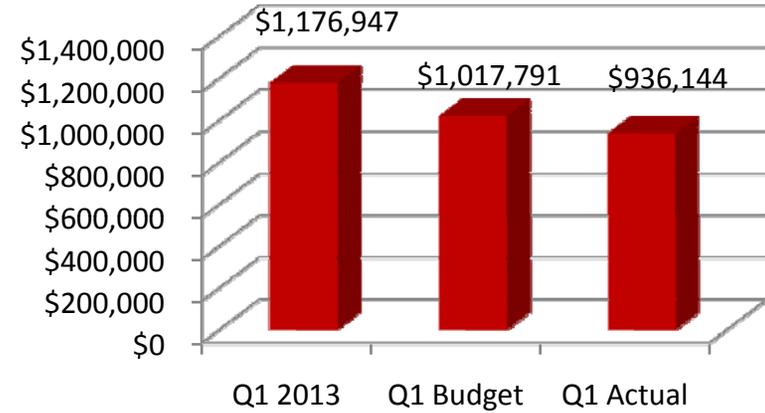


TAVT & Motor Vehicle "Birthday Tax" Collections Q1 2014

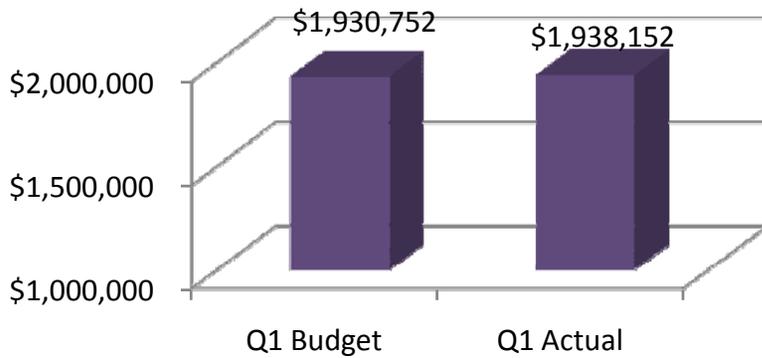
TAVT



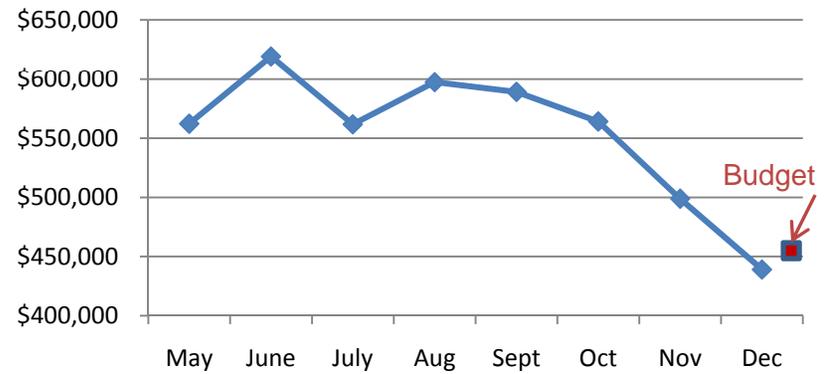
Motor Vehicle Ad Valorem ("Bday Tax")



Combined TAVT & Bday



GF TAVT Receipts



Bottom Line: On a combined basis we are meeting budget, but TAVT has decreased in Q1 2014.

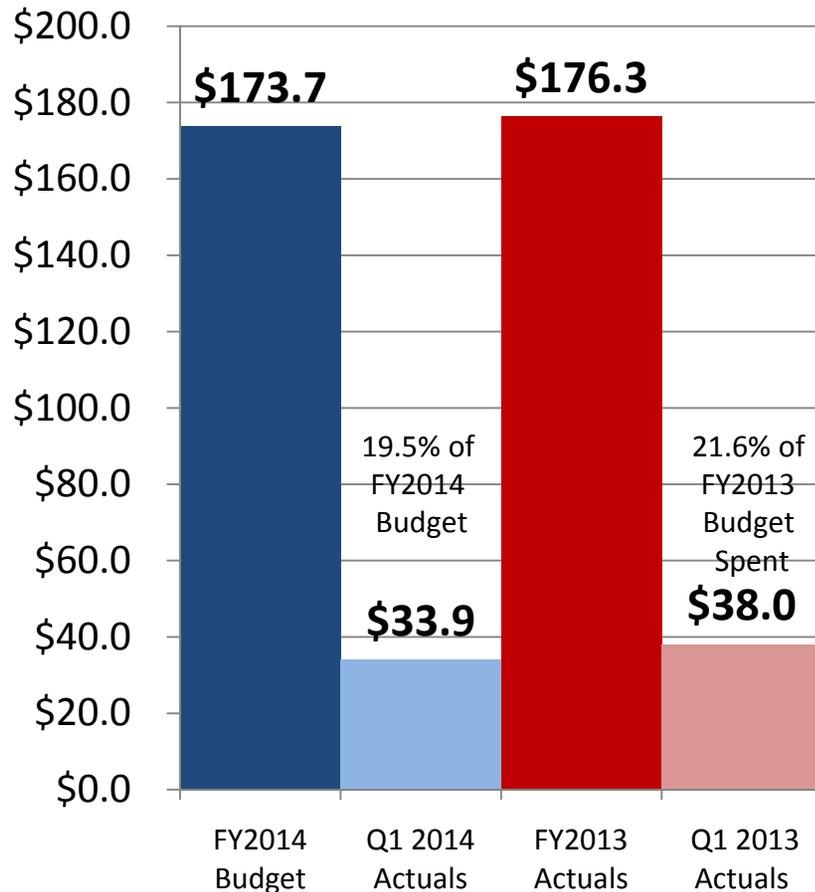


Expenditure Executive Summary

All Funds – Q1 2014

Summary Statement: Expenses are being managed across all funds. Some variances exist, but are explainable.
23.1% of Year Elapsed for Payroll Costs. 16.7% or 25% of Year Elapsed for Monthly Expenses.

Total Expenditures



County-Wide Expenditures - 2014			
	2014 Budget	Q1 2014 YTD	% Spent
Compensation	57,349,846	12,895,151	22.5%
Insurance Benefits	14,795,714	3,660,875	24.7%
Payroll Taxes	4,187,545	913,597	21.8%
Workers Comp	1,037,250	346,118	33.4%
Retirement Plans	3,100,746	718,910	23.2%
Other Personnel	78,735	1,425	1.8%
Total Personnel	80,549,836	18,536,076	23.0%
Operating Costs	26,746,001	5,410,693	20.2%
Capital	34,764,181	2,059,130	5.9%
Non-Op Costs	14,704,252	3,931,168	26.7%
Debt Service	7,075,500	1,604,063	22.7%
Utilities/Admin	3,935,265	965,344	24.5%
Transfers	5,760,277	1,364,163	23.7%
Total Expenditures	173,684,312	33,870,637	19.5%

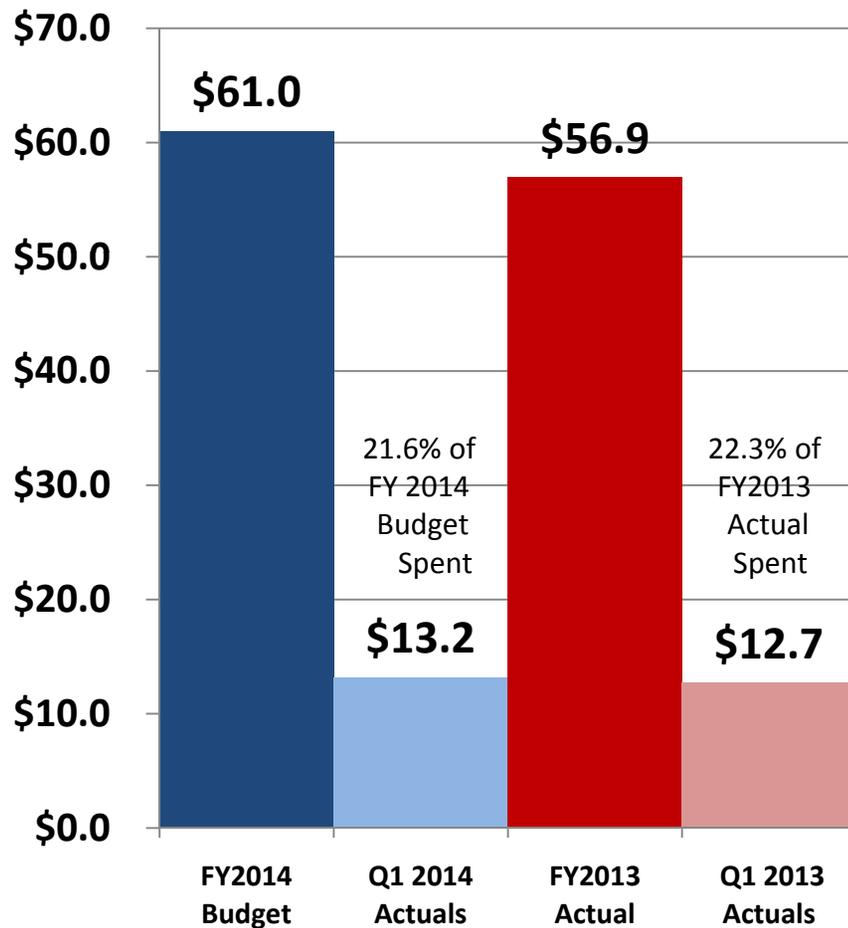
Bottom Line: YTD Expenses are on target. We expect to achieve the FY2013 Budget.



Expenditure Executive Summary General Fund – Q1 2014

Summary Statement: Expenses are being managed across all departments. Some variances exist, but are explainable.
23.1% of Year Elapsed for Payroll Costs. 16.7% or 25% of Year Elapsed for Monthly Expenses.

General Fund Expenditures



General Fund - Expenditures 2014			
	2014 Budget	Q1 2014 Actuals	% Spent
Compensation	30,233,385	6,801,480	22.5%
Insurance Benefits	3,419,947	777,370	22.7%
Payroll Taxes	2,237,928	478,706	21.4%
Workers Comp	500,106	179,194	35.8%
Retirement Plans	1,672,933	380,600	22.8%
Other Personnel	68,719	1,425	2.1%
Total Personnel	38,133,018	8,618,775	22.6%
Operating Costs	12,639,205	2,102,072	16.6%
Capital	119,441	26,985	22.6%
Non-Op Costs	2,415,985	575,657	23.8%
Debt Service	151,375	37,843	25.0%
Utilities/Admin	2,140,218	542,856	25.4%
Transfers	5,431,810	1,302,243	24.0%
Total Expenditures	61,031,052	13,206,431	21.6%

Bottom Line: YTD Expenses are on target. We expect to achieve the FY2014 Budget.



Insurance & Benefits Fund

Q1 2014

Q1 Healthcare Claims are \$282k over-budget (17%)

- Budget = \$1,651,671
- Actual = \$1,933,942

This variance could be driven by:

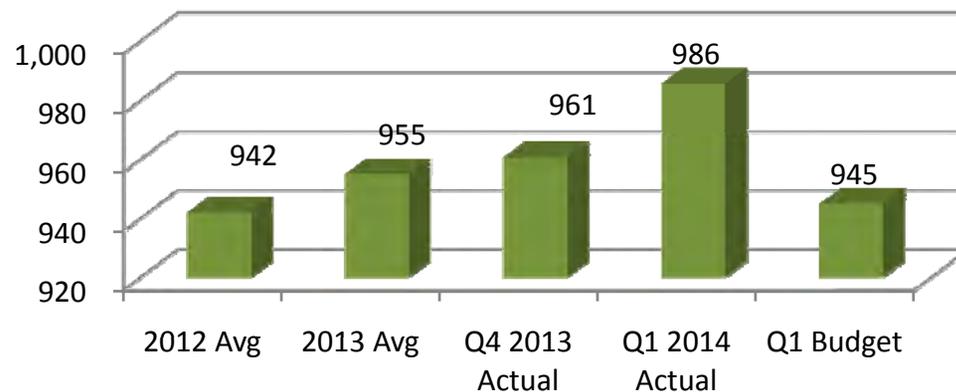
- PEPM Costs up 12%
- More employees enrolled

However, we did not incur CHN costs budgeted in Q1, therefore this partially offsets the claims overage and the Fund is net \$140k over-budget

PEPM



Employees Enrolled

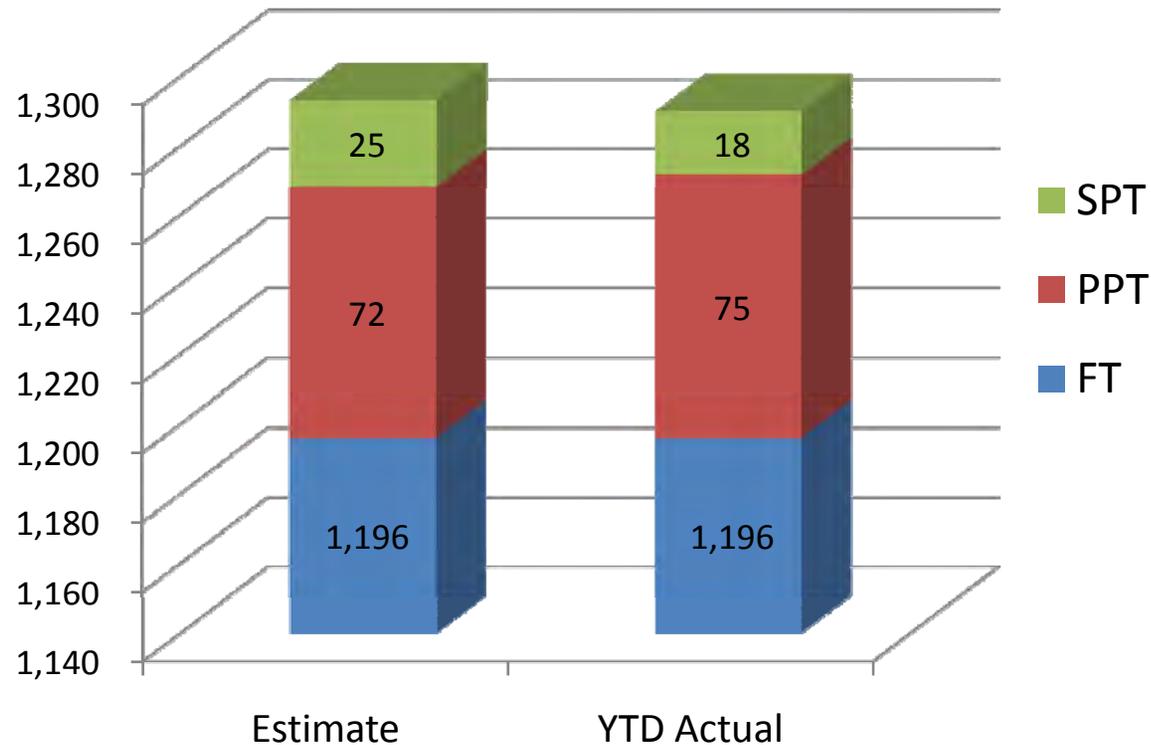


Bottom Line: Claims trend upward toward the end of the calendar year. Usually large claims drive performance. However, GBS will examine the data in February to review underlying causes.



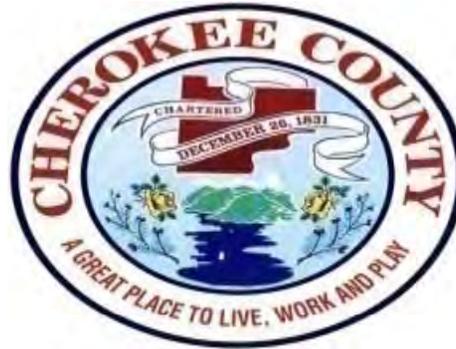
Headcount Required to Support the County Q1 2014

Full Time Equivalents (FTEs)
Original Estimate = 1,293
Actual YTD = 1,290



Note: In FY2014 the Finance Department implemented a new method of tracking FTEs. We anticipate there will be variances between the original estimate and the actual for SPT & PPT because the estimate was based on limited assumptions. However, this will improve our reporting and comparisons to other counties. The true metrics Department Heads are accountable for include FT headcount and total compensation expense.

Bottom Line: Compensation expense and total headcount are being managed to Budget.



Cherokee County Board of Commissioners

Financial Reports

Q1 2014

(Oct 2013 – Dec 2013)



Cherokee County Board of Commissioners
Budget Summary
23.08% of year lapsed

Printed 1.13.2014

	2013 Year End Actual	Actual as of 12/31/2012	2014 Original Budget	Budget Adjustments	2014 Revised Budget	Actual as of 12/31/2013	% of Budget 2014	% of Budget 2013
ALL EXTERNALLY GENERATED RECURRING REVENUES BY FUND								
GENERAL FUND (100)	60,105,191	31,754,440	59,384,678	0	59,384,678	32,223,579	54.26%	52.83
LAW LIBRARY FUND (205)	119,170	10,275	140,700	0	140,700	4	0.00%	8.62
SHERIFF'S FORFEITURES (210)	39,877	0	175,953	0	175,953	1,098	0.62%	0.00
EMERGENCY 911 TELEPHONE FUND (215)	4,367,771	362,996	4,177,160	0	4,177,160	441,246	10.56%	8.31
SENIOR SERVICES FUND (220)	581,382	77,079	659,673	3,497	663,170	35,672	5.38%	13.26
PARKS AND RECREATION (225)	3,139,886	692,620	3,505,805	0	3,505,805	743,072	21.20%	22.06
UNINCORPORATED COUNTY SERVICES (230)	8,330,167	181,322	7,712,000	0	7,712,000	284,366	3.69%	2.18
TRANSPORTATION FUND (240)	652,134	75,407	730,350	(6,778)	723,572	112,535	15.55%	11.56
MULTIPLE GRANT FUND (250)	513,035	11,807	445,901	22,000	467,901	72,555	15.51%	2.30
COMMUNITY DEVELOPMENT (251)	473,326	6,597	1,146,989	0	1,146,989	35,170	3.07%	1.39
ANIMAL SERVICES FUND (252)	790,337	48,869	735,216	0	735,216	56,219	7.65%	6.18
DA's CONDEMNATION FUND (254)	35,010	1,620	15,000	0	15,000	1,007	6.71%	4.63
DRUG ABUSE AND TREATMENT FUND (255)	178,733	23,232	159,920	0	159,920	42,889	26.82%	13.00
VICTIM/WITNESS FUND (256)	198,794	29,356	185,200	0	185,200	33,586	18.14%	14.77
DUI COURT FUND (257)	499,352	104,720	440,709	0	440,709	151,312	34.33%	20.97
DRUG ACCOUNTABILITY COURT (258)	203,157	0	261,901	0	261,901	10,520	4.02%	0.00
MENTAL HEALTH COURT (259)	0	0	103,819	0	103,819	0	0.00%	0.00
FIRE DISTRICT FUND (270)	18,545,411	11,943,297	18,488,740	8,000	18,496,740	11,927,349	64.48%	64.40
JAIL FUND (271)	438,454	59,474	409,400	0	409,400	67,394	16.46%	13.56
SHERIFF'S COMMISSARY FUND (272)	279,864	57,707	300,060	0	300,060	59,600	19.86%	20.62
CONFISCATED ASSETS FUND (273)	278,159	18,180	224,000	0	224,000	10,017	4.47%	6.54
HOTEL/ MOTEL TAX FUND (275)	154,289	14,524	118,467	0	118,467	23,903	20.18%	9.41
IMPACT FEE FUND (295)	1,275,857	159,267	792,485	0	792,485	252,586	31.87%	12.48
RECREATION CAPITAL CONSTRUCTIO (310)	762,114	631	4,800	0	4,800	1,610	33.54%	0.08
SPLOST V (322)	(262,895)	582,563	3,000	0	3,000	120	3.99%	-221.60
SPLOST 2012 (323)	38,126,180	9,986,473	31,740,533	0	31,740,533	9,279,883	29.24%	26.19
DEBT SERVICE (410)	5,637,755	3,869,288	5,673,459	0	5,673,459	3,780,335	66.63%	68.63
CONFERENCE CENTER (555)	446,051	100,676	296,650	0	296,650	74,204	25.01%	22.57
EMERGENCY MEDICAL SERVICES (580)	7,043,885	1,012,821	6,320,950	0	6,320,950	1,609,313	25.46%	14.38
INSURANCE AND BENEFITS FUND (605)	471,776	84,342	261,552	0	261,552	75,994	29.05%	17.88
FLEET MAINTENANCE FUND (610)	2,941	0	0	0	0	349	0.00%	0.00
TOTAL EXT GEN REC REVENUES	153,427,163	61,269,583	144,615,070	26,719	144,641,789	61,407,487	42.45%	39.93%



Cherokee County Board of Commissioners
Budget Summary
23.08% of year lapsed

Printed 1.13.2014

	2013 Year End Actual	Actual as of 12/31/2012	2014 Original Budget	Budget Adjustments	2014 Revised Budget	Actual as of 12/31/2013	% of Budget 2014	% of Budget 2013
OTHER FINANCE SOURCES								
TRANSFERS IN								
GENERAL FUND (100)	2,137,966	39,335	0	0	0	0	0.00 %	1.84%
LAW LIBRARY FUND (205)	94	0	0	0	0	0	0.00 %	0.00%
SENIOR SERVICES FUND (220)	499,883	125,357	412,889	0	412,889	103,222	25.00 %	25.08%
PARKS AND RECREATION (225)	729,802	182,450	850,320	0	850,320	212,580	25.00 %	25.00%
UNINCORPORATED COUNTY SERVICES (230)	0	0	1,576,082	0	1,576,082	350,000	22.21 %	0.00%
TRANSPORTATION FUND (240)	212,798	51,573	191,195	0	191,195	44,549	23.30 %	24.24%
MULTIPLE GRANT FUND (250)	44,470	0	55,606	0	55,606	5,462	9.82 %	0.00%
ANIMAL SERVICES FUND (252)	188,067	47,017	232,719	0	232,719	58,180	25.00 %	25.00%
DUI COURT FUND (257)	100,000	25,000	100,000	0	100,000	25,000	25.00 %	25.00%
DRUG ACCOUNTABILITY COURT (258)	122,555	8,555	152,000	0	152,000	28,490	18.74 %	6.98%
RESOURCE RECOVERY DEVELOPMT (375)	1,318,583	152,187	1,303,856	0	1,303,856	325,964	25.00 %	11.54%
DEBT SERVICE (410)	550	0	0	0	0	0	0.00 %	0.00%
CONFERENCE CENTER (555)	112,042	12,496	76,467	0	76,467	8,430	11.02 %	11.15%
EMERGENCY MEDICAL SERVICES (580)	686,860	171,715	809,143	0	809,143	202,286	25.00 %	25.00%
TOTAL TRANSFERS IN	6,153,669	815,684	5,760,277	0	5,760,277	1,364,163	23.68%	13.26%
SALE OF ASSETS								
GENERAL FUND (100)	22,717	0	1,600,000	0	1,600,000	0	0.00 %	0.00%
PARKS AND RECREATION (225)	13,960	0	0	0	0	0	0.00 %	0.00%
UNINCORPORATED COUNTY SERVICES (230)	3,450	0	0	0	0	0	0.00 %	0.00%
FIRE DISTRICT FUND (270)	2,300	0	0	0	0	0	0.00 %	0.00%
EMERGENCY MEDICAL SERVICES (580)	13,750	0	0	0	0	0	0.00 %	0.00%
TOTAL SALE OF ASSETS	56,177	0	1,600,000	0	1,600,000	0	0.00%	0.00%
PROCEEDS FROM DEBT INSTRUMENTS								
TOTAL PROCEEDS FROM DEBT INSTRUMENTS	0	0	0	0	0	0	0.00%	0.00%
INTERNAL SERVICE CHARGES								
INSURANCE AND BENEFITS FUND (605)	9,689,804	2,227,811	9,301,904	0	9,301,904	2,153,532	23.15 %	22.99%
FLEET MAINTENANCE FUND (610)	1,388,355	277,976	1,347,107	0	1,347,107	320,973	23.83 %	20.02%
TOTAL INTERNAL SERVICE CHARGES	11,078,159	2,505,788	10,649,011	0	10,649,011	2,474,505	23.24%	22.62%
TOTAL OTHER FINANCE SOURCES	17,288,006	3,321,472	18,009,288	0	18,009,288	3,838,668	21.31%	19.21%
TOTAL INFLOWS	170,715,169	64,591,055	162,624,358	26,719	162,651,077	65,246,155	40.11%	37.84%
USE OF RESERVES								
GENERAL FUND (100)	0	0	0	46,374	46,374	0	0.00 %	0.00%
EMERGENCY MEDICAL SERVICES FUND (215)	0	0	143,683	0	143,683	0	0.00 %	0.00%



Cherokee County Board of Commissioners
Budget Summary
23.08% of year lapsed

Printed 1.13.2014

	2013 Year End Actual	Actual as of 12/31/2012	2014 Original Budget	Budget Adjustments	2014 Revised Budget	Actual as of 12/31/2013	% of Budget 2014	% of Budget 2013
UNINCORPORATED COUNTY SERVICES (230)	0	0	(1,469,793)	(45,062)	(1,514,855)	0	0.00 %	0.00%
ANIMAL SERVICES FUND (252)	0	0	4,404	0	4,404	0	0.00 %	0.00%
DRUG ABUSE AND TREATMENT FUND (255)	0	0	92,080	0	92,080	0	0.00 %	0.00%
VICTIM/WITNESS FUND (256)	0	0	12,101	0	12,101	0	0.00 %	0.00%
FIRE DISTRICT FUND (270)	0	0	65,991	0	65,991	0	0.00 %	0.00%
JAIL FUND (271)	0	0	(130,790)	0	(130,790)	0	0.00 %	0.00%
IMPACT FEE FUND (295)	0	0	212,148	0	212,148	0	0.00 %	0.00%
RECREATION CAPITAL CONSTRUCTIO (310)	0	0	10,892,113	0	10,892,113	0	0.00 %	0.00%
SPLOST V (322)	0	0	3,611,248	0	3,611,248	0	0.00 %	0.00%
SPLOST 2012 (323)	0	0	(2,367,704)	0	(2,367,704)	0	0.00 %	0.00%
DEBT SERVICE (410)	0	0	(568,643)	0	(568,643)	0	0.00 %	0.00%
CONFERENCE CENTER (555)	0	0	(10,000)	0	(10,000)	0	0.00 %	0.00%
INSURANCE AND BENEFITS FUND (605)	0	0	496,085	0	496,085	0	0.00 %	0.00%
FLEET MAINTENANCE FUND (610)	0	0	49,000	0	49,000	0	0.00 %	0.00%
TOTAL USE OF RESERVES	0	0	11,031,923	1,312	11,033,235	0	0.00%	0.00%
TOTAL FUNDING SOURCES	170,715,169	64,591,055	173,656,281	28,031	173,684,312	65,246,155	37.57 %	37.84%



Cherokee County Board of Commissioners
Budget Summary
23.08% of year lapsed

Printed 1.13.2014

	2013 Year End Actual	Actual as of 12/31/2012	2014 Original Budget	Budget Adjustments	2014 Revised Budget	Actual as of 12/31/2013	% of Budget 2014	% of Budget 2013
ALL EXPENDITURES BY FUND								
GENERAL FUND (100)	56,921,812	12,691,180	60,984,678	46,374	61,031,052	13,206,431	21.64%	22.30
LAW LIBRARY FUND (205)	104,553	24,539	140,700	0	140,700	28,581	20.31%	23.47
SHERIFF'S FORFEITURES (210)	112,358	7,060	175,953	0	175,953	13,631	7.75%	6.28
EMERGENCY 911 TELEPHONE FUND (215)	4,074,618	935,762	4,320,843	0	4,320,843	887,932	20.55%	22.97
SENIOR SERVICES FUND (220)	1,093,452	235,150	1,072,562	3,497	1,076,059	244,703	22.74%	21.51
PARKS AND RECREATION (225)	3,502,355	585,268	4,356,125	0	4,356,125	821,291	18.85%	16.71
UNINCORPORATED COUNTY SERVICES (230)	6,041,238	1,454,611	6,952,586	0	6,952,586	1,331,823	19.16%	24.08
UCS - ECONOMIC DEVELOPMENT (231)	0	0	865,703	(45,062)	820,641	216,426	26.37%	0.00
TRANSPORTATION FUND (240)	883,874	164,297	921,545	(6,778)	914,767	181,138	19.80%	18.59
MULTIPLE GRANT FUND (250)	570,764	119,270	501,507	22,000	523,507	89,875	17.17%	20.90
COMMUNITY DEVELOPMENT (251)	476,442	51,404	1,146,989	0	1,146,989	63,600	5.54%	10.79
ANIMAL SERVICES FUND (252)	944,459	193,956	972,339	0	972,339	222,254	22.86%	20.54
DA's CONDEMNATION FUND (254)	21,666	1,949	15,000	0	15,000	(48)	-0.32%	8.99
DRUG ABUSE AND TREATMENT FUND (255)	222,555	33,555	252,000	0	252,000	53,490	21.23%	15.08
VICTIM/WITNESS FUND (256)	198,602	51,384	197,301	0	197,301	47,898	24.28%	25.87
DUI COURT FUND (257)	521,356	78,875	540,709	0	540,709	111,804	20.68%	15.13
DRUG ACCOUNTABILITY COURT (258)	267,682	14,310	413,901	0	413,901	66,457	16.06%	5.35
MENTAL HEALTH COURT (259)	0	0	103,819	0	103,819	0	0.00%	0.00
FIRE DISTRICT FUND (270)	16,903,075	3,795,114	18,554,731	8,000	18,562,731	4,219,277	22.73%	22.45
JAIL FUND (271)	459,007	57,543	278,610	0	278,610	67,790	24.33%	12.54
SHERIFF'S COMMISSARY FUND (272)	320,779	101,970	300,060	0	300,060	42,173	14.05%	31.79
CONFISCATED ASSETS FUND (273)	267,616	100,334	224,000	0	224,000	56,174	25.08%	37.49
HOTEL/ MOTEL TAX FUND (275)	154,042	22,996	118,467	0	118,467	18,930	15.98%	14.93
IMPACT FEE FUND (295)	73,011	9,270	1,004,633	0	1,004,633	100,000	9.95%	12.70
RECREATION CAPITAL CONSTRUCTIO (310)	16,034,147	(122,049)	10,896,913	0	10,896,913	1,383,690	12.70%	-0.76
SPLOST V (322)	7,330,134	544,690	3,614,248	0	3,614,248	32,477	0.90%	7.43
SPLOST 2012 (323)	25,648,565	3,949,326	29,372,829	0	29,372,829	4,358,621	14.84%	15.40
RESOURCE RECOVERY DEVELOPMT (375)	1,310,611	307,962	1,303,856	0	1,303,856	316,442	24.27%	23.50
DEBT SERVICE (410)	12,945,967	8,543,644	5,104,816	0	5,104,816	1,099,908	21.55%	65.99
CONFERENCE CENTER (555)	371,402	74,771	363,117	0	363,117	69,463	19.13%	20.13
EMERGENCY MEDICAL SERVICES (580)	7,041,389	1,283,157	7,130,093	0	7,130,093	1,689,215	23.69%	18.22
INSURANCE AND BENEFITS FUND (605)	10,049,848	2,408,229	10,059,541	0	10,059,541	2,526,713	25.12%	23.96
FLEET MAINTENANCE FUND (610)	1,396,722	278,084	1,396,107	0	1,396,107	302,478	21.67%	19.91
TOTAL ALL EXPENDITURES BY FUND	176,264,099	37,997,610	173,656,281	28,031	173,684,312	33,870,637	19.50%	21.56%



Cherokee County Board of Commissioners
Changes in Fund Balance
As of 12/31/2013

Printed 1.13.2014

Fund		Beginning Balance	Revenues & Other Financing Sources	Expenditures	Ending Balance	Net Increase/ (Decrease)
100	GENERAL FUND	9,718,577	32,223,579	13,206,431	28,735,726	19,017,149
205	LAW LIBRARY FUND	642,424	4	28,581	613,847	(28,577)
210	SHERIFF'S FORFEITURES	112,724	1,098	13,631	100,190	(12,534)
215	EMERGENCY 911 TELEPHONE FUND	1,677,936	441,246	887,932	1,231,250	(446,686)
221	SENIOR SERVICES FUND	49,583	138,895	244,703	(56,226)	(105,809)
225	PARKS AND RECREATION	454,576	955,652	821,291	588,938	134,362
230	UNINCORPORATED COUNTY SERVICES	4,948,569	634,366	1,548,249	4,034,686	(913,883)
240	TRANSPORTATION FUND	9,791	157,084	181,138	(14,264)	(24,055)
250	MULTIPLE GRANT FUND	90,168	78,017	89,875	78,310	(11,858)
251	COMMUNITY DEVELOPMENT	(19,848)	35,170	63,600	(48,277)	(28,429)
252	ANIMAL SERVICES FUND	100,842	114,399	222,254	(7,013)	(107,855)
254	DA's CONDEMNATION FUND	105,062	1,007	(48)	106,116	1,055
255	DRUG ABUSE AND TREATMENT FUND	520,222	42,889	53,490	509,620	(10,602)
256	VICTIM/WITNESS FUND	29,478	33,586	47,898	15,167	(14,312)
257	DUI COURT FUND	242,544	176,312	111,804	307,053	64,508
258	DRUG ACCOUNTABILITY COURT	58,030	39,010	66,457	30,584	(27,446)
259	MENTAL HEALTH COURT	0	0	0	0	0
270	FIRE DISTRICT FUND	4,885,685	11,927,349	4,219,277	12,593,756	7,708,071
271	JAIL FUND	997,355	67,394	67,790	996,959	(396)
272	SHERIFF'S COMMISSARY FUND	24,386	59,600	42,173	41,813	17,427
273	CONFISCATED ASSETS FUND	147,215	10,017	56,174	101,058	(46,157)
275	HOTEL/ MOTEL TAX FUND	247	23,903	18,930	5,220	4,973
295	IMPACT FEE FUND	5,263,920	252,586	100,000	5,416,507	152,586
310	RECREATION CAPITAL CONSTRUCTIO	9,623,628	1,610	1,383,690	8,241,548	(1,382,080)
320	SPLOST III	0	0	0	0	0
321	SPLOST IV	0	0	0	0	0
322	SPLOST V	5,847,571	120	32,477	5,815,213	(32,358)
323	SPLOST 2012	14,401,889	9,279,883	4,358,621	19,323,151	4,921,262
375	RESOURCE RECOVERY DEVELOPMT	296,856	325,964	316,442	306,378	9,523
410	DEBT SERVICE	661,956	3,780,335	1,099,908	3,342,383	2,680,427
555	CONFERENCE CENTER	432,803	82,634	69,463	445,974	13,171
580	EMERGENCY MEDICAL SERVICES	2,940,639	1,811,599	1,689,215	3,063,022	122,384
605	INSURANCE AND BENEFITS FUND	2,993,013	2,229,526	2,526,713	2,695,825	(297,187)
610	FLEET MAINTENANCE FUND	409,631	321,322	302,478	428,475	18,843
Version 02.14.2014		67,667,471	65,246,155	33,870,637	99,042,990	31,375,518



Cherokee County Board of Commissioners
Funding Sources Compared to Expenditures - All Funds
As of 12/31/2013

	2013 Year End Actual	Actual as of 12/31/2012	2014 Original Budget	Budget Adjustments	2014 Revised Budget	Actual as of 12/31/2013	% of Budget
GENERAL FUND (100)							
FUNDING SOURCES	62,265,874	31,793,775	60,984,678	46,374	61,031,052	32,223,579	52.80%
EXPENDITURES	56,921,812	12,691,180	60,984,678	46,374	61,031,052	13,206,431	21.64%
Excess Funding Sources over Expenditures	5,344,062	19,102,595	0	0	0	19,017,149	
LAW LIBRARY FUND (205)							
FUNDING SOURCES	119,263	10,275	140,700	0	140,700	4	0.00%
EXPENDITURES	104,553	24,539	140,700	0	140,700	28,581	20.31%
Excess Funding Sources over Expenditures	14,711	(14,264)	0	0	0	(28,577)	
SHERIFF'S FORFEITURES (210)							
FUNDING SOURCES	39,877	0	175,953	0	175,953	1,098	0.62%
EXPENDITURES	112,358	7,060	175,953	0	175,953	13,631	7.75%
Excess Funding Sources over Expenditures	(72,481)	(7,060)	0	0	0	(12,534)	
EMERGENCY 911 TELEPHONE FUND (215)							
FUNDING SOURCES	4,367,771	362,996	4,320,843	0	4,320,843	441,246	10.21%
EXPENDITURES	4,074,618	935,762	4,320,843	0	4,320,843	887,932	20.55%
Excess Funding Sources over Expenditures	293,153	(572,766)	0	0	0	(446,686)	
SENIOR SERVICES FUND (221)							
FUNDING SOURCES	1,081,265	202,436	1,072,562	3,497	1,076,059	138,895	12.91%
EXPENDITURES	1,093,452	235,150	1,072,562	3,497	1,076,059	244,703	22.74%
Excess Funding Sources over Expenditures	(12,187)	(32,714)	0	0	0	(105,809)	
PARKS AND RECREATION (225)							
FUNDING SOURCES	3,883,648	875,071	4,356,125	0	4,356,125	955,652	21.94%
EXPENDITURES	3,502,355	585,268	4,356,125	0	4,356,125	821,291	18.85%
Excess Funding Sources over Expenditures	381,294	289,803	0	0	0	134,362	
UNINCORPORATED COUNTY SERVICES (230)							
FUNDING SOURCES	8,333,617	181,322	7,818,289	(45,062)	7,773,227	634,366	8.16%
EXPENDITURES							
DEVELOPMENT SERVICES CENTER	218,001	51,903	223,721	0	223,721	51,563	23.05%
COUNTY ATTORNEY	0	0	115,000	0	115,000	4,433	3.85%
GIS/MAPPING	297,687	92,226	327,633	0	327,633	61,137	18.66%
ANIMAL CONTROL	370,528	81,484	388,681	0	388,681	78,779	20.27%
ROADS AND BRIDGES	2,423,354	579,491	2,912,768	0	2,912,768	502,763	17.26%



Cherokee County Board of Commissioners
Funding Sources Compared to Expenditures - All Funds
As of 12/31/2013

	2013 Year End Actual	Actual as of 12/31/2012	2014 Original Budget	Budget Adjustments	2014 Revised Budget	Actual as of 12/31/2013	% of Budget
STORMWATER MGT ENGINEERING	259,085	54,623	319,333	0	319,333	61,645	19.30%
ENGINEERING DEVELOPMENT SERVIC	232,997	52,720	256,139	0	256,139	51,314	20.03%
ENGINEERING	590,278	97,778	510,577	0	510,577	112,676	22.07%
CONSERVATION ADMINISTRATION	60,943	14,226	64,625	0	64,625	14,425	22.32%
FOREST RESOURCES CONSERVATION	14,759	3,706	14,561	0	14,561	3,640	25.00%
BUILDING INSPECTIONS	469,625	109,826	478,735	0	478,735	106,263	22.20%
PLANNING AND LAND USE	632,372	201,773	660,109	0	660,109	144,582	21.90%
CODE ENFORCEMENT	471,609	114,855	680,704	0	680,704	138,603	20.36%
UCS - ECONOMIC DEVELOPMENT	0	0	865,703	(45,062)	820,641	216,426	26.37%
EXPENDITURES	6,041,238	1,454,611	7,818,289	(45,062)	7,773,227	1,548,249	19.92%
Excess Funding Sources over Expenditures	2,292,379	(1,273,289)	0	0	0	(913,883)	
TRANSPORTATION FUND (240)							
FUNDING SOURCES	864,931	126,980	921,545	(6,778)	914,767	157,084	17.17%
EXPENDITURES							
5307 TRANSPORTATION PROGRAM	0	934	0	0	0	0	0.00%
5311 TRANSPORTATION PROGRAM	723,083	135,981	665,719	(6,778)	658,941	148,074	22.47%
5311 ARRA GRANT	0	0	50,000	0	50,000	0	0.00%
CANTON SHUTTLE	124,764	27,382	131,026	0	131,026	27,158	20.73%
266 TRANSPORATION GRANT	32,532	0	65,000	0	65,000	2,126	3.27%
OFF PEAK TRANSPORT SERVICE	3,495	0	9,800	0	9,800	3,780	38.57%
EXPENDITURES	883,874	164,297	921,545	(6,778)	914,767	181,138	19.80%
Excess Funding Sources over Expenditures	(18,942)	(37,317)	0	0	0	(24,055)	
MULTIPLE GRANT FUND (250)							
FUNDING SOURCES	557,506	11,807	501,507	22,000	523,507	78,017	14.90%
EXPENDITURES							
ACCG HEALTH GRANT	0	0	30,000	0	30,000	0	0.00%
ASPCA TIETJEN SHOW DOG CARE	0	0	0	3,000	3,000	0	0.00%
AMER SOCIETY FOR THE PROTECTION	0	0	0	8,500	8,500	973	11.44%
BULLETPROOF VEST PROGRAM	0	0	7,700	0	7,700	0	0.00%
BULLET PROOF VEST GRANT 2012	2,599	0	0	0	0	0	0.00%
CITIZENS CORP PROGRAM	5,031	1,446	0	0	0	0	0.00%
DUI/DRUG COURT GRANT 2007	32,733	10,873	0	0	0	0	0.00%
JUDICIAL COUNCIL OF GA DUI GRANT	19,226	2,638	0	0	0	0	0.00%
CHEROKEE FAMILY FOCUS	45,484	9,117	45,000	0	45,000	11,250	25.00%
GEMA HAZARDOUS WASTE GRANT 2014	15,000	15,000	0	0	0	0	0.00%



**Cherokee County Board of Commissioners
Funding Sources Compared to Expenditures - All Funds
As of 12/31/2013**

	2013 Year End Actual	Actual as of 12/31/2012	2014 Original Budget	Budget Adjustments	2014 Revised Budget	Actual as of 12/31/2013	% of Budget
GEMA HOMELAND SECURITY GRANT	90,466	0	0	0	0	0	0.00%
HAZARD MITIGATION GRANT 2012	11,671	11,500	0	0	0	0	0.00%
INTOXILYZER 9000	8,993	0	0	0	0	0	0.00%
STATE & LOCAL OVERTIME ASSISTANCE	14,791	2,865	17,500	0	17,500	1,751	10.01%
JUSTICE ASSISTANCE GRANT (JAG)	10,624	10,624	0	0	0	0	0.00%
PATROL CAMERAS 2013-DJ-BX-0137	10,082	0	0	0	0	0	0.00%
2012 PERFORMANCE PARTNERSHIP AGREEM	56,941	8,644	0	0	0	0	0.00%
PERFORMANCE PART AGREE	7,833	0	64,304	500	64,804	24,540	37.87%
ARRA JAG TRANSCRIPTION CONTRACT	1,964	2,165	0	0	0	0	0.00%
SAFE KIDS PROGRAM	16,594	3,052	25,000	0	25,000	0	0.00%
SCAAP GRANT	20,316	0	85,000	0	85,000	0	0.00%
CCJC SEX OFFENDER REGISTRY GRANT	242	0	0	0	0	0	0.00%
STOP VAWA CJSI GRANT - DA	67,583	16,910	80,000	0	80,000	18,639	23.30%
VICTIM'S OF CRIME ACT	131,867	24,435	143,003	0	143,003	32,722	22.88%
NORTHSIDE WELLNESS GRANT	723	0	4,000	10,000	14,000	0	0.00%
EXPENDITURES	570,764	119,270	501,507	22,000	523,507	89,875	17.17%
Excess Funding Sources over Expenditures	(13,258)	(107,463)	0	0	0	(11,858)	
COMMUNITY DEVELOPMENT (251)							
FUNDING SOURCES	473,326	6,597	1,146,989	0	1,146,989	35,170	3.07%
EXPENDITURES							
SENIOR CENTER SPLOST V	41,639	0	0	0	0	0	0.00%
UNASSIGNED PROJECTS	0	0	743,524	0	743,524	0	0.00%
ANNA CRAWFORD CRILDRENS CENTER	13,000	11,931	0	0	0	13,632	0.00%
MALON D MIMMS BOYS & GIRLS CLUB	49,379	0	0	0	0	7,952	0.00%
COMMUNITY DEVELOPMENT BLOCK GRANT	119,415	27,004	126,334	0	126,334	26,288	20.81%
CHEROKEE FAMILY VIOLENCE CENTER	45,397	6,597	0	0	0	6,911	0.00%
HOME FUNDS GRANT	38,907	5,872	277,131	0	277,131	8,817	3.18%
MUST MINISTRIES PROPERTY PURCHASE	150,000	0	0	0	0	0	0.00%
NORTH GEORGIA ANGEL HOUSE	18,705	0	0	0	0	0	0.00%
EXPENDITURES	476,442	51,404	1,146,989	0	1,146,989	63,600	5.54%
Excess Funding Sources over Expenditures	(3,115)	(44,807)	0	0	0	(28,429)	
ANIMAL SERVICES FUND (252)							
FUNDING SOURCES	978,404	95,886	972,339	0	972,339	114,399	11.77%
EXPENDITURES	944,459	193,956	972,339	0	972,339	222,254	22.86%
Excess Funding Sources over Expenditures	33,945	(98,070)	0	0	0	(107,855)	24



Cherokee County Board of Commissioners
Funding Sources Compared to Expenditures - All Funds
As of 12/31/2013

	2013 Year End Actual	Actual as of 12/31/2012	2014 Original Budget	Budget Adjustments	2014 Revised Budget	Actual as of 12/31/2013	% of Budget
DA's CONDEMNATION FUND (254)							
FUNDING SOURCES	35,010	1,620	15,000	0	15,000	1,007	6.71%
EXPENDITURES	21,666	1,949	15,000	0	15,000	(48)	-0.32%
Excess Funding Sources over Expenditures	13,345	(329)	0	0	0	1,055	
DRUG ABUSE AND TREATMENT FUND (255)							
FUNDING SOURCES	178,733	23,232	252,000	0	252,000	42,889	17.02%
EXPENDITURES	222,555	33,555	252,000	0	252,000	53,490	21.23%
Excess Funding Sources over Expenditures	(43,822)	(10,323)	0	0	0	(10,602)	
VICTIM/WITNESS FUND (256)							
FUNDING SOURCES	198,794	29,356	197,301	0	197,301	33,586	17.02%
EXPENDITURES	198,602	51,384	197,301	0	197,301	47,898	24.28%
Excess Funding Sources over Expenditures	192	(22,028)	0	0	0	(14,312)	
DUI COURT FUND (257)							
FUNDING SOURCES	599,351	129,720	540,709	0	540,709	176,312	32.61%
EXPENDITURES	521,356	78,875	540,709	0	540,709	111,804	20.68%
Excess Funding Sources over Expenditures	77,996	50,845	0	0	0	64,508	
DRUG ACCOUNTABILITY COURT (258)							
FUNDING SOURCES	325,712	8,555	413,901	9,600	423,501	39,010	9.21%
EXPENDITURES	267,682	14,310	413,901	9,600	423,501	66,457	15.69%
Excess Funding Sources over Expenditures	58,030	(5,755)	0	0	0	(27,446)	
MENTAL HEALTH COURT (259)							
FUNDING SOURCES	0	0	103,819	0	103,819	0	0.00%
EXPENDITURES	0	0	103,819	0	103,819	0	0.00%
Excess Funding Sources over Expenditures	0	0	0	0	0	0	
FIRE DISTRICT FUND (270)							
FUNDING SOURCES	18,547,711	11,943,297	18,554,731	8,000	18,562,731	11,927,349	64.25%
EXPENDITURES							
FIRE ADMINISTRATION	1,029,350	236,215	1,180,462	0	1,180,462	246,085	20.85%
FIRE MARSHAL	356,326	82,762	352,240	0	352,240	58,235	16.53%
FIRE FIGHTING	14,645,802	3,266,822	15,843,107	8,000	15,851,107	3,668,871	23.15%
FIRE PREVENTION	138,173	30,438	139,255	0	139,255	32,413	23.28%
FIRE INFORMATION TECHNOLOGY	546	0	225,310	0	225,310	33,583	14.91%



Cherokee County Board of Commissioners
Funding Sources Compared to Expenditures - All Funds
As of 12/31/2013

	2013 Year End Actual	Actual as of 12/31/2012	2014 Original Budget	Budget Adjustments	2014 Revised Budget	Actual as of 12/31/2013	% of Budget
FIRE TRAINING	732,878	178,877	814,357	0	814,357	180,091	22.11%
EXPENDITURES	16,903,075	3,795,114	18,554,731	8,000	18,562,731	4,219,277	22.73%
Excess Funding Sources over Expenditures	1,644,636	8,148,182	0	0	0	7,708,071	
JAIL FUND (271)							
FUNDING SOURCES	438,454	59,474	278,610	0	278,610	67,394	24.19%
EXPENDITURES	459,007	57,543	278,610	0	278,610	67,790	24.33%
Excess Funding Sources over Expenditures	(20,553)	1,930	0	0	0	(396)	
SHERIFF'S COMMISSARY FUND (272)							
FUNDING SOURCES	279,864	57,707	300,060	0	300,060	59,600	19.86%
EXPENDITURES	320,779	101,970	300,060	0	300,060	42,173	14.05%
Excess Funding Sources over Expenditures	(40,915)	(44,263)	0	0	0	17,427	
CONFISCATED ASSETS FUND (273)							
FUNDING SOURCES	278,159	18,180	224,000	0	224,000	10,017	4.47%
EXPENDITURES	267,616	100,334	224,000	0	224,000	56,174	25.08%
Excess Funding Sources over Expenditures	10,543	(82,154)	0	0	0	(46,157)	
HOTEL/ MOTEL TAX FUND (275)							
FUNDING SOURCES	154,289	14,524	118,467	0	118,467	23,903	20.18%
EXPENDITURES	154,042	22,996	118,467	0	118,467	18,930	15.98%
Excess Funding Sources over Expenditures	247	(8,472)	0	0	0	4,973	
IMPACT FEE FUND (295)							
FUNDING SOURCES	1,275,857	159,267	1,004,633	0	1,004,633	252,586	25.14%
EXPENDITURES							
LIBRARY	0	0	100,000	0	100,000	100,000	100.00%
FIRE PROTECTION	0	0	369,287	0	369,287	0	0.00%
PARKS & RECREATION	48,793	9,270	528,752	0	528,752	0	0.00%
ADMINISTRATIVE	8,698	0	6,594	0	6,594	0	0.00%
CIE PREP	15,520	0	0	0	0	0	0.00%
EXPENDITURES	73,011	9,270	1,004,633	0	1,004,633	100,000	9.95%
Excess Funding Sources over Expenditures	1,202,846	149,997	0	0	0	152,586	
RECREATION CAPITAL CONSTRUCTIO (310)							
FUNDING SOURCES	762,114	631	10,896,913	0	10,896,913	1,610	0.01%
EXPENDITURES							



Cherokee County Board of Commissioners
Funding Sources Compared to Expenditures - All Funds
As of 12/31/2013

	2013 Year End Actual	Actual as of 12/31/2012	2014 Original Budget	Budget Adjustments	2014 Revised Budget	Actual as of 12/31/2013	% of Budget
PARKS & RECREATION BOND	1,550	0	0	0	0	0	0.00%
UNASSIGNED PROJECTS	0	0	10,592,396	0	10,592,396	0	0.00%
PARKS ENGINEERING/OPERATIONS	280,370	64,902	304,517	0	304,517	63,221	20.76%
PARK EQUIPMENT	19,568	7,025	0	0	0	0	0.00%
NON-ASSET EQUIPMENT	13,584	0	0	0	0	0	0.00%
PATRIOT'S PK -KELLOGG CK/VICTORY DR	20,300	0	0	0	0	0	0.00%
SOCCER COMPLEX	7,622	0	0	0	0	0	0.00%
CANTON PARK ALONG THE ETOWAH	3,441,631	46,580	0	0	0	(52,180)	0.00%
HIGHWAY 20 - EAST PARK	78,932	0	0	0	0	0	0.00%
BLANKET CREEK	704,411	(76,592)	0	0	0	(40,104)	0.00%
AQUATIC CENTER	8,767,766	(190,051)	0	0	0	5,203	0.00%
GREENSPACE	3,500	0	0	0	0	0	0.00%
HOLLY SPRINGS PARK	91,961	7,355	0	0	0	0	0.00%
WOODSTOCK GREENPRINTGS	642,712	347	0	0	0	27,174	0.00%
WALESKA PARK	748,368	39	0	0	0	163,434	0.00%
WALESKA- CITY	0	0	0	0	0	191,328	0.00%
BALL GROUND PARK	279,637	0	0	0	0	241,705	0.00%
BUFFINGTON PARK RENOVATION	4	4	0	0	0	0	0.00%
HOBGOOD PARK RENOVATIONS	566,342	(47,954)	0	0	0	378,398	0.00%
LIGHTING SYSTEM UPGRADES	2,826	0	0	0	0	148,704	0.00%
RIVERSIDE MAINTENANCE FACILITY	7,266	7,266	0	0	0	0	0.00%
RECREATION CENTER	16,560	208	0	0	0	0	0.00%
BARNETT PARK	96,762	26,900	0	0	0	138,695	0.00%
WEATHERBY PARK	5,197	0	0	0	0	2,366	0.00%
DWIGHT TERRY PARK	70,577	31,920	0	0	0	100,448	0.00%
CITY OF NELSON	162,270	0	0	0	0	15,297	0.00%
CHEROKEE MILLS LAKE ALLATOONA	4	4	0	0	0	0	0.00%
GARLAND MOUNTAIN	4,426	0	0	0	0	0	0.00%
EXPENDITURES	16,034,147	(122,049)	10,896,913	0	10,896,913	1,383,690	12.70%
Excess Funding Sources over Expenditures	(15,272,033)	122,680	0	0	0	(1,382,080)	
SPLOST IV (321)							
EXPENDITURES							
Excess Funding Sources over Expenditures	0	0	0	0	0	0	
SPLOST V (322)							
FUNDING SOURCES	(262,895)	582,563	3,614,248	0	3,614,248	120	0.00%



Cherokee County Board of Commissioners
Funding Sources Compared to Expenditures - All Funds
As of 12/31/2013

	2013 Year End Actual	Actual as of 12/31/2012	2014 Original Budget	Budget Adjustments	2014 Revised Budget	Actual as of 12/31/2013	% of Budget
EXPENDITURES							
LIBRARY SPLOST V	(94,216)	0	500,000	0	500,000	0	0.00%
PARKS & RECREATION SPLOST V	2,395	0	1,014,503	0	1,014,503	0	0.00%
ADMINISTRATION/ENGINEERING	0	683	0	0	0	0	0.00%
ROADS & BRIDGES	0	0	650,000	0	650,000	0	0.00%
COMMERCE BOULEVARD	0	(19,574)	0	0	0	0	0.00%
ADMINISTRATION BUILDING	19,403	13,327	0	0	0	0	0.00%
FIRE - SPLOST V	2,963,173	388,217	1,397,479	0	1,397,479	21,176	1.52%
COMMUNICATIONS - E911	228,660	81,731	25,435	0	25,435	8,710	34.25%
LAW ENFORCEMENT	3,997,367	22,813	0	0	0	0	0.00%
SENIOR CENTER SPLOST V	82,807	0	0	0	0	0	0.00%
AIRPORT SPLOST V	0	0	26,831	0	26,831	0	0.00%
HOBGOOD PARK RENOVATIONS	125,669	56,665	0	0	0	2,591	0.00%
CHEROKEE MILLS LAKE ALLATOONA	4,877	828	0	0	0	0	0.00%
EXPENDITURES	7,330,134	544,690	3,614,248	0	3,614,248	32,477	0.90%
Excess Funding Sources over Expenditures	(7,593,029)	37,873	0	0	0	(32,358)	

SPLOST 2012 (323)

FUNDING SOURCES	38,126,180	9,986,473	29,372,829	0	29,372,829	9,279,883	31.59%
EXPENDITURES							
ADMIN/ACCOUNTING	0	17,033	71,841	0	71,841	17,075	23.77%
ADMIN/ENGINEERING	0	46,443	528,159	0	528,159	47,610	9.01%
ADMIN/ROADS & BRIDGES	61,805	135,255	4,052,612	0	4,052,612	214,790	5.30%
CITY OF BALL GROUND	336,338	83,912	330,866	0	330,866	54,511	16.48%
CITY OF CANTON	2,819,767	703,497	2,773,889	0	2,773,889	457,005	16.48%
CITY OF HOLLY SPRINGS	1,094,273	273,008	1,076,469	0	1,076,469	177,351	16.48%
CITY OF MOUNTAIN PARK	1,043	260	1,026	0	1,026	169	16.47%
CITY OF NELSON	117,327	29,272	115,418	0	115,418	19,015	16.48%
CITY OF WALESKA	286,800	71,553	282,134	0	282,134	46,482	16.48%
CITY OF WOODSTOCK	2,871,391	716,377	2,824,673	0	2,824,673	465,372	16.48%
BELLS FERRY OVER LITTLE RIVER BRIDG	455	0	0	0	0	0	0.00%
MISC BRIDGE DESIGN	0	0	250,000	0	250,000	0	0.00%
KELLOGG CREEK RD WOODSTOCK	0	0	919,000	0	919,000	0	0.00%
EAST CHEROKEE @ SR 140 INTERSECTION	15,876	0	0	0	0	20,655	0.00%
E CHEROKEE DR @ OLD HWY 5	0	0	1,347,000	0	1,347,000	0	0.00%
EAST CHEROKEE @ SO HOLLY SPRINGS	0	0	173,600	0	173,600	0	0.00%
TRICKUM ROAD @ JAMERSON ROAD	0	0	69,500	0	69,500	0	0.00%



Cherokee County Board of Commissioners
Funding Sources Compared to Expenditures - All Funds
As of 12/31/2013

	2013 Year End Actual	Actual as of 12/31/2012	2014 Original Budget	Budget Adjustments	2014 Revised Budget	Actual as of 12/31/2013	% of Budget
BELLS FERRY @ E BELLS FERRY	154	0	0	0	0	0	0.00%
EARNEY ROAD	318	0	0	0	0	0	0.00%
HAMES RD @ JETT ROAD	27	0	0	0	0	0	0.00%
STEELS BRIDGE ROAD	21	0	0	0	0	12,443	0.00%
ROBIN ROAD	23	0	0	0	0	0	0.00%
COMPREHENSIVE TRANSPORTATION	1,637	0	416,667	0	416,667	0	0.00%
COMMERCE BOULEVARD	7,643,571	965,107	0	0	0	(52,234)	0.00%
TOWN LAKE PKWY RECONSTRUCTION	414,821	0	1,671,933	0	1,671,933	1,016,092	60.77%
TRIPP ROAD OVER MILL CREEK	1,116	0	200,000	0	200,000	0	0.00%
BELLS FERRY RD LCI IMPROVEMENTS	35,139	0	0	0	0	4,350	0.00%
ARNOLD MILL ROAD EXTENSION	0	0	0	0	0	700,000	0.00%
LITTLE ROAD	75	0	0	0	0	0	0.00%
KEETER ROAD	221	0	0	0	0	0	0.00%
MISCELLANEOUS STRIPING	220,608	14,009	0	0	0	74,914	0.00%
MISCELLANEOUS GAURDRAIL	45,133	0	0	0	0	0	0.00%
R&B RESURFACING	428,739	281,843	950,000	0	950,000	55,551	5.85%
PATCHING/SPOT OVERLAYS/WID/PREP	587,974	184,740	1,103,269	0	1,103,269	76,360	6.92%
MISC RIGHT-OF-WAY	155,448	0	500,000	0	500,000	9,257	1.85%
MISCELLANEOUS TESTING	13,968	3,499	0	0	0	7,590	0.00%
STORMWATER IMPROVEMENTS	309,094	818	200,000	0	200,000	7,362	3.68%
MISCELLANEOUS SIDEWALK CONSTRUCTION	47,704	0	0	0	0	0	0.00%
R&B UNPAVED ROADS	594,324	85,033	950,000	0	950,000	53,242	5.60%
ROADWAY DESIGN COUNTY WIDE	113,472	20,028	0	0	0	11,657	0.00%
UTILITY RELOCATION	3,033	0	0	0	0	3,300	0.00%
R&B INTERSECTION IMPROVEMENT	223	0	100,000	0	100,000	0	0.00%
R&B STORM DRAINAGE IMPROVEMENTS	0	880	0	0	0	0	0.00%
MISC TRAF SIG UPGRADES AND REPAIRS	8,100	0	0	0	0	0	0.00%
R&B PATCHING AND LEVELING	1,217,981	35,358	526,500	0	526,500	69,760	13.25%
LARP R&B RESURFACING	1,243,708	0	1,500,000	0	1,500,000	761,606	50.77%
LAW ENFORCEMENT TRAINING CENTER	1,747,528	0	0	0	0	(198,494)	0.00%
FIRE/EMS TRAINING CENTER	876,043	179,052	194,033	0	194,033	(315,382)	-162.54%
ALS VEHICLES AND EQUIPMENT	585,676	0	294,324	0	294,324	0	0.00%
ANIMAL SHELTER	0	0	1,250,000	0	1,250,000	0	0.00%
ANIMAL CONTROL VEHICLES	63,832	0	64,000	0	64,000	0	0.00%
MARSHAL VEHICLES	19,600	0	80,000	0	80,000	0	0.00%
BUSINESS DEVELOPMENT	362,675	0	500,000	0	500,000	489,726	97.95%
TYSON PROPERTY DEB	139,248	34,812	139,249	0	139,249	34,812	25.00%



Cherokee County Board of Commissioners
Funding Sources Compared to Expenditures - All Funds
As of 12/31/2013

	2013 Year End Actual	Actual as of 12/31/2012	2014 Original Budget	Budget Adjustments	2014 Revised Budget	Actual as of 12/31/2013	% of Budget
THREE PUMPER TRUCKS	0	0	3,200,000	0	3,200,000	0	0.00%
OLD FORESTRY PROPERTY	0	0	0	0	0	16,674	0.00%
LAW ENFORCEMENT	416,660	0	416,667	0	416,667	0	0.00%
MOTOROLA	225,130	67,539	0	0	0	0	0.00%
TIBURON	350,000	0	300,000	0	300,000	0	0.00%
SANS FOR TIBURON	166,134	0	0	0	0	0	0.00%
COURTHOUSE EXPANSION	4,330	0	0	0	0	0	0.00%
EXPENDITURES	25,648,565	3,949,326	29,372,829	0	29,372,829	4,358,621	14.84%
Excess Funding Sources over Expenditures	12,477,615	6,037,146	0	0	0	4,921,262	
RESOURCE RECOVERY DEVELOPMT (375)							
FUNDING SOURCES	1,318,583	152,187	1,303,856	0	1,303,856	325,964	25.00%
EXPENDITURES	1,310,611	307,962	1,303,856	0	1,303,856	316,442	24.27%
Excess Funding Sources over Expenditures	7,972	(155,775)	0	0	0	9,523	
DEBT SERVICE (410)							
FUNDING SOURCES	5,638,305	3,869,288	5,104,816	0	5,104,816	3,780,335	74.05%
EXPENDITURES	12,945,967	8,543,644	5,104,816	0	5,104,816	1,099,908	21.55%
Excess Funding Sources over Expenditures	(7,307,662)	(4,674,355)	0	0	0	2,680,427	
CONFERENCE CENTER (555)							
FUNDING SOURCES	558,093	113,172	363,117	0	363,117	82,634	22.76%
EXPENDITURES	371,402	74,771	363,117	0	363,117	69,463	19.13%
Excess Funding Sources over Expenditures	186,691	38,401	0	0	0	13,171	
EMERGENCY MEDICAL SERVICES (580)							
FUNDING SOURCES	7,744,495	1,184,536	7,130,093	0	7,130,093	1,811,599	25.41%
EXPENDITURES	7,041,389	1,283,157	7,130,093	0	7,130,093	1,689,215	23.69%
Excess Funding Sources over Expenditures	703,106	(98,621)	0	0	0	122,384	
INSURANCE AND BENEFITS FUND (605)							
FUNDING SOURCES	10,161,580	2,312,154	10,059,541	0	10,059,541	2,229,526	22.16%
EXPENDITURES	10,049,848	2,408,229	10,059,541	0	10,059,541	2,526,713	25.12%
Excess Funding Sources over Expenditures	111,731	(96,075)	0	0	0	(297,187)	
FLEET MAINTENANCE FUND (610)							
FUNDING SOURCES	1,391,297	277,976	1,396,107	0	1,396,107	321,322	23.02%
EXPENDITURES	1,396,722	278,084	1,396,107	0	1,396,107	302,478	21.67%
Excess Funding Sources over Expenditures	(5,425)	(108)	0	0	0	18,843	



**Cherokee County Board of Commissioners
Funding Sources Compared to Expenditures - All Funds
As of 12/31/2013**

	2013 Year End Actual	Actual as of 12/31/2012	2014 Original Budget	Budget Adjustments	2014 Revised Budget	Actual as of 12/31/2013	% of Budget
TOTAL FUNDING SOURCES	170,715,169	64,591,055	173,656,281	37,631	173,693,912	65,246,155	37.56%
TOTAL EXPENDITURES	176,264,099	37,997,610	173,656,281	37,631	173,693,912	33,870,637	19.50%
TOTAL EXCESS FUNDING SOURCES OVER EXPENDITURES	(5,548,930)	26,593,445	0	0	0	31,375,518	

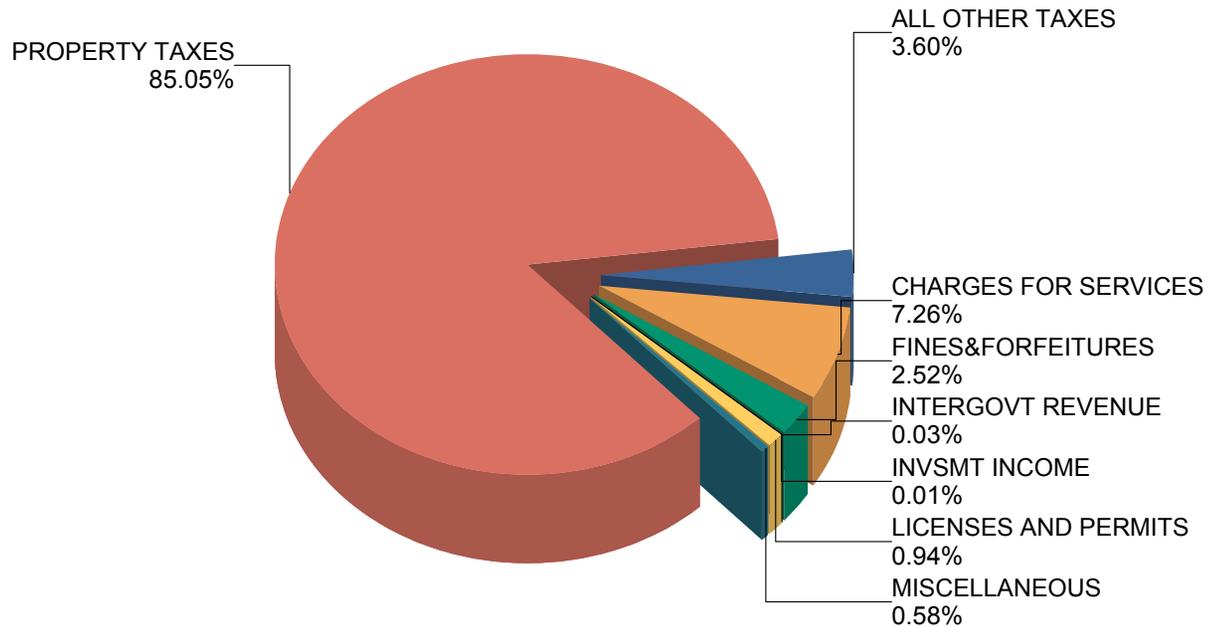


**Cherokee County Board of Commissioners
Budget Comparison Report - General Fund - By Department
23.08% of year lapsed**

Printed 1.13.2014

	2013 Year End Actual	Actual as of 12/31/2012	% of YE2013 Actual	2014 Original Budget	Budget Adjustments	2014 Revised Budget	Actual as of 12/31/2013	% of 2014 Budget
ALL EXTERNALLY GENERATED RECURRING REVENUES								
PROPERTY TAXES	39,879,841	27,406,888	68.72%	39,336,805	0	39,336,805	27,407,318	69.67%
ALL OTHER TAXES	7,124,091	258,000	3.62%	8,061,566	0	8,061,566	1,159,039	14.38%
LICENSES AND PERMITS	816,359	663,012	81.22%	654,800	0	654,800	303,690	46.38%
INTERGOVERNMENTAL RE	42,447	0	0.00%	42,000	0	42,000	10,000	23.81%
CHARGES FOR SERVICES	6,145,957	2,412,005	39.25%	5,827,000	0	5,827,000	2,340,764	40.17%
FINES AND FORFEITURE	5,282,260	883,713	16.73%	4,782,800	0	4,782,800	812,979	17.00%
INVESTMENT INCOME	12,667	811	6.40%	10,000	0	10,000	1,751	17.51%
MISCELLANEOUS	801,569	130,011	16.22%	669,707	0	669,707	188,038	28.08%
TOTAL EXT GEN REC REVENUES	60,105,191	31,754,440	52.83%	59,384,678	0	59,384,678	32,223,579	54.26%

General Fund Revenues By Source





Cherokee County Board of Commissioners
Budget Comparison Report - General Fund - By Department
23.08% of year lapsed

Printed 1.13.2014

	2013 Year End Actual	Actual as of 12/31/2012	% of YE2013 Actual	2014 Original Budget	Budget Adjustments	2014 Revised Budget	Actual as of 12/31/2013	% of 2014 Budget
OTHER FINANCE SOURCES								
TRANSFERS IN	2,137,966	39,335	1.84%	0	0	0	0	0.00%
SALE OF ASSETS	22,717	0	0.00%	1,600,000	0	1,600,000	0	0.00%
TOTAL OTHER FINANCE SOURCES	2,160,683	39,335	1.82%	1,600,000	0	1,600,000	0	0.00%

General Fund Other Financing Sources

TOTAL INFLOWS	62,265,874	31,793,775	51.06%	60,984,678	0	60,984,678	32,223,579	52.84%
USE OF RESERVES								
USE OF RESERVES	0	0	0.00%	0	46,374	46,374	0	0.00%
TOTAL USE OF RESERVES	0	0	0.00%	0	46,374	46,374	0	0.00%
TOTAL FUNDING SOURCES	62,265,874	31,793,775	51.06%	60,984,678	46,374	61,031,052	32,223,579	52.80%



Cherokee County Board of Commissioners
Budget Comparison Report - General Fund - By Department
23.08% of year lapsed

Printed 1.13.2014

	2013 Year End Actual	Actual as of 12/31/2012	% of YE2013 Actual	2014 Original Budget	Budget Adjustments	2014 Revised Budget	Actual as of 12/31/2013	% of 2014 Budget
EXPENDITURES								
GENERAL SERVICES								
BOARD OF COMMISSIONERS	730,791	55,334	7.57%	241,331	0	241,331	51,034	21.15%
COUNTY CLERK	76,731	17,698	23.07%	88,666	0	88,666	21,650	24.42%
COUNTY MANAGER	269,161	59,898	22.25%	336,748	0	336,748	71,970	21.37%
ELECTIONS	580,413	234,674	40.43%	686,119	0	686,119	129,121	18.82%
COUNTY ATTORNEY	502,906	168,051	33.42%	364,716	0	364,716	28,723	7.88%
HUMAN RESOURCES	266,249	59,154	22.22%	294,022	0	294,022	65,450	22.26%
TAX COMMISSIONER	1,383,184	307,744	22.25%	1,550,160	0	1,550,160	295,173	19.04%
TAX ASSESSOR	1,603,053	371,986	23.20%	1,740,574	0	1,740,574	375,866	21.59%
GENERAL ADMINISTRATION	46,998	14,929	31.77%	42,616	0	42,616	5,760	13.52%
PRINTING AND COPY CENTER	70,792	31,608	44.65%	7,000	0	7,000	0	0.00%
CORONER	130,925	28,751	21.96%	120,307	0	120,307	37,538	31.20%
HEALTH AND HUMAN SERVICES	272,314	62,363	22.90%	305,333	0	305,333	55,031	18.02%
COUNTY EXTENSION SERVICES	87,386	21,459	24.56%	75,000	0	75,000	19,771	26.36%
GENERAL SERVICES	6,020,903	1,433,651	23.81%	5,852,592	0	5,852,592	1,157,088	19.77%
CULTURAL AFFAIRS								
CHILDREN & YOUTH SERVICES	42,735	1,484	3.47%	41,262	0	41,262	935	2.27%
LIBRARY ADMINISTRATION	1,822,060	455,515	25.00%	1,866,957	0	1,866,957	466,739	25.00%
CHEROKEE ARTS CENTER	40,000	10,000	25.00%	40,000	0	40,000	10,000	25.00%
HISTORICAL SOCIETY	27,245	6,685	24.54%	32,760	0	32,760	7,448	22.74%
VETERANS ADMINISTRATION	4,127	950	23.03%	5,673	0	5,673	0	0.00%
CULTURAL AFFAIRS	1,936,168	474,634	24.51%	1,986,652	0	1,986,652	485,122	24.42%
SUPPORT SERVICES								
FINANCE	530,406	112,140	21.14%	576,039	0	576,039	115,850	20.11%
PURCHASING	179,568	36,427	20.29%	207,518	0	207,518	46,497	22.41%
INFORMATION TECHNOLOGY SYSTEMS	1,464,909	303,337	20.71%	1,606,125	0	1,606,125	288,487	17.96%
SUPPORT SERVICES	2,174,884	451,904	20.78%	2,389,682	0	2,389,682	450,834	18.87%
JUDICIAL SERVICES								
COURT ADMINISTRATION	679,389	124,251	18.29%	847,175	61,863	909,038	162,464	17.87%
SUPERIOR COURT	732,705	155,831	21.27%	735,460	0	735,460	157,267	21.38%
SUPERIOR COURT PRE-TRIAL SERV	102,047	41,367	40.54%	0	0	0	0	0.00%
INDIGENT DEFENSE	1,802,347	304,619	16.90%	1,683,256	(61,863)	1,621,393	249,292	15.38%
CLERK OF SUPERIOR COURT	2,808,515	637,633	22.70%	2,968,220	0	2,968,220	693,541	23.37%
BOARD OF EQUALIZATION	14,744	2,097	14.22%	25,632	0	25,632	1,093	4.26%
CLERK OF COURT - TECH	133,387	9,671	7.25%	100,000	0	100,000	26,261	26.26%



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	2013 Year End Actual	Actual as of 12/31/2012	% of YE2013 Actual	2014 Original Budget	Budget Adjustments	2014 Revised Budget	Actual as of 12/31/2013	% of 2014 Budget
DISTRICT ATTORNEY	1,453,881	320,716	22.06%	1,649,598	0	1,649,598	343,449	20.82%
STATE COURT	670,890	155,196	23.13%	699,236	0	699,236	147,491	21.09%
STATE COURT SOLICITOR	1,298,423	290,964	22.41%	1,417,759	0	1,417,759	316,080	22.29%
MAGISTRATE COURT	274,082	65,352	23.84%	312,182	0	312,182	63,157	20.23%
PROBATE COURT	603,436	132,775	22.00%	645,326	0	645,326	139,629	21.64%
JUVENILE COURT	905,551	197,846	21.85%	864,317	0	864,317	169,006	19.55%
JUDICIAL SERVICES	11,479,397	2,438,320	21.24%	11,948,161	0	11,948,161	2,468,730	20.66%
LAW ENFORCEMENT								
VICE CONTROL	684,740	156,621	22.87%	785,003	0	785,003	165,758	21.12%
LAW ENFORCEMENT ADMINISTRATION	2,590,319	518,429	20.01%	2,833,139	0	2,833,139	526,114	18.57%
CRIME AND INVESTIGATION	1,818,036	428,290	23.56%	2,096,461	0	2,096,461	431,564	20.59%
MAJOR CRIMES UNIT	538,885	123,559	22.93%	604,737	0	604,737	135,269	22.37%
UNIFORM PATROL	7,067,887	1,651,113	23.36%	7,721,473	0	7,721,473	1,743,495	22.58%
SHERIFF TRAINING DIVISION	744,801	148,572	19.95%	789,725	0	789,725	141,295	17.89%
SPECIAL DETAIL SERVICES	121,619	17,177	14.12%	150,148	0	150,148	4,095	2.73%
COURT SERVICES	2,665,104	613,944	23.04%	2,901,267	0	2,901,267	671,614	23.15%
SHERIFF INTERNAL AFFAIRS	167,655	37,020	22.08%	171,439	0	171,439	39,590	23.09%
SHERIFF CROSSING GUARDS	191,137	55,769	29.18%	171,944	0	171,944	57,405	33.39%
ADULT CORRECTIONAL INSTITUTE	9,359,822	2,082,477	22.25%	10,645,581	0	10,645,581	2,349,131	22.07%
EMS OPERATIONS	0	1,413	0.00%	0	0	0	0	0.00%
EMERGENCY MANAGEMENT	183,625	34,215	18.63%	212,836	0	212,836	38,287	17.99%
LAW ENFORCEMENT	26,133,629	5,868,599	22.46%	29,083,753	0	29,083,753	6,303,616	21.67%
COUNTY MARSHAL								
COMMUNITY DEVELOPMENT								
GEOGRAPHICAL INFORMATION SYSTE	0	55	0.00%	0	0	0	150	0.00%
BUILDING INSPECTIONS	0	1	0.00%	0	0	0	0	0.00%
COMMUNITY DEVELOPMENT	0	56	0.00%	0	0	0	150	0.00%
PUBLIC WORKS								
PROPERTY MANAGEMENT	978,459	198,581	20.30%	1,053,272	0	1,053,272	177,346	16.84%
LANDFILL CLOSURE/POSTCLOSURE	165,730	35,065	21.16%	159,000	0	159,000	32,018	20.14%
PUBLIC WORKS	1,144,189	233,646	20.42%	1,212,272	0	1,212,272	209,364	17.27%
COMMUNITY SERVICES								
RECYCLABLES COLLECTION	152,877	32,590	21.32%	159,990	0	159,990	32,659	20.41%
COMMUNITY SERVICES	152,877	32,590	21.32%	159,990	0	159,990	32,659	20.41%
INTERFUND TRANSFERS								



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TRANSFERS TO LAW LIBRARY	94	0	0.00%	0	0	0	0	0.00%
TRANSFER TO SENIOR SERVICES	499,883	125,357	25.08%	412,889	0	412,889	103,222	25.00%
TRANSFER TO RECREATION FUND	729,802	182,450	25.00%	850,320	0	850,320	212,580	25.00%
TRANSFER TO UNINCORP CO SVC FD	0	0	0.00%	1,576,082	0	1,576,082	350,000	22.21%
TRANSFER TO TRANSPORTATION	212,798	51,573	24.24%	191,195	0	191,195	44,549	23.30%
TRANSFERS TO GRANT FUND	44,470	0	0.00%	55,606	0	55,606	5,462	9.82%
TRANSFERS TO ANIMAL SVC FUND	188,067	47,017	25.00%	232,719	0	232,719	58,180	25.00%
TRANS TO RRDA FUND	1,318,583	152,187	11.54%	1,303,856	0	1,303,856	325,964	25.00%
TRANSFER TO EMERGENCY MEDICAL	686,860	171,715	25.00%	809,143	0	809,143	202,286	25.00%
INTERFUND TRANSFERS	3,680,556	730,299	19.84%	5,431,810	0	5,431,810	1,302,243	23.97%
CAPITAL EXPENDITURES	801,342	0	0.00%	73,067	46,374	119,441	26,985	22.59%
ECONOMIC DEVELOPMENT	976,390	280,235	28.70%	191,375	0	191,375	47,843	25.00%
FLEX BENEFITS	8,061	2,043	25.35%	15,000	0	15,000	0	0.00%
WORKERS COMP/UTILITIES/OTHER ADMIN	2,413,417	745,203	30.88%	2,640,324	0	2,640,324	721,796	27.34%
TOTAL EXPENDITURES	56,921,812	12,691,180	22.30%	60,984,678	46,374	61,031,052	13,206,431	21.64%

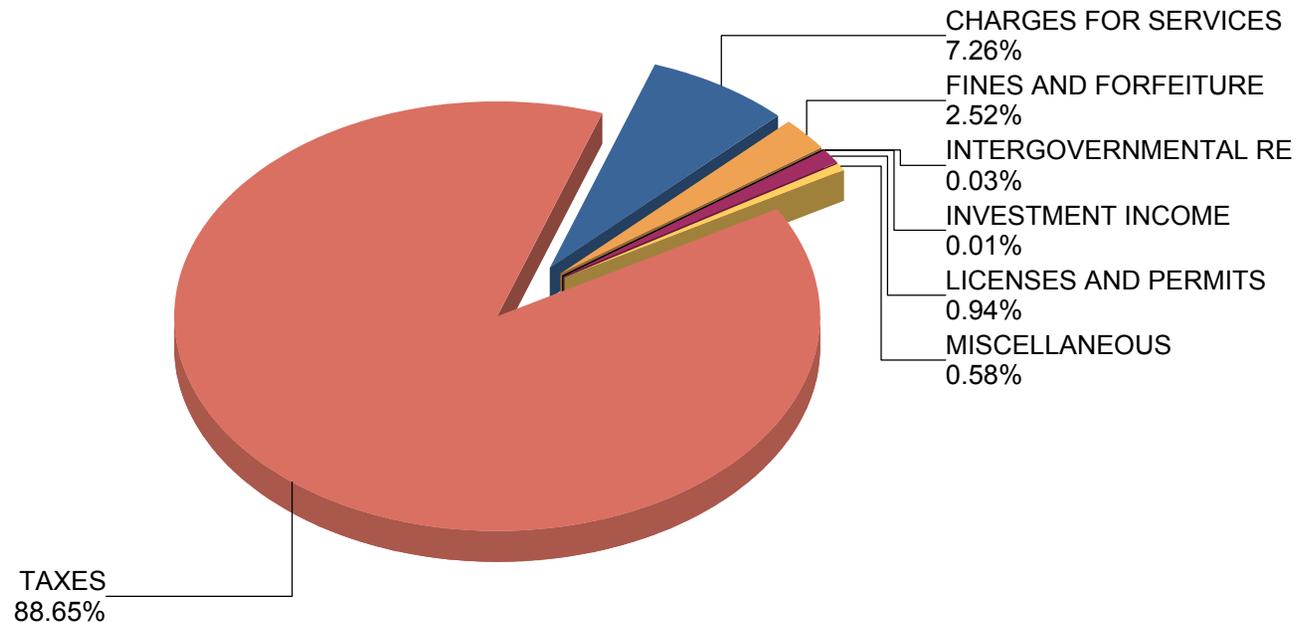


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	2013 Year End Actual	Actual as of 12/31/2012	% of YE2013 Actual	2014 Original Budget	Budget Adjustments	2014 Revised Budget	2014 YTD ACT	% of 2014 Budget	
ALL FUNDING SOURCES									
TAXES	31	47,003,932	27,664,887	58.86%	47,398,371	0	47,398,371	28,566,358	60.27%
LICENSES AND PERMITS	32	816,359	663,012	81.22%	654,800	0	654,800	303,690	46.38%
INTERGOVERNMENTAL RE	33	42,447	0	0.00%	42,000	0	42,000	10,000	23.81%
CHARGES FOR SERVICES	34	6,145,957	2,412,005	39.25%	5,827,000	0	5,827,000	2,340,764	40.17%
FINES AND FORFEITURE	35	5,282,260	883,713	16.73%	4,782,800	0	4,782,800	812,979	17.00%
INVESTMENT INCOME	36	12,667	811	6.40%	10,000	0	10,000	1,751	17.51%
MISCELLANEOUS	38	801,569	130,011	16.22%	669,707	0	669,707	188,038	28.08%
USE OF RESERVES	389*	0	0	0.00%	0	46,374	46,374	0	100.00%
OTHER FINANCE SOURCE	39	2,160,683	39,335	1.82%	1,600,000	0	1,600,000	0	100.00%
TOTAL ALL FUNDING SOURCES		62,265,874	31,793,775	51.06%	60,984,678	46,374	61,031,052	32,223,579	52.80%

General Fund All Funding Sources





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		2013 Year	Actual as	%	2014	Budget	2014	2014	%
		End	of	of YE2013	Original	Adjustments	Revised	YTD	of 2014
		Actual	12/31/2012	Actual	Budget		Budget	ACT	Budget
EXPENDITURES									
REGULAR EMPLOYEES	511100	25,541,578	5,876,956	23.01%	26,495,712	0	26,495,712	6,019,015	22.72%
SALARIES/ SALARY SUPPLEMENTS	511101	235,026	36,593	15.57%	230,556	0	230,556	40,073	17.38%
SALARIES/ COURT SERVICE	511102	80,217	11,292	14.08%	30,000	0	30,000	16,808	56.03%
WORKED HOLIDAY	511103	180,380	48,834	27.07%	298,186	0	298,186	68,197	22.87%
SALARY CONTINGENCY	511104	0	1,413	0.00%	983,407	0	983,407	0	100.00%
UNIFORM ALLOWANCE	511110	55,466	12,210	22.01%	65,611	0	65,611	12,324	18.78%
POLL WORKER	511113	139,233	112,841	81.05%	150,000	0	150,000	28,096	18.73%
PERFECT ATTENDANCE	511115	129,044	126,738	98.21%	370	0	370	132,340	100.00%
PART TIME/TEMP EMPLOYEES	511200	880,200	205,262	23.32%	848,767	0	848,767	214,277	25.25%
OVERTIME	511300	1,113,672	268,676	24.13%	1,130,776	0	1,130,776	270,349	23.91%
GROUP INSURANCE - HEALTH	512101	3,031,266	700,470	23.11%	3,054,835	0	3,054,835	694,775	22.74%
GROUP INSURANCE - LIFE	512102	66,582	15,160	22.77%	66,844	0	66,844	15,118	22.62%
GROUP INSURANCE - DENTAL	512103	147,063	33,987	23.11%	146,264	0	146,264	33,057	22.60%
GROUP INSURANCE-LONG TERM DIS	512104	133,422	30,811	23.09%	131,659	0	131,659	29,806	22.64%
GROUP INSURANCE-SHORT TERM DI	512105	20,552	4,728	23.00%	20,345	0	20,345	4,614	22.68%
SOCIAL SECURITY (FICA) CONT	512200	1,614,477	377,167	23.36%	1,813,705	0	1,813,705	386,630	21.32%
MEDICARE	512300	379,939	90,290	23.76%	424,223	0	424,223	92,076	21.70%
RETIREMENT CONTRIBUTION/401A	512402	19,031	4,722	24.81%	16,045	0	16,045	4,324	26.95%
DEFINED BENEFIT PLAN	512403	5,643	0	0.00%	1,656,888	0	1,656,888	376,276	22.71%
UNEMPLOYMENT INSURANCE	512600	20,397	0	0.00%	37,719	0	37,719	0	100.00%
WORKER'S COMP ADMIN FEES	512700	78,312	7,270	9.28%	209,403	0	209,403	94,862	45.30%
WORKERS COMP CLAIMS	512701	479,626	197,193	41.11%	290,703	0	290,703	84,332	29.01%
ERIP	512800	16,840	0	0.00%	0	0	0	0	100.00%
OTHER EMPLOYEE BENEFITS	512900	3,973	1,563	39.34%	31,000	0	31,000	1,425	4.60%
OFFICIAL/ADMINISTRATIVE/JURY	521101	150,000	60,000	40.00%	150,000	0	150,000	75,000	50.00%
ADMINISTRATIVE/ WITNESS FEES	521102	6,559	587	8.95%	9,000	0	9,000	(19)	(0.21)%
PROFESSIONAL SERVICES	521200	1,173,043	290,379	24.75%	699,540	0	699,540	98,010	14.01%
PROF SVCS/BROKERS & REPORTERS	521201	335,376	66,325	19.78%	278,829	0	278,829	58,453	20.96%
PROFESSIONAL/COURT INTERPRETE	521203	92,076	16,181	17.57%	110,000	0	110,000	16,000	14.55%
COURT APPOINTED ATTORNEY	521204	1,508,326	241,019	15.98%	1,323,333	0	1,323,333	176,526	13.34%
PROF SVCS JUDICIAL ASSISTANCE	521206	5,700	3,000	52.63%	2,500	0	2,500	300	12.00%
PROF SVCS PSYCHOLOGICAL SVC	521208	1,600	1,000	62.50%	0	0	0	0	100.00%
PROF SVCS OTHER CONTRACT SVC	521209	495,674	25,000	5.04%	0	0	0	0	100.00%
INDIGENT BURIAL	521213	5,000	0	0.00%	2,000	0	2,000	0	100.00%
PROF SVCS - LEGAL	521214	29,047	0	0.00%	407,500	0	407,500	26,438	6.49%
ATTORNEY FOR THE DAY	521215	188,061	30,325	16.13%	158,000	0	158,000	35,720	22.61%
PROF SVC/GUARDIAN AD LITEM	521216	159,222	50,008	31.41%	140,000	0	140,000	22,310	15.94%



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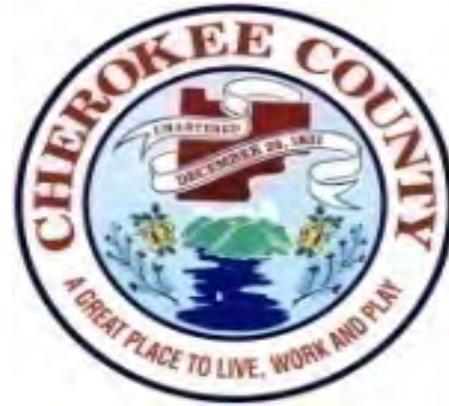
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SO IMPOUND YARD - WRECKER FEES	521221	155	0	0.00%	0	0	0	705	100.00%
PROFESSIONAL SERVICE-MEDICAL	521260	1,842,761	429,089	23.29%	2,044,945	0	2,044,945	483,854	23.66%
TECHNICAL	521300	89,036	27,854	31.28%	83,368	0	83,368	19,440	23.32%
DISPOSAL	522110	8,144	2,709	33.27%	9,407	0	9,407	2,139	22.73%
DISPOSAL-ENVIRONMENTAL	522116	18,400	3,183	17.30%	17,095	0	17,095	3,855	22.55%
CONSTRUCTION DISPOSAL	522117	300	0	0.00%	0	0	0	0	100.00%
CUSTODIAL	522130	289,139	71,748	24.81%	308,136	0	308,136	73,367	23.81%
LAWN CARE	522140	87,113	23,573	27.06%	90,667	0	90,667	3,567	3.93%
REPAIRS AND MAINTENANCE	522200	315,051	52,810	16.76%	410,248	0	410,248	34,806	8.48%
VEHICLE MAINTENANCE	522202	530,497	110,128	20.76%	479,628	0	479,628	106,153	22.13%
VEHICLE REPAIRS- INSURANCE CLM	522203	10,549	1,660	15.74%	0	0	0	0	100.00%
EQUIPMENT SERVICE AGREEMENTS	522204	114,600	22,920	20.00%	126,738	0	126,738	11,152	8.80%
RENTAL OF LAND AND BUILDINGS	522310	2,600	1,500	57.69%	1,600	0	1,600	600	37.50%
RENTAL OF EQUIPMENT AND VEHICL	522320	159,263	37,797	23.73%	163,293	0	163,293	41,714	25.55%
INSURANCE, OTHER BENEFITS	523100	408,836	204,414	50.00%	428,201	0	428,201	210,020	49.05%
INSURANCE - SURETY BONDS	523102	2,057	2,057	100.00%	1,132	0	1,132	0	100.00%
INSURANCE DEDUCTIBLES	523110	43,248	1,361	3.15%	0	0	0	0	100.00%
COMMUNICATIONS	523200	578,163	113,421	19.62%	530,572	0	530,572	104,437	19.68%
CELL PHONE	523201	171,342	38,691	22.58%	212,356	0	212,356	21,305	10.03%
POSTAGE	523250	364,769	57,091	15.65%	311,069	0	311,069	51,118	16.43%
ADVERTISING	523300	34,777	6,859	19.72%	37,451	0	37,451	330	0.88%
PRINTING AND BINDING	523400	31,751	3,029	9.54%	49,266	0	49,266	2,593	5.26%
TRAVEL	523500	141,826	31,968	22.54%	212,643	0	212,643	32,866	15.46%
DUES AND FEES	523600	74,579	24,574	32.95%	92,343	0	92,343	10,515	11.39%
EDUCATION AND TRAINING	523700	191,576	47,942	25.02%	248,624	0	248,624	35,105	14.12%
LICENSES	523800	0	0	0.00%	150	0	150	0	100.00%
OTHER PURCHASED SERVICES	523900	35,857	7,117	19.85%	50,650	0	50,650	7,116	14.05%
AUTOMOTIVE SERVICES O/S FLEET	523910	65,256	16,062	24.61%	85,000	0	85,000	8,759	10.31%
GENERAL SUPPLIES AND MATERIALS	531100	639,763	124,683	19.49%	785,287	0	785,287	116,710	14.86%
GEN SUPPLIES/ WEAPONS & AMMUN	531101	214,715	9,174	4.27%	204,529	0	204,529	1,048	0.51%
GENERAL SUPPLIES- CUSTODIAL	531105	44,014	10,200	23.17%	54,692	0	54,692	19,481	35.62%
AUTOMOTIVE SUPPLIES	531150	17,448	0	0.00%	18,900	0	18,900	5,412	28.63%
WATER/SEWER	531210	213,339	43,048	20.18%	245,900	0	245,900	34,619	14.08%
NATURAL GAS	531220	23,001	3,667	15.94%	39,842	0	39,842	3,930	9.86%
ELECTRICITY	531230	906,755	213,968	23.60%	1,108,732	0	1,108,732	218,782	19.73%
GASOLINE	531270	992,833	164,584	16.58%	923,462	0	923,462	154,503	16.73%
FOOD	531300	597,052	49,069	8.22%	617,195	0	617,195	105,039	17.02%
BOOKS AND PERIODICALS	531400	22,479	4,471	19.89%	26,538	0	26,538	3,909	14.73%
SMALL EQUIPMENT	531600	55,382	14,762	26.66%	103,413	0	103,413	5,609	5.42%



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OTHER MISCELLANEOUS EQUIPME	531650	266	0	0.00%	0	0	0	0	100.00%
NON ASSET COMPUTER EQUIPMENT	531660	930,963	139,972	15.04%	938,694	0	938,694	145,133	15.46%
OTHER SUPPLIES	531700	365,847	52,468	14.34%	436,955	0	436,955	56,501	12.93%
BUILDINGS	541300	0	0	0.00%	0	33,198	33,198	14,000	42.17%
VEHICLES	542200	619,074	0	0.00%	0	0	0	(190)	100.00%
COMPUTERS	542400	69,562	0	0.00%	73,067	0	73,067	0	100.00%
OTHER EQUIPMENT	542500	112,706	0	0.00%	0	0	0	0	100.00%
PROTECTIVE EQUIPMENT	542510	0	0	0.00%	0	13,176	13,176	13,176	100.00%
INTERGOVERNMENTAL	571000	87,386	21,459	24.56%	75,000	0	75,000	19,771	26.36%
PAYMENTS TO OTHER AGENCIES	572000	2,551,643	621,794	24.37%	2,333,485	0	2,333,485	550,978	23.61%
PAYMENTS TO OTHERS	573000	4,560	4,070	89.27%	7,500	0	7,500	4,907	65.43%
BOND PRINCIPAL	581100	185,464	45,442	24.50%	0	0	0	0	100.00%
AIRPORT LEASE PRINCIPAL	581101	127,069	22,648	17.82%	145,828	0	145,828	35,737	24.51%
BOND INTEREST	582100	262,968	66,666	25.35%	0	0	0	0	100.00%
AIRPORT LEASE INTEREST	582102	11,690	2,581	22.08%	5,547	0	5,547	2,106	37.97%
OTHER DEBT PAYMENTS	582300	52,012	58,601	112.67%	0	0	0	0	100.00%
TRANSFERS TO LAW LIBRARY	611205	94	0	0.00%	0	0	0	0	100.00%
TRANSFER TO SENIOR SERVICES	611221	499,883	125,357	25.08%	412,889	0	412,889	103,222	25.00%
TRANSFER TO RECREATION FUND	611225	729,802	182,450	25.00%	850,320	0	850,320	212,580	25.00%
TRANSFER TO UNINCORP CO SVC FI	611230	0	0	0.00%	1,576,082	0	1,576,082	350,000	22.21%
TRANSFER TO TRANSPORTATION	611240	212,798	51,573	24.24%	191,195	0	191,195	44,549	23.30%
TRANSFERS TO GRANT FUND	611250	44,470	0	0.00%	55,606	0	55,606	5,462	9.82%
TRANSFERS TO ANIMAL SVC FUND	611252	188,067	47,017	25.00%	232,719	0	232,719	58,180	25.00%
TRANS TO RRDA FUND	611375	1,318,583	152,187	11.54%	1,303,856	0	1,303,856	325,964	25.00%
TRANSFER TO EMERGENCY MEDICAL	611580	686,860	171,715	25.00%	809,143	0	809,143	202,286	25.00%
TOTAL EXPENDITURES		56,921,812	12,691,180	22.30%	60,984,678	46,374	61,031,052	13,206,431	21.64%

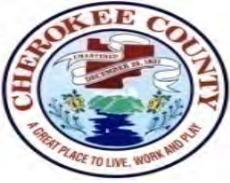


Cherokee County Board of Commissioners

Cash Reports

Q1 2014

(Oct 2013 - Dec 2013)

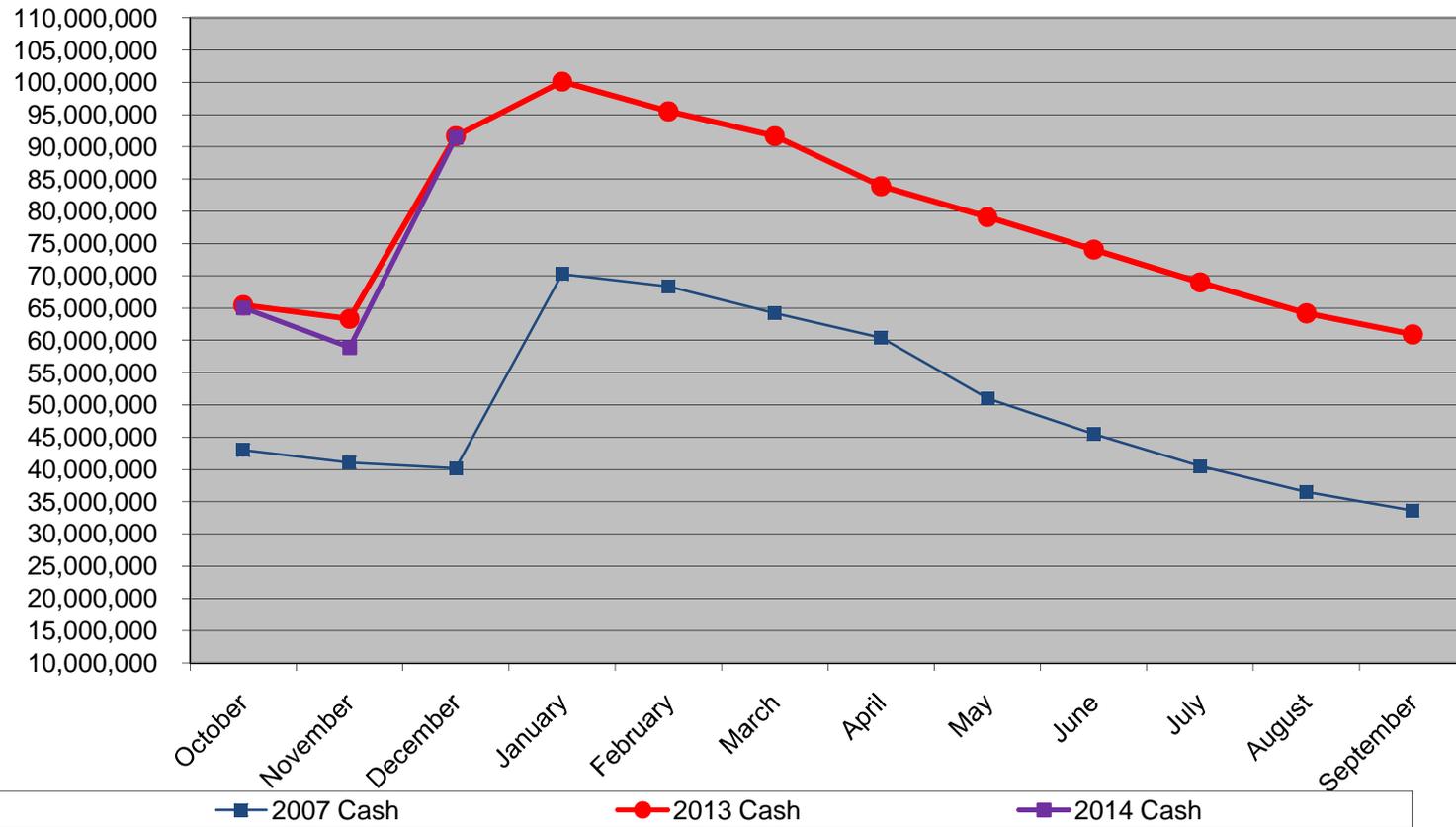


Cherokee County Board of Commissioners Cash Balance Statement

	<u>12/31/2012</u>	<u>12/31/2013</u>	<u>Increase/ Decrease</u>
General Fund	\$ 23,115,317	\$28,644,071	\$5,528,754
Flex Benefits	(58,069)	(40,101)	17,968
Law Library	(94)	0	94
E911	828,390	1,232,183	403,793
Senior Services	29,239	(61,545)	(90,784)
Parks and Recreation	378,982	612,078	233,096
Insurance Premium Fund	1,411,179	4,044,461	2,633,282
Transportation Fund	(63,277)	(14,731)	48,546
Grant Fund	(28,829)	48,314	77,143
Community Development	(61,290)	(60,962)	328
Animal Services	(32,879)	(7,013)	25,867
DA's Confiscation Fund	91,389	106,116	14,728
DATE Fund	553,721	509,620	(44,101)
Victim/ Witness Fund	7,442	15,167	7,724
DUI Fund	215,501	307,053	91,552
Drug Court Fund	(5,618)	30,584	36,202
Mental Health Court	0	0	
Fire District Fund	11,359,856	12,549,566	1,189,710
Jail Fund	1,020,064	996,959	(23,105)
Hotel/ Motel Fund	(8,472)	5,220	13,692
RRDA Bond	(171,264)	2,008	173,272
Debt Service Fund	3,270,649	3,422,532	151,883
Conference Center Fund	292,631	378,867	86,236
Emergency Medical	(133,560)	(395,892)	(262,332)
Insurance/ Benefits	2,878,829	2,972,854	94,025
Fleet Management	(117,337)	(89,985)	27,352
General & Special Revenue	\$44,772,501	\$55,207,425	\$10,434,924
General & Special Rev w/o Debt Service	\$41,501,851	\$51,784,893	\$10,283,041
Impact Fee Fund	4,211,072	5,416,507	1,205,435
Recreation Bond Construction Fund	23,591,399	8,241,548	(15,349,851)
SPLOST V Fund	12,942,325	5,815,213	(7,127,111)
SPLOST 2012	6,176,443	16,799,094	10,622,651
Capital Funds	\$46,921,239	\$36,272,362	(\$10,648,877)
Total Ending Cash	<u>\$91,693,739</u>	<u>\$91,479,787</u>	<u>(\$213,952)</u>



All Funds Cash



A quick glance at this chart would lead the reader to believe Cherokee County is cash-rich. However, this is a chart reflecting ALL cash. Please keep in mind, that most of our cash is restricted to specific purchases (e.g., SPLOST and Bond Proceeds for Parks). The chart depicting General Fund Cash is more revealing to understand our cash position.

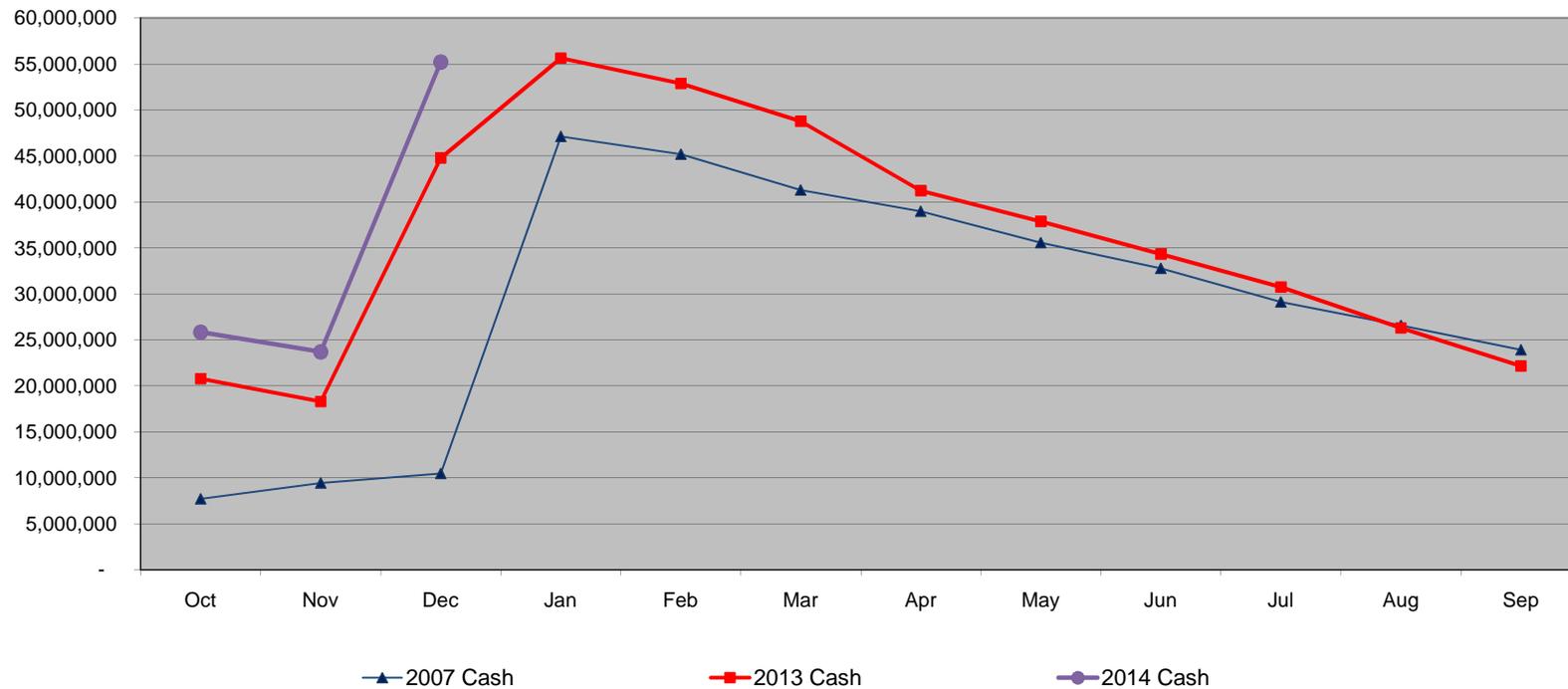


Cherokee County Board of Commissioners

Cash Balance Statement w/o Capital Funds

	Beginning Balance	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
2006-2007 Actual	10,377,702	7,722,566	9,420,470	10,475,236	47,097,950	45,175,275	41,281,222	38,987,915	35,573,744	32,768,073	29,132,395	26,575,262	23,917,561
2007-2008 Actual	23,917,561	25,976,389	19,489,356	16,498,094	52,044,013	47,925,372	43,814,585	40,724,648	33,613,617	33,086,762	24,637,550	23,739,339	19,107,443
2008-2009 Actual	19,107,443	19,107,443	12,908,974	11,364,506	47,395,721	42,988,069	38,191,655	34,820,364	31,156,296	30,436,876	24,423,376	20,976,731	14,328,113
2009-2010 Actual	14,328,113	12,037,566	10,071,841	27,508,290	47,362,394	44,518,730	40,669,325	35,017,138	31,029,940	26,436,180	22,124,767	18,005,480	13,391,930
2010-2011 Actual	13,391,930	16,538,104	8,467,701	38,061,437	44,221,950	43,685,765	40,039,022	32,425,417	30,024,995	26,191,634	22,046,176	18,931,348	12,917,651
2011-2012 Actual	12,917,651	21,572,913	14,350,965	46,449,604	54,004,717	50,568,804	42,770,805	40,141,270	38,426,103	32,780,700	28,649,375	23,554,823	18,899,668
2012-2013 Actual	18,899,668	20,777,701	18,282,613	44,776,503	55,628,246	52,867,575	48,784,447	41,232,821	37,880,794	34,317,339	30,753,905	26,286,532	22,162,266
2013-2014 Actual	22,162,266	25,833,440	23,692,085	55,207,425									

Cash w/o Capital Funds

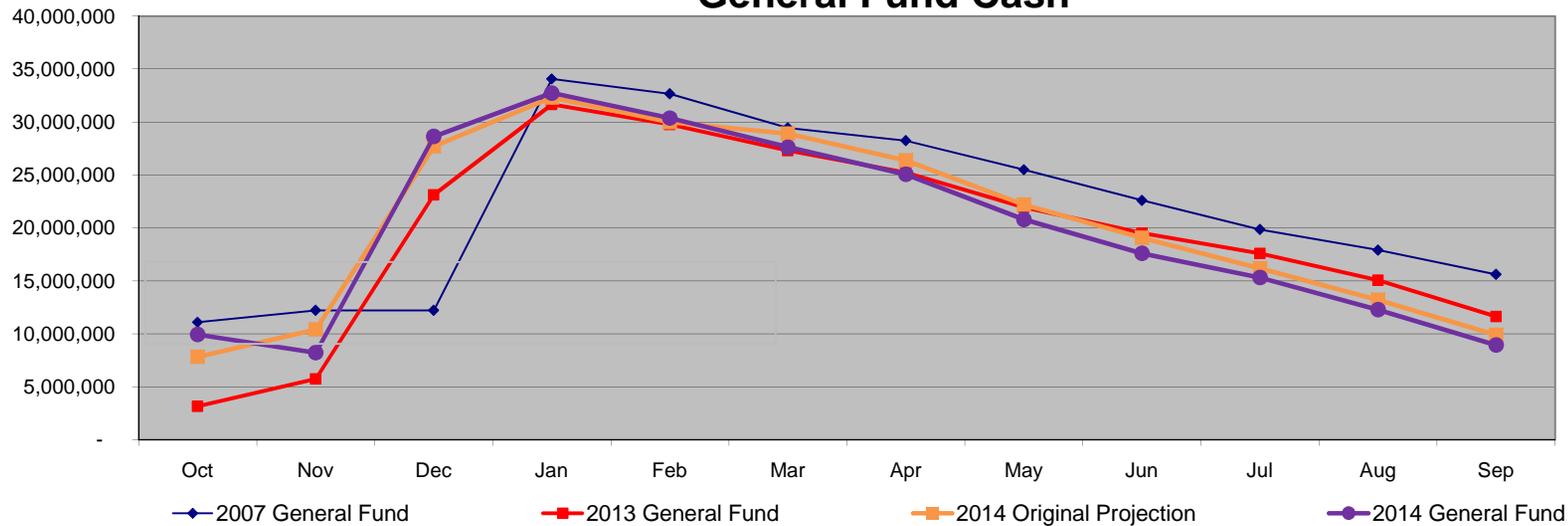




Cherokee County Board of Commissioners General Fund Cash Balance Statement

	Beginning Balance	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
2006-2007 Actual	7,798,496	11,100,603	12,219,009	12,214,917	34,069,211	32,661,887	29,451,527	28,239,536	25,501,823	22,609,411	19,859,767	17,917,538	15,612,739
2007-2008 Actual	15,612,739	14,027,407	12,698,459	12,094,654	35,841,557	32,240,977	29,968,545	27,123,310	24,611,376	21,215,839	18,280,708	12,952,282	9,534,041
2008-2009 Actual	9,534,041	7,032,168	5,010,199	2,615,131	27,497,838	25,577,230	22,234,014	20,149,766	17,890,619	16,471,428	11,164,007	9,150,823	5,111,872
2009-2010 Actual	5,111,872	4,049,093	2,561,858	13,681,049	27,065,167	25,054,571	22,924,994	21,242,154	18,520,371	15,013,260	11,048,575	7,998,708	4,229,464
2010-2011 Actual	4,229,464	2,479,436	1,763,652	18,796,641	23,651,600	22,548,166	20,009,128	17,523,090	15,077,686	12,025,582	8,443,493	5,829,271	2,429,751
2011-2012 Actual	2,429,751	3,801,111	3,009,427	22,854,661	28,569,129	26,434,026	23,885,138	21,752,902	19,325,142	15,085,952	12,469,972	9,484,937	6,315,703
2012-2013 Actual	6,315,703	3,167,395	5,746,398	23,115,317	31,662,977	29,772,134	27,315,434	25,226,798	21,955,353	19,530,118	17,599,723	15,078,960	11,654,054
2013-2014 Actual/Forecast	11,654,054	9,941,938	8,232,150	28,644,071	32,748,172	30,385,115	27,633,308	25,066,028	20,812,765	17,617,057	15,332,056	12,297,797	8,962,442
2014 Orig Cash Projection	6,315,703	7,830,927	10,413,985	27,706,718	32,307,852	30,001,828	28,907,054	26,396,807	22,212,417	19,073,743	16,195,776	13,218,551	9,911,058
Actual to Projected	-	2,111,011	(2,181,835)	937,353	440,320	383,287	(1,273,746)	(1,330,779)	(1,399,652)	(1,456,686)	(863,720)	(920,754)	(948,616)

General Fund Cash

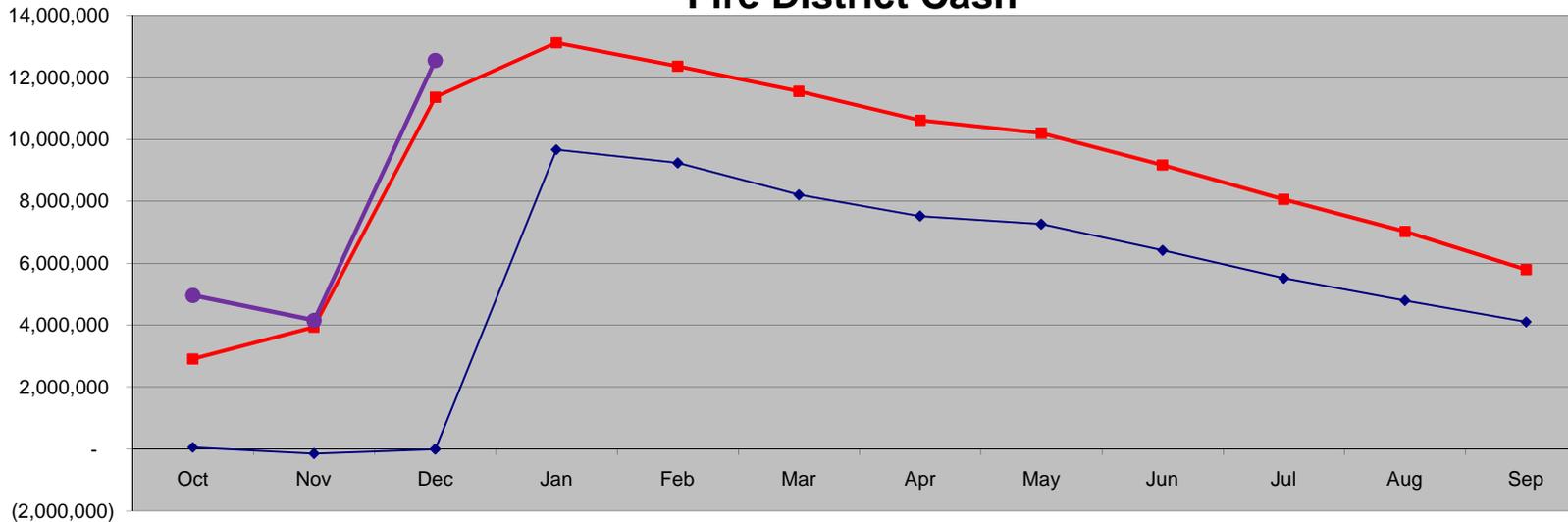




Cherokee County Board of Commissioners Fire District Cash Balance Statement

	Beginning Balance	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
2006-2007 Actual	821,090	52,840	(147,917)	(3,360)	9,663,348	9,236,784	8,209,685	7,518,649	7,261,730	6,415,748	5,517,887	4,793,558	4,106,657
2007-2008 Actual	4,106,657	3,492,732	2,961,521	2,824,410	12,844,602	11,611,728	10,830,514	9,937,852	9,521,713	8,485,163	7,494,399	5,828,108	4,648,167
2008-2009 Actual	4,648,167	3,491,722	3,042,280	2,230,412	10,764,702	10,026,448	9,062,068	8,105,273	6,924,382	7,443,755	5,730,249	4,669,408	3,443,761
2009-2010 Actual	3,443,761	2,623,118	1,906,747	6,088,005	10,967,238	10,310,810	9,561,373	9,607,463	8,631,549	7,371,571	5,780,009	4,659,907	3,570,948
2010-2011 Actual	3,570,948	2,773,096	2,273,602	9,739,403	10,974,405	10,290,675	9,308,729	8,348,609	8,176,686	7,151,457	5,548,979	4,410,051	2,662,988
2011-2012 Actual	2,662,988	1,796,519	8,178,675	9,556,066	10,920,767	10,054,958	9,232,028	8,389,768	8,400,911	6,901,427	5,863,614	4,770,262	3,748,487
2012-2013 Actual	3,748,487	2,911,051	3,939,068	11,359,856	13,115,221	12,357,642	11,549,593	10,613,322	10,198,816	9,177,318	8,059,193	7,028,627	5,798,235
2013-2014 Actual	5,798,235	4,968,205	4,157,364	12,549,566									

Fire District Cash

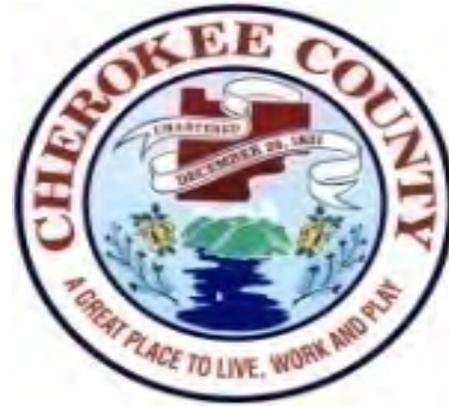




Cherokee County Board of Commissioners
All Funds - Cash Basis Revenues
As of 12/31/13
Q1 2014

ALL FUND REVENUES BY SOURCE	2 Prior Year Actual (Oct 2011 - Sept 2012)	Prior Year Actual (Oct 2012 - Sept 2013)	FY2014 Revised Budget (Oct 2013 - Sept 2014)	Q1 FY2014 Actual (Oct 13 - Dec 13)	Percentage of Budget
Taxes	102,846,711	107,504,785	108,000,037	60,636,248	56.1%
Licenses & Permits	1,420,370	1,845,165	1,479,800	618,907	41.8%
Intergovernmental (Primarily Grants)	4,155,108	7,712,973	4,654,170	2,524,672	54.2%
Charges for Services	29,456,659	30,131,732	32,789,033	8,965,534	27.3%
Fines & Forfeitures	5,910,742	6,335,139	6,338,421	1,512,514	23.9%
Interest	286,174	41,994	26,630	9,334	35.0%
Contributions	179,241	223,645	199,507	161,598	81.0%
Miscellaneous	5,103,108	5,364,117	1,800,202	493,670	27.4%
Other Financing Sources	24,986,737	6,210,906	7,360,277	1,364,163	18.5%
INFLOWS - ALL REVENUES ALL FUND	174,344,850	165,370,457	162,648,077	76,286,641	46.9%
USE OF RESERVES			11,033,235		
TOTAL CASH FUNDING SOURCES	174,344,850	165,370,457	173,681,312	76,286,641	43.9%

ALL FUND REVENUES BY FUND	2 Prior Year Actual (Oct 2011 - Sept 2012)	Prior Year Actual (Oct 2012 - Sept 2013)	FY2014 Revised Budget (Oct 2013 - Sept 2014)	Q1 FY2014 Actual (Oct 13 - Dec 13)	Percentage of Budget
General Fund and Components (100-140)	59,669,649	61,608,236	61,031,052	34,320,035	56.2%
Law Library (205)	-	94	140,700	-	0.0%
Sheriff's Forfeitures (210)	-	-	175,953	-	0.0%
E-911 (215)	3,811,165	4,020,705	4,320,843	1,370,494	31.7%
Senior Services (221)	1,063,063	1,068,721	1,076,059	225,453	21.0%
Parks and Recreation (225)	3,122,438	3,855,161	4,356,125	1,082,914	24.9%
Insurance Premium Fund (230)	7,184,501	8,054,069	7,773,227	7,883,418	101.4%
Transportation Fund (240)	1,055,376	943,508	914,767	283,708	31.0%
Multiple Grant (250)	777,252	642,950	520,507	187,521	36.0%
Community Development Block Grant (251)	1,576,394	559,967	1,146,989	99,102	8.6%
Animal Services (252)	822,127	987,894	972,339	245,853	25.3%
DA's Confiscation Fund (254)	16,487	35,010	15,000	1,007	6.7%
DATE (255)	135,429	168,758	252,000	61,949	24.6%
Victim Witness (256)	200,099	191,464	197,301	53,191	27.0%
DUI Court (257)	538,322	585,689	540,709	189,974	35.1%
Drug Court (258)	-	239,848	413,901	124,875	30.2%
Mental Health Court (259)	-	-	103,819	-	0.0%
Fire (270)	18,432,222	18,529,471	18,562,731	12,019,967	64.8%
Jail (271)	401,960	420,295	278,610	115,107	41.3%
Sheriff's Commissary Fund (272)	-	-	300,060	-	0.0%
Confiscated Assets Fund (273)	-	-	224,000	-	0.0%
Hotel/ Motel (275)	134,553	148,191	118,467	39,228	33.1%
Impact Fees (295)	412,232	1,238,678	1,004,633	315,925	31.4%
Recreation Bond Construction Fund (310)	10,547,172	762,114	10,896,913	1,610	0.0%
SPLOST IV (321)	180	-	-	-	0.0%
SPLOST V (322)	28,518,367	309,650	3,614,248	120	0.0%
SPLOST 2012 (323)	5,185,135	37,963,040	29,372,829	9,453,948	32.2%
Resource Recovery Development (375)	2,585,049	1,318,583	1,303,856	325,964	25.0%
Debt Service (410)	10,904,220	5,732,376	5,104,816	3,793,817	74.3%
Conference Center (555)	485,482	459,545	363,117	166,331	45.8%
EMS (580)	3,872,683	3,985,843	7,130,093	896,709	12.6%
Insurance/Benefits (605)	11,386,334	10,150,038	10,059,541	2,707,101	26.9%
Fleet (610)	1,506,960	1,390,559	1,396,107	321,322	23.0%
TOTAL REVENUES ALL FUNDS	174,344,850	165,370,457	173,681,312	76,286,641	4743.9%



Cherokee County Board of Commissioners

EMS

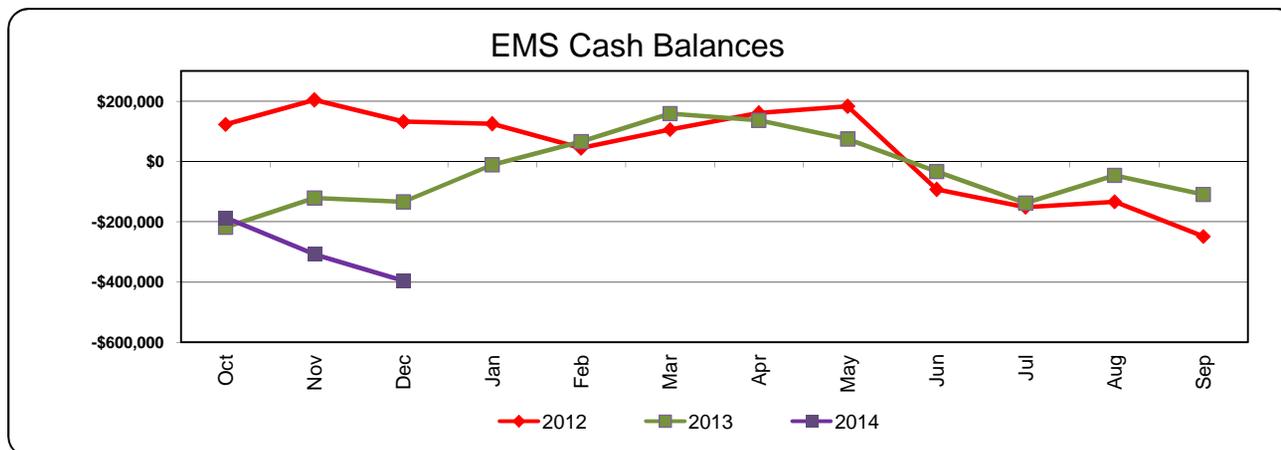
Q1 2014

(Oct 2013 - Dec 2013)



Cherokee County Board of Commissioners Cash Basis Emergency Medical Services Statements

	FY2013 Actual	Prior Year YTD Actual (Oct 2012 -Dec 2012)	FY2014 Revised Budget	YTD Actual (Oct 2013 - Dec 2013)	% of Budget
Total Cash Receipts	3,285,233	927,138	3,798,261	694,423	18.28%
Net Receipts Related to Current Year	3,285,233	927,138	3,798,261	694,423	18.28%
Salaries & Benefits	2,898,923	792,182	3,461,176	939,743	27.15%
Operating Expenses	944,722	185,959	1,146,228	241,203	21.04%
Total EMS Expenses	3,843,644	978,142	4,607,404	1,180,945	25.63%
Net Cash from Operations	(558,411)	(51,004)	(809,143)	(486,522)	
<u>Other Sources and (Uses)</u>					
Transfer In From General Fund	686,860	171,715	809,143	202,286	25.00%
Transfer In From Ins.Prem.Fund					
Capital Expense					
Inventories/Prepaid/Insurance/Other	(3,247)	(5,785)		(2,121)	
Contributions					
Sales of Assets	13,750				
Collection of Delayed 2012 Receipts					
Total Other Sources and (Uses)	697,363	165,930	809,143	200,165	24.74%
Total Net Cash Increased/(Expended)	138,952	114,926	-	(286,358)	
Beginning Cash Balance	(248,486)	(248,486)	(109,534)	(109,534)	
Ending Cash Balance	(109,534)	(133,560)	(109,534)	(395,892)	





Cherokee County Board of Commissioners

Insurance & Benefits Fund

Q1 2014

(Oct 2013 - Dec 2013)



CHEROKEE COUNTY BOARD OF COMMISSIONERS
FUND 605 - INSURANCE & BENEFITS FUND
FY2014 MONTHLY BUDGET

Weeks: 3 5 4 5 4 4 4 5 4 4 5 5 52
 Payrolls: 1.0 3.0 2.0 2.0 2.0 2.0 2.0 3.0 2.0 2.0 2.0 3.0 26

	October	November	December	January	February	March	April	May	June	July	August	September	2014 BUDGET
Self Insured													
Revenues													
Health Insurance	307,597	922,791	615,194	615,194	615,194	615,194	615,194	922,791	615,194	615,194	615,194	922,791	7,997,522
Dental Insurance	24,768	74,303	49,535	49,535	49,535	49,535	49,535	74,303	49,535	49,535	49,535	74,303	643,957
Pharmacy Rebates	-	20,388	-	20,388	-	-	20,388	-	-	20,388	-	-	81,552
Coast to Coast Program	-	-	-	-	-	-	-	-	-	-	-	-	-
Stoploss Reimbursements	-	-	-	-	-	-	-	-	-	-	-	-	-
COBRA/Retiree Payments	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	180,000
Total Revenue	347,365	1,032,482	679,729	700,117	679,729	679,729	700,117	1,012,094	679,729	700,117	679,729	1,012,094	8,903,031
Expenditures													
Health Insurance	412,918	688,196	550,557	688,196	550,557	550,557	550,557	688,196	550,557	550,557	688,196	688,196	7,157,240
Dental Insurance	33,643	56,071	44,857	56,071	44,857	44,857	44,857	56,071	44,857	44,857	56,071	56,071	583,140
Broker Fees	-	18,250	-	18,250	-	-	-	18,250	-	-	18,250	-	73,000
Employee Support	1,994	5,981	3,987	3,987	3,987	3,987	3,987	5,981	3,987	3,987	3,987	5,981	51,833
Administrative Services	91,877	91,877	91,877	91,877	91,877	91,877	91,877	91,877	91,877	91,877	91,877	91,877	1,102,524
ACA Fees	-	-	-	11,340	11,340	11,340	11,340	11,340	11,340	15,660	11,340	11,340	106,380
Other Purchased Services	99	99	99	99	99	99	10,099	99	99	99	99	99	11,188
Other Purchased Services - CHN	-	111,132	-	-	79,688	-	-	79,688	-	-	-	42,644	313,152
Total Expenditures	540,531	971,606	691,377	851,570	800,655	702,717	712,717	951,502	702,717	707,037	869,820	896,208	9,398,457
Net Income/ Loss on Self Insured	(193,166)	60,876	(11,648)	(151,453)	(120,926)	(22,988)	(12,600)	60,592	(22,988)	(6,920)	(190,091)	115,886	(495,426)
Other Insurance													
Revenue													
Long Term Disability	10,000	30,000	20,000	20,000	20,000	20,000	20,000	30,000	20,000	20,000	20,000	30,000	260,000
Short Term Disability	6,663	19,990	13,327	13,327	13,327	13,327	13,327	19,990	13,327	13,327	13,327	19,990	173,249
Life Insurance	8,738	26,213	17,475	17,475	17,475	17,475	17,475	26,213	17,475	17,475	17,475	26,213	227,177
Total Revenue	25,401	76,203	50,802	50,802	50,802	50,802	50,802	76,203	50,802	50,802	50,802	76,203	660,426
Expenditures													
Long Term Disability	21,211	21,211	21,211	21,211	21,211	21,211	21,211	21,211	21,211	21,211	21,211	21,211	254,532
Short Term Disability	14,515	14,515	14,515	14,515	14,515	14,515	14,515	14,515	14,515	14,515	14,515	14,515	174,180
Life Insurance	19,364	19,364	19,364	19,364	19,364	19,364	19,364	19,364	19,364	19,364	19,364	19,364	232,368
Total Expenditures	55,090	661,080											
Net Income/Loss on Fully Insured	(29,689)	21,113	(4,288)	(4,288)	(4,288)	(4,288)	(4,288)	21,113	(4,288)	(4,288)	(4,288)	21,113	(654)
Total Revenue	372,766	1,108,685	730,531	750,919	730,531	730,531	750,919	1,088,297	730,531	750,919	730,531	1,088,297	9,563,457
Total Expense	595,621	1,026,696	746,467	906,660	855,745	757,807	767,807	1,006,592	757,807	762,127	924,910	951,298	10,059,537
Net Income/Loss for the Fund	(222,855)	81,989	(15,936)	(155,741)	(125,214)	(27,276)	(16,888)	81,705	(27,276)	(11,208)	(194,379)	136,999	(496,080)
Fund Balance Reconciliation:													
Unreserved Fund Balance - Beginning of Month	1,769,801	1,559,766	1,654,575	1,651,459	1,508,538	1,396,144	1,381,688	1,377,620	1,472,145	1,457,689	1,459,301	1,277,742	1,769,801
Net/Income Loss for Month After Use of ERIP/ISRP Reserve	(210,035)	94,809	(3,116)	(142,921)	(112,394)	(14,456)	(4,068)	94,525	(14,456)	1,612	(181,559)	149,819	(342,240)
End of Month Unreserved	1,559,766	1,654,575	1,651,459	1,508,538	1,396,144	1,381,688	1,377,620	1,472,145	1,457,689	1,459,301	1,277,742	1,427,561	1,427,561
Reserved Fund Balance - Beginning of Month	1,223,211	1,210,391	1,197,571	1,184,751	1,171,931	1,159,111	1,146,291	1,133,471	1,120,652	1,107,832	1,095,012	1,082,192	1,223,211
Use of Reserve to Support Retirees	(12,820)	(12,820)	(12,820)	(12,820)	(12,820)	(12,820)	(12,820)	(12,820)	(12,820)	(12,820)	(12,820)	(12,820)	(153,840)
End of Month Reserved	1,210,391	1,197,571	1,184,751	1,171,931	1,159,111	1,146,291	1,133,471	1,120,652	1,107,832	1,095,012	1,082,192	1,069,372	1,069,372
Total 605 Fund Balance	2,770,158	2,852,147	2,836,211	2,680,470	2,555,256	2,527,980	2,511,092	2,592,797	2,565,521	2,554,313	2,359,934	2,496,933	2,496,933



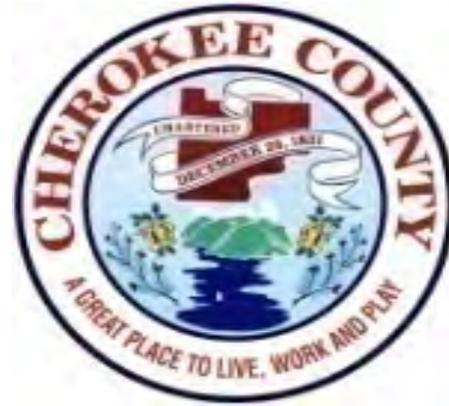
CHEROKEE COUNTY BOARD OF COMMISSIONERS
FUND 605 - INSURANCE & BENEFITS FUND
Q1 2014

	October	November	December	2014 FULL YEAR BUDGET	Q1 YTD2014 BUDGET	Q1 YTD2014 ACTUAL	VARIANCE B/(W) \$	VARIANCE %
Net Claims	\$ 518,000	\$ 635,544	\$ 780,398	\$ 7,157,240	\$ 1,651,671	1,933,942	\$ (282,271)	-17%
Employees	989	984	984	945	945	986	(41)	-4%
PEPM	\$ 523.76	\$ 645.88	\$ 793.09	\$ 631.15	\$ 582.60	\$ 654.02	\$ (71.42)	-12%
Self Insured								
Revenues								
Health Insurance	280,192	923,510	648,633	7,997,522	1,845,582	1,852,335	6,753	0.4%
Dental Insurance	23,234	77,132	51,451	643,957	148,606	151,817	3,211	2.2%
Pharmacy Rebates	-	30,577	-	81,552	20,388	30,577	10,189	50.0%
Coast to Coast Program	-	75	264	-	-	339	339	
Stoploss	-	-	-	-	-	-	0	
COBRA/Retiree Payments	12,086	16,305	16,687	180,000	45,000	45,078	78	0.2%
Total Revenue	315,512	1,047,599	717,035	8,903,031	2,059,576	2,080,146	20,570	1.0%
Expenditures								
Health Insurance	518,000	635,544	780,398	7,157,240	1,651,671	1,933,942	(282,271)	-17.1%
Dental Insurance	25,738	41,849	43,028	583,140	134,571	110,615	23,956	17.8%
Broker Fees	-	-	18,250	73,000	18,250	18,250	0	0.0%
Employee Support	1,784	5,868	4,331	51,833	11,962	11,983	(21)	-0.2%
BCBS Admin Fees	94,961	94,593	93,557	1,102,524	275,631	283,111	(7,480)	-2.7%
ACA Fees	-	-	-	106,380	-	-	0	
OPS	-	99	-	11,188	297	99	198	66.7%
OPS - CHN	-	-	-	313,152	111,132	-	111,132	100.0%
Total Expenditures	640,483	777,953	939,564	9,398,457	2,203,514	2,358,000	(154,486)	-7.0%
Net Income/(Loss) on Self Insured	(324,971)	269,646	(222,529)	(495,426)	(143,938)	(277,854)	(133,916)	
Other Insurance								
Revenue								
LT Disability	8,904	29,353	19,625	260,000	60,000	57,882	(2,118)	-3.5%
ST Disability	5,942	19,707	13,103	173,249	39,980	38,752	(1,228)	-3.1%
Life Insurance	8,059	26,775	17,912	227,177	52,426	52,746	320	0.6%
Total Revenue	22,905	75,835	50,640	660,426	152,406	149,380	(3,026)	-2.0%
Expenditures								
LT Disability	20,648	24,298	20,662	254,532	63,633	65,608	(1,975)	-3.1%
ST Disability	14,586	14,373	14,334	174,180	43,545	43,293	252	0.6%
Life Insurance	21,441	19,520	18,855	232,368	58,092	59,816	(1,724)	-3.0%
Total Expenditures	56,675	58,191	53,851	661,080	165,270	168,717	(3,447)	-2.1%
Net Income/(Loss) on Fully Insured	(33,770)	17,644	(3,211)	(654)	(12,864)	(19,337)	(6,473)	
Grand Total Revenue	338,417	1,123,434	767,675	9,563,457	2,211,982	2,229,526	17,544	0.8%
Grand Total Expense	697,158	836,144	993,415	10,059,537	2,368,784	2,526,717	(157,933)	-6.7%
Net Income/(Loss) for the Fund	(358,741)	287,290	(225,740)	(496,080)	(156,802)	(297,191)	(140,389)	89.5%
Budgeted Use of ISRP Reserve	12,820	12,820	12,820	153,840	38,460	38,460	0	
Effect on Unreserved Fund Balance	(345,921)	300,110	(212,920)	(342,240)	(118,342)	(258,731)	(140,389)	
Beginning Unreserved Fund Balance	1,769,801	1,423,880	1,723,990	1,769,801	1,769,801	1,769,801		
Ending Unreserved Fund								



CHEROKEE COUNTY BOARD OF COMMISSIONERS
FUND 605 - INSURANCE & BENEFITS FUND
FY2014 ACTUAL/FORECAST V BUDGET

	October Actual	November Actual	December Actual	January Forecast	February Forecast	March Forecast	April Forecast	May Forecast	June Forecast	July Forecast	August Forecast	September Forecast	2014 Forecast/ Actual	2014 Budget	Variance \$ B/(W)	Variance %
Self Insured																
Revenues																
Health Insurance	280,192	923,510	648,633	615,194	615,194	615,194	615,194	922,791	615,194	615,194	615,194	922,791	8,004,275	7,997,522	6,753	0.1%
Dental Insurance	23,234	77,132	51,451	49,535	49,535	49,535	49,535	74,303	49,535	49,535	49,535	74,303	647,168	643,957	3,211	0.5%
Pharmacy Rebates	-	30,577	-	20,388	-	-	-	20,388	-	-	20,388	-	91,741	81,552	10,189	12.5%
Coast to Coast Program	-	75	264	-	-	-	-	-	-	-	-	-	339	-	339	
Stoploss Reimbursements	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0	
COBRA/Retiree Payments	12,086	16,305	16,687	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	180,078	180,000	78	0.0%
Total Revenue	315,512	1,047,599	717,035	700,117	679,729	679,729	700,117	1,012,094	679,729	700,117	679,729	1,012,094	8,923,601	8,903,031	20,570	0.2%
Expenditures																
Health Insurance	518,000	635,544	780,398	688,196	550,557	550,557	550,557	688,196	550,557	550,557	688,196	688,196	7,439,511	7,157,240	(282,271)	-3.9%
Dental Insurance	25,738	41,849	43,028	56,071	44,857	44,857	44,857	56,071	44,857	44,857	56,071	56,071	559,184	583,140	23,956	4.1%
Broker Fees	-	-	18,250	-	18,250	-	-	18,250	-	-	18,250	-	73,000	73,000	0	0.0%
Employee Support	1,784	5,868	4,331	3,987	3,987	3,987	3,987	5,981	3,987	3,987	3,987	5,981	51,854	51,833	(21)	0.0%
Administrative Services	94,961	94,593	93,557	91,877	91,877	91,877	91,877	91,877	91,877	91,877	91,877	91,877	1,110,004	1,102,524	(7,480)	-0.7%
ACA Fees	-	-	-	11,340	11,340	11,340	11,340	11,340	11,340	15,660	11,340	11,340	106,380	106,380	0	0.0%
Other Purchased Services	-	99	-	99	99	99	10,099	99	99	99	99	99	10,990	11,188	198	1.8%
Other Purchased Services-Wellness	-	-	-	-	79,688	-	-	79,688	-	-	-	42,644	202,020	313,152	111,132	35.5%
Total Expenditures	640,483	777,953	939,564	851,570	800,655	702,717	712,717	951,502	702,717	707,037	869,820	896,208	9,552,943	9,398,457	(154,486)	-1.6%
Net Income/ Loss on Self Insured	(324,971)	269,646	(222,529)	(151,453)	(120,926)	(22,988)	(12,600)	60,592	(22,988)	(6,920)	(190,091)	115,886	(629,342)	(39,837)	(133,916)	
Other Insurance																
Revenue																
Long Term Disability	8,904	29,353	19,625	20,000	20,000	20,000	20,000	30,000	20,000	20,000	20,000	30,000	257,882	260,000	(2,118)	-0.8%
Short Term Disability	5,942	19,707	13,103	13,327	13,327	13,327	13,327	19,990	13,327	13,327	13,327	19,990	172,021	173,249	(1,228)	-0.7%
Life Insurance	8,059	26,775	17,912	17,475	17,475	17,475	17,475	26,213	17,475	17,475	17,475	26,213	227,497	227,177	320	0.1%
Total Revenue	22,905	75,835	50,640	50,802	50,802	50,802	50,802	76,203	50,802	50,802	50,802	76,203	657,400	660,426	(3,026)	-0.5%
Expenditures																
Long Term Disability	20,648	24,298	20,662	21,211	21,211	21,211	21,211	21,211	21,211	21,211	21,211	21,211	256,507	254,532	(1,975)	-0.8%
Short Term Disability	14,586	14,373	14,334	14,515	14,515	14,515	14,515	14,515	14,515	14,515	14,515	14,515	173,928	174,180	252	0.1%
Life Insurance	21,441	19,520	18,855	19,364	19,364	19,364	19,364	19,364	19,364	19,364	19,364	19,364	234,092	232,368	(1,724)	-0.7%
Total Expenditures	56,675	58,191	53,851	55,090	55,090	55,090	55,090	55,090	55,090	55,090	55,090	55,090	664,527	661,080	(3,447)	-0.5%
Net Income/Loss on Fully Insured	(33,770)	17,644	(3,211)	(4,288)	(4,288)	(4,288)	(4,288)	21,113	(4,288)	(4,288)	(4,288)	21,113	(7,127)	(654)	(6,473)	
Total Revenue	338,417	1,123,434	767,675	750,919	730,531	730,531	750,919	1,088,297	730,531	750,919	730,531	1,088,297	9,581,001	9,563,457	17,544	0.2%
Total Expense	697,158	836,144	993,415	906,660	855,745	757,807	767,807	1,006,592	757,807	762,127	924,910	951,298	10,217,470	10,059,537	(157,933)	-1.6%
Net Income/Loss for the Fund	(358,741)	287,290	(225,740)	(155,741)	(125,214)	(27,276)	(16,888)	81,705	(27,276)	(11,208)	(194,379)	136,999	(636,469)	(496,080)	(140,389)	
Fund Balance Reconciliation:																
Unreserved Fund Balance - Beginning of Period																
Unreserved Fund Balance - Beginning of Period	1,769,801	1,423,880	1,723,990	1,511,071	1,368,149	1,255,755	1,241,299	1,237,231	1,331,756	1,317,300	1,318,912	1,137,353	1,769,801	1,769,801		
Net/Income Loss for Month After Use of ERIP/ISRP Reserve	(345,921)	300,110	(212,920)	(142,921)	(112,394)	(14,456)	(4,068)	94,525	(14,456)	1,612	(181,559)	149,819	(482,629)	(342,240)	(140,389)	
End of Month Unreserved	1,423,880	1,723,990	1,511,071	1,368,149	1,255,755	1,241,299	1,237,231	1,331,756	1,317,300	1,318,912	1,137,353	1,287,172	1,287,172	1,427,561	(140,389)	
Reserved Fund Balance - Beginning of Month																
Reserved Fund Balance - Beginning of Month	1,223,211	1,210,391	1,197,571	1,184,751	1,171,931	1,159,111	1,146,291	1,133,471	1,120,652	1,107,832	1,095,012	1,082,192	1,223,211	1,223,211		
Use of Reserve to Support Retirees	(12,820)	(12,820)	(12,820)	(12,820)	(12,820)	(12,820)	(12,820)	(12,820)	(12,820)	(12,820)	(12,820)	(12,820)	(153,840)	(153,840)	0	
End of Month Reserved	1,210,391	1,197,571	1,184,751	1,171,931	1,159,111	1,146,291	1,133,471	1,120,652	1,107,832	1,095,012	1,082,192	1,069,372	1,069,372	1,069,372	0	
Total 605 Fund Balance	2,634,272	2,921,562	2,695,822	2,540,081	2,414,867	2,387,591	2,370,703	2,452,408	2,425,132	2,413,924	2,219,545	2,356,544	2,356,544	2,496,933	(140,389)	



Cherokee County Board of Commissioners

SPLOST

Q1 2014

(Oct 2013 - Dec 2013)



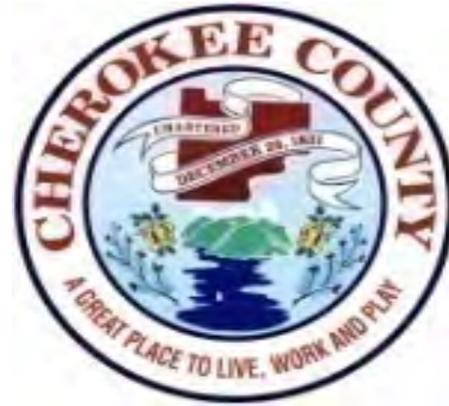
Cherokee County Board of Commissioners
Special Purpose Local Option Sales Tax
Collections (Cash Basis)

Month	2007	2008	2009	2010	2011	2012	2013	2014	2014 V 2013	2014 V 2013
									Monthly	YTD
									Change	Change
October	\$2,934,505	\$2,487,172	\$2,368,418	\$2,097,620	\$2,245,568	\$2,473,971	\$2,511,418	\$2,492,507	-0.75%	-0.75%
November	\$3,308,562	\$2,832,020	\$2,676,146	\$2,281,594	\$2,216,790	\$2,329,530	\$2,480,638	\$2,427,594	-2.14%	-1.44%
December	\$1,793,966	\$2,607,489	\$2,089,927	\$2,508,126	\$2,183,967	\$2,312,920	\$2,554,439	\$2,601,793	10.44%	-0.33%
January	\$2,375,013	\$2,275,202	\$2,184,756	\$2,442,747	\$2,769,174	\$3,043,671	\$3,071,304		0.00%	0.00%
February	\$2,786,934	\$2,832,505	\$2,782,661	\$2,351,940	\$2,103,267	\$2,361,500	\$2,268,809		0.00%	0.00%
March	\$2,612,502	\$1,949,819	\$2,200,228	\$2,112,848	\$2,286,110	\$2,344,087	\$2,562,509		0.00%	0.00%
April	\$2,368,587	\$2,403,724	\$1,709,507	\$2,481,824	\$2,374,900	\$2,584,770	\$2,424,811		0.00%	0.00%
May	\$2,473,392	\$2,686,930	\$3,150,381	\$2,335,399	\$2,342,580	\$2,287,590	\$2,383,336		0.00%	0.00%
June	\$3,018,483	\$2,376,300	\$2,216,932	\$2,504,336	\$2,387,757	\$2,818,781	\$2,453,119		0.00%	0.00%
July	\$2,824,551	\$2,561,908	\$2,176,242	\$2,336,804	\$2,481,425	\$2,622,218	\$2,426,392		0.00%	0.00%
August	\$2,329,878	\$2,714,047	\$2,355,822	\$2,369,606	\$2,590,251	\$2,615,893	\$2,510,500		0.00%	0.00%
September	\$3,033,117	\$2,462,477	\$2,550,048	\$2,473,569	\$2,562,326	\$2,566,788	\$2,603,137		0.00%	0.00%
Totals	\$31,859,490	\$30,189,593	\$28,461,067	\$28,296,412	\$28,544,115	\$30,361,719	\$30,250,413	\$7,521,895	-75.13%	0.00%
YOY Change		-5.2%	-5.7%	-0.6%	0.9%	6.4%	0.0%	0.8%		

Note: While SPLOST receipts are negatively impacted by the new TAVT fees, Cherokee County SPLOST receipts seem to have recovered with the opening of the new Outlet Mall in July 2013. The FY2014 monthly SPLOST Budget = \$2.48M, and Actual = \$2.51M.

PRIOR YEARS RESTATED TO SHOW COMPARABLE PERIODS (OCT X1 - SEPT X2)





Cherokee County Board of Commissioners

Headcount

Q1 2014

(Oct 2013 - Dec 2013)



**Cherokee County Board of Commissioners
Average Active County Headcount Report - All Funds
(Based on Payroll Periods from 10/18/2013 to 12/27/2013)**

	Avg FT	Budget FT	Avg PT	Budget PT	Avg STMP	Budget STMP	Avg BD	Budget BD	Avg ST	Budget ST
GENERAL FUND										
GENERAL SERVICES										
11110000 BOARD OF COMMISSIONERS	5.00	5.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
11130000 COUNTY CLERK	1.00	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
11320000 COUNTY MANAGER	3.50	3.50	0.00	1.00	0.00	0.00	0.00	0.00	0.00	0.00
11400000 ELECTIONS	7.00	7.00	2.00	2.00	23.83	1.00	1.67	5.00	0.00	0.00
11530000 COUNTY ATTORNEY	0.50	0.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
11540000 HUMAN RESOURCES	4.00	4.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
11545000 TAX COMMISSIONER	23.00	26.00	0.00	0.00	0.00	2.00	0.00	0.00	0.00	0.00
11550000 TAX ASSESSOR	30.00	30.00	1.00	1.00	0.00	0.00	3.17	13.00	0.00	0.00
13700000 CORONER	1.00	1.00	1.83	2.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL GENERAL SERVICES	75.00	78.00	4.83	6.00	23.83	3.00	4.83	18.00	0.00	0.00
SUPPORT SERVICES										
11510000 FINANCE	6.96	6.96	0.00	0.00	1.00	1.00	0.00	0.00	0.00	0.00
11517000 PURCHASING	3.00	3.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
11535000 INFORMATION TECHNOLOGY SYSTEMS	11.00	12.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL SUPPORT SERVICES	20.96	21.96	0.00	0.00	1.00	1.00	0.00	0.00	0.00	0.00
JUDICIAL SERVICES										
12100000 COURT ADMINISTRATION	6.50	8.00	15.83	16.00	0.00	0.00	0.00	0.00	0.00	0.00
12150000 SUPERIOR COURT	6.00	6.00	0.00	0.00	0.00	0.00	0.00	0.00	4.00	6.00
12165000 INDIGENT DEFENSE	4.00	4.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
12180000 CLERK OF SUPERIOR COURT	50.17	50.00	7.17	8.00	3.00	3.00	0.00	0.00	0.00	0.00
12181000 BOARD OF EQUALIZATION	0.00	0.00	0.00	0.00	0.00	0.00	2.00	15.00	0.00	0.00
12200000 DISTRICT ATTORNEY	23.00	23.00	1.00	1.00	0.00	0.00	0.00	0.00	6.67	10.00
12300000 STATE COURT	7.00	8.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
12310000 STATE COURT SOLICITOR	23.00	23.00	2.00	2.00	0.00	0.00	0.00	0.00	0.00	0.00
12400000 MAGISTRATE COURT	2.00	2.00	4.00	7.00	0.00	0.00	0.00	0.00	0.00	0.00
12450000 PROBATE COURT	9.00	9.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
12600000 JUVENILE COURT	6.00	6.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00



Cherokee County Board of Commissioners
Average Active County Headcount Report - All Funds
 (Based on Payroll Periods from 10/18/2013 to 12/27/2013)

	Avg FT	Budget FT	Avg PT	Budget PT	Avg STMP	Budget STMP	Avg BD	Budget BD	Avg ST	Budget ST
TOTAL JUDICIAL SERVICES	136.67	139.00	30.00	34.00	3.00	3.00	2.00	15.00	10.67	16.00
LAW ENFORCEMENT										
13222000 VICE CONTROL	11.00	10.00	0.00	0.00	0.00	0.00	0.00	0.00	1.33	2.00
13310000 LAW ENFORCEMENT ADMINISTRATION	19.00	19.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
13321000 CRIME AND INVESTIGATION	27.00	30.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
13322000 MAJOR CRIMES UNIT	8.83	9.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
13323000 UNIFORM PATROL	113.50	119.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
13340000 SHERIFF TRAINING DIVISION	9.83	9.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
13360000 COURT SERVICES	54.17	55.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
13390000 SHERIFF INTERNAL AFFAIRS	2.67	3.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
13391000 SHERIFF CROSSING GUARDS	0.00	0.00	13.67	14.00	0.00	0.00	0.00	0.00	0.00	0.00
13420000 ADULT CORRECTIONAL INSTITUTE	131.83	137.00	3.50	5.00	0.00	0.00	0.00	0.00	0.00	0.00
13920000 EMERGENCY MANAGEMENT	1.00	1.00	1.00	1.00	0.00	0.00	0.00	0.00	0.00	0.00
3 TOTAL LAW ENFORCEMENT	378.83	392.00	18.17	20.00	0.00	0.00	0.00	0.00	1.33	2.00
PUBLIC WORKS										
11565000 PROPERTY MANAGEMENT	8.00	8.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL PUBLIC WORKS	8.00	8.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
COMMUNITY SERVICES										
14540000 RECYCLABLES COLLECTION	1.01	1.01	3.50	4.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL COMMUNITY SERVICES	1.01	1.01	3.50	4.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL GENERAL FUND	620.47	639.97	56.50	64.00	27.83	7.00	6.83	33.00	12.00	18.00
OTHER FUNDS										
INSURANCE PREMIUM										
21516000 DEVELOPMENT SERVICES CENTER	4.00	4.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
21536000 GIS/MAPPING	4.00	4.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
23910000 ANIMAL CONTROL	4.90	6.07	0.00	0.00	0.00	0.00	1.67	5.00	0.00	0.00
24100000 ROADS AND BRIDGES	35.00	35.00	0.00	0.00	5.00	10.00	0.00	0.00	0.00	0.00



Cherokee County Board of Commissioners
Average Active County Headcount Report - All Funds
 (Based on Payroll Periods from 10/18/2013 to 12/27/2013)

	Avg FT	Budget FT	Avg PT	Budget PT	Avg STMP	Budget STMP	Avg BD	Budget BD	Avg ST	Budget ST
24252000 STORMWATER MGT ENGINEERING	4.00	4.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
24270000 ENGINEERING DEVELOPMENT SERVIC	3.00	3.00	0.00	1.00	0.00	0.00	0.00	0.00	0.00	0.00
24271000 ENGINEERING	4.10	4.10	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
27110000 CONSERVATION ADMINISTRATION	1.00	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
27220000 BUILDING INSPECTIONS	7.00	7.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
27410000 PLANNING AND LAND USE	5.00	5.00	0.00	0.00	0.00	0.00	3.67	14.00	0.00	0.00
27451000 CODE ENFORCEMENT	8.56	10.22	0.00	0.00	0.00	0.00	0.00	7.00	0.00	0.00
TOTAL INSURANCE PREMIUM	80.56	83.39	0.00	1.00	5.00	10.00	5.33	26.00	0.00	0.00
DUI COURT										
4 22320000 DUI COURT	1.50	1.00	0.50	1.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL DUI COURT	1.50	1.00	0.50	1.00	0.00	0.00	0.00	0.00	0.00	0.00
DRUG ACCOUNTABILITY COURT										
22151000 DRUG COURT	2.00	2.00	1.00	1.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL DRUG ACCOUNTABILITY COURT	2.00	2.00	1.00	1.00	0.00	0.00	0.00	0.00	0.00	0.00
FIRE FUND										
23510000 FIRE ADMINISTRATION	12.00	12.00	0.50	2.00	0.00	0.00	0.00	0.00	0.00	0.00
23515000 FIRE MARSHAL	3.50	3.50	0.00	1.00	0.00	0.00	0.00	4.00	0.00	0.00
23520000 FIRE FIGHTING	190.00	209.00	20.67	19.00	0.00	0.00	0.00	0.00	0.00	0.00
23530000 FIRE PREVENTION	2.00	2.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
23535000 FIRE INFORMATION TECHNOLOGY	2.00	2.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
23540000 FIRE TRAINING	4.00	4.00	1.00	1.00	0.00	0.00	0.00	0.00	0.00	0.00
5 TOTAL FIRE FUND	213.50	232.50	22.17	23.00	0.00	0.00	0.00	4.00	0.00	0.00
E-911										
23800000 EMERGENCY 911 TELEPHONE FUND	48.16	48.50	6.50	9.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL E-911	48.16	48.50	6.50	9.00	0.00	0.00	0.00	0.00	0.00	0.00
ANIMAL SERVICES										
23911000 ANIMAL SHELTER	15.20	15.20	1.83	2.00	0.00	0.00	0.00	0.00	0.00	0.00



**Cherokee County Board of Commissioners
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	Avg FT	Budget FT	Avg PT	Budget PT	Avg STMP	Budget STMP	Avg BD	Budget BD	Avg ST	Budget ST
TOTAL ANIMAL SERVICES	15.20	15.20	1.83	2.00	0.00	0.00	0.00	0.00	0.00	0.00
SENIOR SERVICES										
25521000 SENIOR SERVICES FUND	13.83	14.00	6.50	9.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL SENIOR SERVICES	13.83	14.00	6.50	9.00	0.00	0.00	0.00	0.00	0.00	0.00
TRANSPORTATION										
25541000 TRANSPORTATION SERVICES	11.84	12.15	3.50	4.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL TRANSPORTATION	11.84	12.15	3.50	4.00	0.00	0.00	0.00	0.00	0.00	0.00
PARKS & REC										
26110000 PARKS AND RECREATION ADMIN	2.75	2.75	3.67	4.00	0.00	0.00	0.83	5.00	0.00	0.00
26120000 PARKS AND RECREATION PROGRAMS	3.00	3.00	2.83	13.00	0.50	17.00	0.00	0.00	0.00	0.00
26124000 AQUATIC CENTER	4.83	5.00	24.00	27.00	35.50	58.00	0.00	0.00	0.00	0.00
26130000 PARKS AND RECREATION ATHLETICS	5.83	6.00	8.33	17.00	13.00	46.00	0.00	0.00	0.00	0.00
26220000 PARKS AND REC MAINTENANCE	14.75	14.75	3.17	5.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL PARKS & REC	31.17	31.50	42.00	66.00	49.00	121.00	0.83	5.00	0.00	0.00
REC CONSTRUCTION										
36180000 RECREATION FACILITIES	2.85	2.85	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL REC CONSTRUCTION	2.85	2.85	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
COMMUNITY DEVELOPMENT										
27340000 COMMUNITY DEVELOPMENT	1.84	2.34	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL COMMUNITY DEVELOPMENT	1.84	2.34	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
SPLOST										
34215000 ENGINEERING/SPLOST VI	2.60	3.60	1.67	3.00	0.00	0.00	0.00	0.00	0.00	0.00
34216000 ROADS & BRIDGES/SPLOST VI	30.00	32.00	1.00	1.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL SPLOST	32.60	35.60	2.67	4.00	0.00	0.00	0.00	0.00	0.00	0.00
EMS										
53630000 EMS OPERATIONS	54.83	60.00	4.50	5.00	0.00	0.00	0.00	0.00	0.00	0.00



**Cherokee County Board of Commissioners
Average Active County Headcount Report - All Funds
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	Avg FT	Budget FT	Avg PT	Budget PT	Avg STMP	Budget STMP	Avg BD	Budget BD	Avg ST	Budget ST
TOTAL EMS	54.83	60.00	4.50	5.00	0.00	0.00	0.00	0.00	0.00	0.00
FLEET										
61595000 FLEET MAINTENANCE	9.83	10.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL FLEET	9.83	10.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
GRANTS										
6 23920555 EMERGENCY MANAGEMENT	0.17	0.00	1.00	1.00	0.00	0.00	0.00	0.00	0.00	0.00
4 25436555 OTHER ASSISTANCE	4.50	5.00	0.00	1.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL GRANTS	4.67	5.00	1.00	2.00	0.00	0.00	0.00	0.00	0.00	0.00
V/W FUND										
22200000 FAMILY COURT	1.00	1.00	1.00	1.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL V/W FUND	1.00	1.00	1.00	1.00	0.00	0.00	0.00	0.00	0.00	0.00
INSURANCE AND BENEFITS FUND										
61595555 INSURANCE AND BENEFITS FUND	1.00	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL INSURANCE AND BENEFITS FUND	1.00	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER FUNDS	526.38	558.03	93.17	128.00	54.00	131.00	6.17	35.00	0.00	0.00
GRAND TOTAL	1146.85	1198.00	149.67	192.00	81.83	138.00	13.00	68.00	12.00	18.00

NOTES -

- Average HeadCount = For each position, the number of employees paid per pay period divided by the number of payroll periods reported.
- Adjustments made for employees allocated to more than one organization
- Example: Position #12345 was not filled on Jan 1, but was filled on Jan 15. Therefore for this position 1 employee was paid for 1 out of 2 payrolls. So for January, the position headcount = 1 / 2 = .50

Actual Number of Budget Board members is 78, but if not paid, then they will not be reflected on the report.

FT= Full Time PT= Permanent Part Time STMP= Seasonal/Temporary Part Time BD= Advisory Board Members ST= State Employee

2014 Explanation of Headcount Variances:

- 1) Election Poll Workers are budgeted as 1 seasonal position because it is difficult to predict how many headcount will actually be needed. However, the average poll worker works~5 days a year. The Elections Department is responsible for managing FT and PT positions and the total payroll costs to budget, regardless of the number of actual *poll workers*.
- 2) Temporary unbudgeted position utilized to provide FMLA coverage for the department.
- 3) Employees frequently move between divisions and there is attrition throughout the year. The Sheriff Office manages to the overall headcount budget.
- 4) Allocations between two departments changed after the budget was finalized, but the variance offsets.
- 5) More temporary PT positions hired for recruit class in order to fill FT vacancies.
- 6) Void/Reissue of previous year CERTpay.

**Waste Management of Metro Atlanta
Pine Bluff MSWLF – Horizontal Expansion
Letter of Site Acceptability Public Meeting**

**February 18, 2014
3:00 p.m.**

Meeting Outline

- I. Call to Order
 - a. Purpose of Meeting
 - b. Introductions
 - i. Cherokee County Officials
 - ii. Waste Management Personnel
- II. Solid Waste Handling Permit Application & LOSA
 - a. Read Application Public Notice
 - b. Read LOSA Issuance Public Notice
 - c. Read LOSA Public Hearing Notice
 - d. Provide EPD Contact Information for Questions on Facility Issues Negotiation Process
 - i. Stephanie Busch Solid Waste Program Manager
sbusch@mail.dnr.state.ga.us
 - ii. Mike Kemp Solid Waste Unit Manager
mkemp@dnr.state.ga.us
 - iii. EPD Phone Number (404) 362-2692
- III. Project Overview by WM Personnel
 - a. Removal of Waste Disposal Areas
 - b. Increase in Buffers
 - c. Reduction in Landfill Perimeter
- IV. Questions from Public
- V. Close Meeting

CC. Kutt

Work Session # 3



RECEIVED
BY: *ed*

Cherokee County Tax Assessors Office

2782 Marietta Highway, Suite 200
Canton, Georgia 30114

Phone: (678)-493-6130 February 4, 2014 Fax: (678)-493-6125

L.B. "Buzz" Ahrens
Chairman
Cherokee County Board of Commissioners
1130 Bluffs Parkway
Canton, GA 30114

Re: Upcoming Dept. of Audits Sales Ratio Study of 2013 Digest

Dear Chairman Ahrens,

Each year the Department of Audits conducts a sales ratio study to evaluate the market values on the previous year's digest compared to the actual sales in that county. On May 8, 2013 we received the list of sales to be used in the 2012 digest sales ratio study. This list contained only sales that occurred during 2012 (that's after the 01/01/2012 date of assessment mandated by law). Then, on 07/29/2013 we received the actual sales ratio study and, even though we had used all the 2011 qualified sales and bank sales as required by law to establish the 01/01/2012 values and checked those values against the 1st quarter of 2012 sales, we still came up short in this study.

For the 2013 digest we used all the 2012 qualified sales and bank sales to establish the 01/01/2013 values (based on an in house ratio study of 38.89 % overall ratio) and checked those against the 1st quarter of 2013 sales and mailed the 2013 assessment notices on May 13, 2013. Based on the extremely rapid increase in the real estate market in Cherokee County in late 2012 and all of 2013, if the Audit Department uses the same method of only looking forward (2013 sales only) and only including a small portion of the distressed sales in the mix, their study will again show our digest to be deficient. Most likely it will be much less than 38% and could be even less than 36%.

We do not believe this is the correct way to check a digest. In a recovering market no digest should be judged entirely against sales that occur months after the January 1 assessment date. We do not set values based on what may happen in the market 6,8,10 months from now but on the sales that have occurred recently and are occurring presently.

We ask that each of you use any influence you may have to get rules and regulations in place that will allow the Tax Assessors' Offices throughout the State to use the same set of rules the Audit Department wants to use or to have the Audit Department go back to using the same rules and regulations that the Counties currently have to use.

Sincerely,

Handwritten signature of Dan Clifford in black ink.

Dan Clifford
Chairman, Board of Tax Assessors

cc: Jerry Cooper, County Manager
Candler Howell, Assistant Superintendent Financial Management

ORDINANCE

AN ORDINANCE TO ESTABLISH A HISTORIC PRESERVATION COMMISSION IN CHEROKEE COUNTY TO PROVIDE FOR DESIGNATION OF HISTORIC PROPERTIES OR HISTORIC DISTRICTS; TO PROVIDE FOR ISSUANCE OF CERTIFICATES OF APPROPRIATENESS; TO PROVIDE FOR AN APPEALS PROCEDURE; TO REPEAL CONFLICTING ORDINANCES; AND FOR OTHER PURPOSES.

BE IT ORDAINED BY THE CHEROKEE COUNTY BOARD OF COMMISSIONERS.

SECTION I

Purpose

In support and furtherance of its findings and determination that the historical, cultural and aesthetic heritage of Cherokee County is among its most valued and important assets and that the preservation of this heritage is essential to the promotion of the health, prosperity and general welfare of the people;

In order to stimulate revitalization of the business districts and historic neighborhoods and to protect and enhance local historic and aesthetic attractions to tourists and thereby promote and stimulate business;

In order to enhance the opportunities for federal or state tax benefits under relevant provisions of federal or state law; and

In order to provide for the designation, protection, preservation and rehabilitation of historic properties and historic districts and to participate in federal or state programs to do the same;

The Cherokee County Board of Commissioners hereby declare it to be the purpose and intent of this Ordinance to establish a uniform procedure for use in providing for the protection, enhancement, perpetuation and use of places, districts, sites, buildings, structures, objects, and landscape features having a special historical, cultural or aesthetic interest or value, in accordance with the provisions of the Ordinance.

SECTION II

Definitions

A. "Building" – A building is a structure created to shelter any form of human activity, such as a house, barn, church, hotel or similar structure. Building may refer to a historically related complex such as a courthouse and jail or a house and barn.

B. "Certificate of Appropriateness" – Means a document evidencing approval by the Historic Preservation Commission of an application to make a material change in the appearance of a designated historic property or of a property located within a designated historic district.

C. "Exterior Architectural Features" – Means the architectural style, general design and general arrangement of the exterior of a building, structure or object, including but not limited to the

- 1 kind or texture of the building material and the type and style of all windows, doors, signs and
2 other appurtenant architectural fixtures, features, details or elements relative to the forgoing.
- 3 D. “Exterior Environmental Features” – Means all those aspects of the landscape or the
4 development of a site which affect the historic character of the property.
- 5 E. “Historic District” – Means a geographically definable area, possessing a significant
6 concentration, linkage, or continuity of sites, buildings, structures or objects united by past
7 events or aesthetically by plan or physical development. A district may also comprise individual
8 elements separated geographically but linked by association or history. A Historic District shall
9 further mean an area designated by the Cherokee County Board of Commissioners as a Historic
10 District pursuant to the criteria established in Section IV B of this Ordinance.
- 11 F. “Historic Property” – Means an individual building, structure, site, or object including the
12 adjacent area necessary for the proper appreciation thereof designated by the Cherokee County
13 Board of Commissioners as a historic property pursuant to the criteria established in Section IV C
14 of this Ordinance.
- 15 G. “Material Change in Appearance” – Means a change that will affect either the exterior
16 architectural or environmental features of a historic property or any building, structure, site,
17 object, or landscape feature within a historic district, such as:
- 18 1. A reconstruction or alteration of the size, shape or façade of a historic property,
19 including relocation of any doors or windows or removal or alteration of any architectural
20 features, details or elements;
- 21 2. Demolition or relocation of a historic structure;
- 22 3. Commencement of excavation for construction purposes;
- 23 4. A change in the location of advertising visible from the public right-of-way; or
- 24 5. The erection, alteration, restoration or removal or any buildings or other structure
25 within a historic property or district, including walls, fences, steps and pavements, or other
26 appurtenant features, except exterior paint alterations.
- 27 H. Object” – An object is a material thing of functional, aesthetic, cultural, historical or scientific
28 value that may be, by nature or design, movable yet related to a specific setting or environment.
- 29 I. “Site” – A site is the location of a significant event, a prehistoric or historical occupation or
30 activity, or a building or structure, whether standing, ruined, or vanished, where the location
31 itself maintains historical or archaeological value regardless of the value of any existing
32 structure.

1 J. "Structure" – A structure is a work made up of interdependent and inter-related parts in a
2 definite pattern of organization. Constructed by man, it is often an engineering project large in
3 scale.

4 **SECTION III**

5 Creation of a Historic Preservation Commission

6 A. Creation of the Commission:

7 There is hereby created a commission whose title shall be "CHEROKEE COUNTY HISTORIC
8 PRESERVATION COMMISSION" (hereinafter "Commission")

9 B. Commission Position within the County Government:

10 The Commission shall be considered a part of the Planning functions of Cherokee County

11 C. Commission Members: Number, Appointment, Terms and Compensation:

12 The Commission shall consist of five (5) members appointed by the Cherokee County Board of
13 Commissioners. Each member of the Board shall be entitled to appoint one member to the commission.
14 All members shall be residents of Cherokee County and shall be persons who have demonstrated special
15 interest, experience or education in history, architecture or the preservation of historic resources. To
16 the extent available in the County, at least three (3) members shall be appointed from among
17 professionals in the disciplines of architecture, history, architectural history, planning, archaeology or
18 related professions.

19 The term of each member of the Historic Preservation Commission shall run concurrently with and at
20 the pleasure of the appointing commissioner's term of office and until a successor is appointed and
21 qualified. Historic Preservation Commission members shall not receive a salary, although they may be
22 reimbursed for expenses.

23 D. Statement of Commission's Power:

24 1. The Historic Preservation Commission shall be authorized to:

25 a. Prepare and maintain an inventory of all property within Cherokee County having the
26 potential for designation as historic property;

27 b. Recommend to the Board of Commissioners specific districts, sites, buildings, structures,
28 or objects to be designated by ordinance as historic properties or historic districts;

29 c. Review application for Certificates of Appropriateness, and grant or deny same in
30 accordance with the provisions of this Ordinance;

- 1 d. Recommend to the Board of Commissioners that the designation of any district, site,
2 building, structure or object as a historic property or as a historic district be revoked or
3 removed;
- 4 e. Restore or preserve any historic properties acquired by the Cherokee County with the
5 approval of the Board of Commissioners;
- 6 f. Promote the acquisition by Cherokee County of façade easements and conservation
7 easements, as appropriate, in accordance with the provisions of the Georgia Uniform
8 Conservation Easement Act of 1992 (O.C.G.A., Section 44-10.1 though 5)
- 9 g. Conduct educational programs on historic properties located within the County and on
10 general historic preservation activities;
- 11 h. Make such investigation and studies of matters relating to historic preservation as the
12 Cherokee County Board of Commissioners may, from time to time, deem necessary or
13 appropriate for the purposes of preserving historic resources;
- 14 i. Seek out local, state, federal or private funds for historic preservation, and make
15 recommendations to the Cherokee County Board of Commissioners concerning the most
16 appropriate uses of any funds acquired;
- 17 j. Submit to the Historic Preservation Division of the Department of Natural Resources a
18 list of historic properties designated;
- 19 k. Perform historic preservation activities as the official agency of Cherokee County
20 historic preservation program with the consent of the Board of Commissioners;
- 21 l. Receive such volunteer services as are available and appropriate to carry out the
22 responsibilities of the Commission in an appropriate manner;
- 23 m. Receive donations, grants, funds, or gifts of historic property and acquire and sell
24 historic properties; however, the Historic Preservation Commission shall not obligate the county
25 without prior consent of the Cherokee County Board of Commissioners.
26
- 27 o. Participate in private, state and federal historic preservation programs and with the
28 consent of the Cherokee County Board of Commissioner, enter into agreements to do the same.
- 29 p. To recommend to the Cherokee County Board of Commissioners such financial and/or
30 other incentives that can be expected to encourage the preservation of the community's historic
31 resources and provide a positive incentive to affected property owners
- 32 q. Attend or take advantage of training available through state, federal or other agencies
33 to further the education of the historic preservation members in accordance with funds
34 appropriated for such activities.
35

1 E. Commission’s Power to Adopt Rules and Standards:
2

- 3 1. The Preservation Commission shall adopt rules and standards for the transaction of its business
4 and for consideration of application for designation of Certificates of Appropriateness. The
5 Preservation Commission shall have the flexibility to adopt rules and standards without
6 amendment to this Ordinance. The Commission shall provide for the time and place of regular
7 meetings and a method for the calling of special meetings. The Commission shall select such
8 officers as it deems appropriate from among its members. A quorum shall consist of a majority
9 of the members.
10

11 F. Conflict of Interest:
12

- 13 1. The Commission shall be subject to all conflict of interest laws set forth in Georgia Statutes and in
14 the policies of Cherokee County.
15

16 G. Commission’s Authority to Receive Funding from Various Sources:
17

- 18 1. The Commission shall have the authority to accept donations and shall ensure that these funds
19 do not displace appropriated governmental funds.
20 2. The Commission shall not financially obligate the County in any manner without the prior
21 approval of the Cherokee County Board of Commissioners.
22

23 H. Records of Commission Meetings:
24

25 A public record shall be kept of the Historic Preservation Commission’s resolution, proceedings
26 and actions.
27

28 **SECTION IV**
29

30 Recommendation and Designation of Historic Districts and Historic Landmarks
31

32 A. Preliminary Research by the Commission:
33

- 34 1. Commission to Conduct a Survey of Local Historical Resources: the Commission shall have the
35 authority to compile and collect information and conduct surveys of historic resources within the
36 county.
37
38 2. Commission to Recommend Districts and Buildings for Designation: The Commission shall present to
39 the Board of Commissioners recommendations for historic districts and local landmarks.
40
41 3. Reports on Proposed Designation: Prior to the Commission’s recommendation of a historic district
42 or historic landmark to the Board of Commissioners for designation, the Commission shall prepare a
43 Report for Nomination. These reports shall be used to educate the community and to provide a
44 permanent record of their designation. The report will follow guidelines for nominating property to
45 the National Register of Historic Places (National Preservation Act of 1966), and shall consist of two
46 parts:
47
48 a. a physical description and

1 b. a description of historical significance.
2

3 This report will be submitted to the Historic Preservation Office of the Department of Natural
4 Resources.
5

6 B. Designation of a Historic District:
7

8 1. Criteria for selection of historic districts: A historic district is a geographically definable area,
9 which contains buildings, structures, sites, objects, and landscape features or a combination
10 thereof, which:
11

- 12 a. has special character or special historic/aesthetic value or interest;
- 13 b. represents one or more periods, styles or types of architecture typical of one or more
14 eras in the history of the municipality, county, state or region; and
- 15 c. causes such area, by reason of such factors, to constitute a visibly perceptible section of
16 the county.
17

18 2. Boundaries of a Historic District: Boundaries of a Historic District shall be included in the
19 separate ordinances designating such districts and shall be shown on the Official Zoning Map of
20 the Cherokee County, or in the absence of zoning, on an official map designated as a public
21 record.
22

23 3. Evaluation of properties within Historic Districts: Individual properties within historic districts
24 shall be classified as:
25

- 26 a. Historic (more than 50 years old);
- 27 b. Non-Historic (less than 50 years old, yet possessing architectural character);
- 28 c. Intrusions (structure less than 50 years old which do not contribute to the character of
29 the district);
30

31 4. Affirmation of existing zoning: this chapter is not a use ordinance, and local zoning laws remain
32 in effect until modified by the Cherokee County Board of Commissioners
33

34 C. Designation of a Historic Landmark:
35

36 1. Criteria for selection of Historic Landmark: A historic landmark is a building, structure, site, or
37 object; including the adjacent area necessary for the proper appreciation or use thereof,
38 deemed worthy of preservation by reason of value to Cherokee County, the region or the State
39 of Georgia for one of the following reasons:
40

- 41 a. it is an outstanding example of a structure representative of its era;
- 42 b. it is one of the few remaining examples of a past architectural style;
- 43 c. it is a place or structure associated with an event or persons of historic or cultural
44 significance to the Cherokee County, State of Georgia, or the region; or
- 45 d. it is the site of natural or aesthetic interest that is continuing to contribute to the
46 cultural or historical development and heritage of the municipality, county, state or
47 region
48

- 1 D. Requirements for Adopting an Ordinance for the Designation of Historic Districts and Historic
2 Landmarks:
3
- 4 1. Application for Designation of Historic Districts or Landmarks: Designations may be proposed by
5 the Cherokee County Board of Commissioners, the Commission, or:
6
- 7 a. for historic districts – a historical society, neighborhood association or group of property
8 owners may apply to the Commission for designation;
9 b. for historic landmarks – a historical society, neighborhood association or property
10 owner may apply to the Commission for designation.
11
- 12 2. Required Components of a Designation Ordinance: Any ordinance designating any property or
13 district as historic shall:
14
- 15 a. list each property in a proposed historic district or describe the proposed individual
16 historic landmark;
17 b. set forth the name(s) of the owner(s) of the designated property or properties;
18 c. require that a Certificate of Appropriateness be obtained from the Commission prior to
19 any material change in appearance of the designated property; and
20 d. require that the property or district be shown on the Official Zoning Map of Cherokee
21 County and be kept as a public record to provide notice of such designation.
22
- 23 3. Require Public Hearings: The Commission and/or the Cherokee County Board of Commissioners
24 shall hold a public hearing on any proposed ordinance for the designation of any historic district
25 or property. Notice of the hearing shall be published in at least three (3) consecutive issues in
26 the legal organ of the county, and written notice of the hearing shall be mailed by the
27 Commission to all owners and occupants of such properties. All such notices shall be published
28 or mailed not less than ten (10) nor more than twenty (20) days prior to the date set for the
29 public hearing. A notice sent via the United States mail to the last-known owner of the property
30 shown on the County tax digest and a notice sent via attention of the occupant shall constitute
31 legal notification to the owner and occupant under this ordinance.
32
- 33 4. Notification of Historic Preservation Division: Prior to making a recommendation on any
34 ordinance designating a property or district as historic, the Commission must submit the report,
35 required in Section IV.A.3, on the historic, cultural, architectural or aesthetic significance of each
36 place, district, site, building or structure, or work of art to the Historic Preservation Division of
37 the Department of Natural Resources.
38
- 39 5. Recommendations on Proposed Designations: A recommendation to affirm, modify or withdraw
40 the proposed ordinance for designation shall be made by the Commission within fifteen (15)
41 days following the Public Hearing and shall be in the form of a resolution to the Cherokee
42 County Board of Commissioners.
43
- 44 6. The Cherokee County Board of Commissioners Actions on the Commission’s Recommendation:
45 Following receipt of the Commission recommendation, the Cherokee County Board of
46 Commissioners may adopt the ordinance as proposed, may adopt the ordinance with any
47 amendments they deem necessary, or reject the ordinance.
48

- 1 7. Notification of Adoption of Ordinance for Designation: Within thirty (30) days following the
2 adoption of the ordinance for designation by the Cherokee County Board of Commissioners , the
3 owners and occupants of each designated historic property, and the owners and occupants of
4 each structure, site or work of art located within a designated historic district, shall be given
5 written notification of such designation by the Cherokee County Board of Commissioners, which
6 notice shall apprise said owners and occupants of the necessity of obtaining a Certificate of
7 Appropriateness prior to undertaking any material change in appearance of the historic property
8 designated or within the historic district designated. A notice sent via the United States mail to
9 the last-known owner of the property shown on the County tax digest and a notice sent via
10 United States Mail shall constitute legal notification to the owner and occupant under this
11 ordinance.
12
- 13 8. Notification of Other Agencies Regarding Designation: The Commission shall notify all necessary
14 agencies within Cherokee County of the ordinance for designation, including the local historic
15 organization.
16
- 17 9. Moratorium on Applications for Alteration or Demolition while Ordinance for Designation is
18 Pending: If an ordinance for designation is being considered, the Commission shall have the
19 power to freeze the status of the involved property
20
- 21 10. Authority to amend or rescind designation. The Commission has the authority to amend and/or
22 rescind a designation if necessary. Necessity shall include, but not be limited to, the use of a
23 designated historic landmark or historic district for public works projects such as right-of-way
24 acquisitions for roads or water / sewer construction or other similar purposes. All requests to
25 amend or rescind a designation shall be made in writing to the Historic Preservation
26 Commission. Each request shall include documentation supporting the reason for requesting
27 that a designation be amended or rescinded. A public hearing shall be held by the Commission
28 in accordance with the requirements of Section IV, D, paragraph 3 of this ordinance. The
29 recommendation of Historic Preservation Commission shall be forwarded to the Board of
30 Commissioners, which shall approve or deny such request to amend or rescind a designation at
31 its earliest convenience.
32

33 SECTION V

34 Application to Preservation Commission for Certificate of Appropriateness

35 A. Approval of Material Change in Appearance in Historic Districts or Involving Historic Properties:

36
37 After the designation by ordinance of a historic landmark or a historic district, no material change in
38 the appearance of such historic property, or of a contributing or non-contributing building,
39 structure, site or object within such historic district, shall be made or be permitted to be made by
40 the owner or occupant thereof, unless or until an application for a Certificate of Appropriateness has
41 been submitted to and approved by the Commission. A Building Permit shall not be issued without a
42 Certificate of Appropriateness.
43
44

45 B. Approval of new construction to historic properties. The historic preservation commission shall 46 review and may approve, or approve with conditions pursuant to the provisions of paragraph (j) 47 below, concerning undue hardships, and issue certificates of appropriateness to new structures, 48

1 buildings, objects, or works of art to be constructed within historic property. Such structures,
2 buildings, objects, or works of art shall conform in design, scale, building materials, setback, and
3 landscaping to the character of historic property specified in the historic preservation
4 commission's design guidelines. If, in the opinion of the historic preservation commission, any
5 such structure, building, object or work of art would fail to comply with the guidelines and
6 would be inconsistent with the character of the historic property, the certificate of
7 appropriateness shall be denied. Reasons for denial shall be stated and transmitted to the
8 applicant in writing.
9

10 C. Submission of plans to historic preservation commission. An application for certificate of
11 appropriateness shall be accompanied by such drawings, photographs, or plans as may be
12 required by the historic preservation commission.
13

14 D. Interior Alterations:

15
16 In its review of applications for Certificates of Appropriateness, the Commission shall not consider
17 interior arrangement or use having no effect on exterior architectural features.
18

19 E. Technical Advice:

20
21 The Commission shall have the power to seek technical expertise and advice from outside its
22 members on any application; however, no financial commitments may be made on behalf of the
23 County without prior approval of the Board of Commissioners.
24

25 F. Public Hearings on Applications for Certificates of Appropriateness, Notices, and Right to Be
26 Heard:

27
28 The Commission shall hold a public hearing at which each proposed Certificate of Appropriateness is
29 discussed. Notice of the hearing shall be published in the legal organ of the county and written
30 notice of the hearing shall be mailed by the Commission to all owners and occupants of the subject
31 property. The written and published notice shall be provided in the same manner and time frame as
32 notices are provided before a Public Hearing for Rezoning.
33

34 The Commission shall give the property owner and/or applicant an opportunity to be heard at the
35 Certificate of Appropriateness hearing.
36

37 G. Acceptable historic preservation commission reaction to application for certificate of
38 appropriateness:

39 (1) Approve. The commission shall approve the application and issue a certificate of
40 appropriateness if it finds that the proposed material change in appearance would not
41 have a substantial adverse effect on the historic or architectural significance or value of
42 the designated historic property or designated historic district

43 (2) Approve with conditions. If the commission identifies elements of a proposed material
44 change in appearance which are not in compliance with the intent and purposes of this
45 ordinance design review criteria, the commission may make recommendations or set
46 such conditions and/or changes which render the application for a certificate of
47 appropriateness in compliance, thereby avoiding a substantial adverse effect on the
48 historic or architectural significance or value of the designated historic property or

1 designated historic district. If the applicant agrees to such conditions and/or changes,
2 the commission shall approve the application and issue a certificate of appropriateness

3 (3) Table/withdrawal. If the commission is unable to make an informed decision because it
4 finds the application incomplete, the required support materials insufficient, or the
5 applicant unavailable to answer pertinent queries, the commission shall table the
6 application for not more than 30 days and give the applicant the opportunity to provide
7 the required additional information. If the applicant fails to submit the requested
8 information within the 30 -day period, the application is to be considered withdrawn
9 without prejudice.

10 (4) Denial. When considering an application for a certificate of appropriateness, the
11 commission shall deny the application for a certificate of appropriateness if it finds that
12 the proposed material change in appearance is not in compliance with the intent and
13 purpose of this ordinance design review criteria and will have a substantial adverse
14 effect on the historic or architectural significance or value of the designated historic
15 property or designated historic district. The commission may suggest alternative courses
16 of action it thinks proper if it disapproves of the application submitted. The applicant, if
17 he so desires, may make modifications to the plans and may resubmit the application at
18 any time after doing so.

19
20 H. Undue Hardship:

21
22 When, by reason of unusual circumstances, the strict application of any provision of this Ordinance
23 would result in the exceptional practical difficulty or undue economic hardship upon any owner of a
24 specific property, the Commission, in passing upon applications, shall have the power to vary or
25 modify strict provisions, so as to relieve such difficulty or hardship; provided such variances,
26 modifications interpretations shall remain in harmony with the general purpose and intent of said
27 provisions, so that the architectural or historical integrity, or character of the property, shall be
28 conserved and substantial justice done. In granting variances, the commission may impose such
29 reasonable and additional stipulations and conditions as will, in its judgment, best fulfill the purpose
30 of this Ordinance. An undue hardship shall not be a situation of the person's own making.

31
32 I. Deadline for Approval or Rejection of Application for Certificate of Appropriateness:

- 33
34 1. The Commission shall approve or reject an application for a Certificate of Appropriateness
35 within forty-five (45) days after the filing thereof by the owner or occupant of a historic
36 landmark, or of a building structure, site, or object located within a historic district. Evidence
37 of approval shall be by a Certificate of Appropriateness issued by the Commission. Notice of
38 the issuance or denial of a Certificate of Appropriateness shall be sent by United States mail
39 to the applicant and all other persons who have requested such notice in writing filed with
40 the Commission.
41
42 2. Failure of the Commission to act within said forty-five (45) days shall constitute approval,
43 and no other evidence of approval shall be needed.
44

45 J. Necessary Action to be Taken by Commission upon Rejection of Application for Certificate of
46 Appropriateness:
47

1 1. In the event the Commission rejects an application, it shall state its reasons for doing so, and
2 shall transmit a record of such actions and reasons, in writing, to the applicant. The
3 commission may suggest alternative courses of action it thinks proper if it disapproves of
4 the application submitted. The applicant, if he or she so desires, may make modifications to
5 the plans and may resubmit the application at any time after doing so.
6

7 2. In cases where the application covers a material change in the appearance of a structure
8 which would require the issuance of a building permit, the rejection of the application for a
9 Certificate of Appropriateness by the Commission shall be binding upon the building
10 inspector or other administrative officer charged with issuing building permits and, in such a
11 case, no building permit shall be issued.
12

13 K. Requirement of Conformance with Certificate of Appropriateness:

14
15 1. All work performed pursuant to an issued Certificate of Appropriateness shall conform to
16 the requirements of such certificate. In the event work is performed not in accordance with
17 such certificate, the Commission shall issue a cease and desist order and all work shall cease.
18

19 2. The Commission and the Cherokee County Board of Commissioners shall be authorized to
20 institute any appropriate action or proceeding in a court of competent jurisdiction to
21 prevent any material change in appearance of a designated historic landmark or historic
22 district, except those changes made in compliance with the provisions of this ordinance or
23 to prevent any illegal act or conduct with respect to such historic property or historic
24 district.
25

26 L. Certificate of Appropriateness Void if Construction not Commenced:

27
28 A Certificate of Appropriateness shall become void unless construction is commenced within SIX
29 (6) MONTHS of date of issuance. A Certificate of Appropriateness shall be issued for a period of
30 EIGHTEEN (18) MONTHS and is renewable.
31

32 M. Recording an Application for Certificate of Appropriateness:

33
34 The Commission shall keep a public record of all applications for Certificates of Appropriateness,
35 and or all the Commission's proceedings in connection with said application.
36

37 N. Acquisition of Property:

38
39 The Commission may, where such action is authorized by the Cherokee County Board of
40 Commissioners and is reasonably necessary or appropriate for the preservation of a unique historic
41 property, enter into negotiations with the owner for the acquisition by gift, purchase, exchange, or
42 otherwise, to the property or any interest therein.
43

44 O. Appeals:

45
46 Any person adversely affected by any determination made by the Commission relative to the
47 issuance or denial of a Certificate of Appropriateness may appeal such determination to the Cherokee
48 County Board of Commissioners. Any such appeal must be filed with the Cherokee County Board of

1 Commissioners within FIFTEEN (15) DAYS after the issuance of the determination pursuant to
2 Section V.H1 of this Ordinance or, in the case of a failure of the Commission to act, within FIFTEEN
3 (15) DAYS of the expiration of the forty-five (45) day period allowed for the Commission action,
4 Section V.H 2 of this Ordinance. Appeals for properties within Cherokee County shall be made to the
5 Cherokee County Board of Commissioners. The Board of Commissioners may approve, modify, or
6 reject the determination made by the Commission, if the governing body finds that the Commission
7 abused its discretion in reaching its decision. Appeals from decisions of the Cherokee County Board
8 of Commissioners may be taken to the Superior Court of Cherokee County in the manner provided
9 by law for appeals from conviction for the Cherokee County ordinance violations.

10
11 **SECTION VI**

12 Demolition or Relocation Applications

- 13
14
15 A. Authority to comment on demolition and relocation permit applications. The commission shall
16 have the authority to approve or deny a certificate of appropriateness for a permit to demolish
17 or relocate a structure, building, object, or work of art from, to, or within a historic property or
18 historic district.
19
20 B. Actions acceptable in reaction to application for certificate of appropriateness for demolition or
21 relocation. The commission shall have the authority pursuant to subsections Section V, G. (1),
22 (2), (3) and (4) to approve, approve with conditions, table, or deny a certificate of
23 appropriateness for a demolition or relocation within its jurisdiction.
24
25 C. Consideration of pre-demolition and pre-relocation plans. A public hearing shall be scheduled
26 for each application for demolition or relocation. Notice shall be given in the legal organ and/or
27 newspaper of general circulation within Cherokee County at least one time not less than ten
28 days nor more than 45 days prior to the public hearing.
29
30 D. Consideration of post-demolition and post-relocation plans. The historic preservation
31 commission shall not grant a certificate of appropriateness for demolition or relocation without
32 reviewing at the same time the plans for the historic property.
33
34 E. Relocation: A decision by the historic preservation commission approving or denying a
35 certificate of appropriateness for the relocation of a building, structure, or object shall be guided
36 by:
37
38 (1) The historic character and aesthetic interest the building, structure, or object contributes to
39 its present setting or historic district;
40 (2) Whether there are definite plans for the area to be vacated and what the effect of those
41 plans on the character of the surrounding area or historic district will be;
42 (3) Whether the building, structure, or object can be moved without significant damage to its
43 physical integrity; and
44 (4) Whether the proposed relocation area is compatible with the historical and architectural
45 character of the building, structure, site or object.
46
47 F. Relocation Criteria. In instances of relocation of a historic building or structure onto a
48 designated historic property or into a designated historic district, the commission shall evaluate

1 the proposal utilizing design criteria set forth for new construction. In instances of relocation of
2 a historic building or structure off of a designated historic property or out of a designated
3 historic district, the commission shall evaluate the proposal utilizing design criteria set forth for
4 demolition

5
6 G. Demolition. A decision by the historic preservation commission approving or denying a
7 certificate of appropriateness for the demolition of buildings, structures, sites, or objects shall
8 be guided by:

- 9
10 (1) The historic, scenic or architectural significance of the building, structure, site, or object;
11 (2) The importance of the building, structure, site, or object to the ambiance of a district;
12 (3) The difficulty or impossibility of reproducing such a building, structure, site, or object
13 because of its design, texture, material, detail, or unique location;
14 (4) Whether the building, structure, site, or object is one of the last remaining examples of its
15 kind in the neighborhood or Cherokee County;
16 (5) Whether there are definite plans for use of the property if the proposed demolition is
17 carried out, and what the effect of those plans on the character of the surrounding area
18 would be;
19 (6) Whether reasonable measures can be taken to save the building, structure, site, or object
20 from collapse; and
21 (7) Whether the building, structure, site, or object is capable of earning reasonable economic
22 return on its value.

23
24 ~~H. Notice of Demolition. The commission shall not approve applications for demolition without~~
25 ~~reviewing at the same time post-demolition plans. The commission shall have the authority to~~
26 ~~recommend denial of applications for demolition within its jurisdiction. Whenever a property~~
27 ~~owner shows that a building classified as historic is incapable of earning an economic return on~~
28 ~~its value, as appraised, and the commission fails to issue a certificate of appropriateness, such~~
29 ~~building may be demolished; provided, however, that before a demolition permit is issued,~~
30 ~~notice of proposed demolition shall be given as follows:~~

- 31
32 ~~(1) Historic building or structure within or not within a designated historic district, six (6)~~
33 ~~months~~
34 ~~(2) Non-historic building or structure within a designate historic district, two (2) months.~~

35
36 ~~Notice shall be posted on the premises of the building or structure proposed for demolition in a~~
37 ~~location clearly visible from the street.~~

38
39 ~~The purpose of this section is to further the purposes of this chapter by preserving historic~~
40 ~~buildings which are important to the education, culture, traditions and the economic values of~~
41 ~~the city and to give interested persons, historical societies or organizations the opportunity to~~
42 ~~acquire or to arrange for the preservation of such buildings. The commission may at any time~~
43 ~~during such delay period approve a certificate of appropriateness, in which event a permit shall~~
44 ~~be issued without further delay.~~

45
46
47
48 SECTION VII

1
2 Maintenance of Historic Properties and Building and Zoning Code Provisions
3

4 A. Ordinary Maintenance or Repair:
5

6 Ordinary Maintenance or repair of any exterior architectural or environmental feature in or on a
7 historic property to correct deterioration, decay, or to sustain the existing form, and that does not
8 involve a material change in design, material or outer appearance thereof, does not require a
9 Certificate of Appropriateness.
10

11 B. Standards of minimum maintenance and repair:
12

13 The Commission and the County shall further insure that all designated historic properties and
14 places, sites, buildings, and structures within designated historic districts are kept free from the
15 following structural defects and conditions which threaten the deterioration or loss of such
16 properties. Owners shall maintain their structures as to not endanger the property by permitting the
17 following conditions which jeopardize structural integrity:
18

19 Foundations: Deteriorated or inadequate foundations jeopardize structural integrity. All
20 foundations shall support the structure as originally constructed, and at all points shall be free of
21 holes, wide cracks and buckling.
22

23 Structural members: Defective or deteriorated floor supports, or any structural members of
24 insufficient size to carry imposed loads with safety jeopardize structural integrity. Members of walls,
25 partitions or other vertical supports that split, lean, list or buckle due to defective material or
26 deterioration jeopardize structural integrity. Structural members of ceilings and roofs, or other
27 horizontal structural members, which sag, split or buckle due to defective materials or deterioration
28 or are of insufficient size to carry imposed loads with safety jeopardize structural integrity. Interior
29 staircases shall be maintained in good repair.
30

31 Exterior surfaces and materials: Floors, exterior walls and roofs having holes, wide cracks and loose,
32 warped, protruding or rotting boards or any other condition admitting moisture or other elements
33 jeopardize structural integrity. Exterior surfaces exposed to the weather shall be repaired and
34 weatherproofed, where appropriate, to protect them from further deterioration. Masonry joints
35 shall be maintained. Fireplaces or chimneys which list, bulge or settle due to defective material or
36 deterioration, or are of insufficient size or strength to carry imposed loads with safety jeopardize
37 structural integrity.
38

39 Weather protection and ventilation: Lack of weather protection, any fault or defect in the building
40 which renders it structurally unsafe or not weather-tight jeopardizes structural integrity. Windows,
41 exterior doors and exterior siding shall be watertight. Exterior flashing, including that at chimneys,
42 doors, and windows, shall be maintained in good repair. Downspouts and gutters shall be
43 maintained so that rain runoff is directed away from the structure. Foundation and attic vents shall
44 be maintained to ventilate the crawl and attic spaces.
45

46 Stairways, porches and appurtenances: Exterior staircases, porches and appurtenances thereto shall
47 be maintained in good repair.
48

1 Rodent and termite infestation: Structures shall be free of wood boring insects and rodent
2 infestation.

3
4 Security and utilities: Buildings which are no longer occupied shall be properly secured to prevent
5 intrusion, and all utilities shall be properly connected or disconnected.

6
7 Dependencies and additional site features: Ancillary structures and accessory buildings shall be
8 maintained in good repair. Tree limbs shall be trimmed away from the building, and tree roots shall
9 be cleared away from all foundations. Soil erosion and soil deposition shall not be allowed to
10 endanger any structures.

11
12 C. Failure to Provide Ordinary Maintenance or Repair:

13
14 Property owners of historic properties or properties within historic districts shall not allow their
15 buildings to deteriorate by failing to provide ordinary maintenance or repair. The Commission shall
16 be charged with the following responsibilities regarding deterioration by neglect.

- 17
18 1. The Commission shall monitor the condition of historic properties and existing buildings in
19 historic districts to determine if they are being allowed to deteriorate by neglect. Such
20 conditions as broken windows, doors and exterior openings which allow the elements and
21 vermin to enter, or the deterioration of a buildings structural system shall constitute failure to
22 provide ordinary maintenance or repair.
- 23
24 2. In the event the Commission determines a failure to provide ordinary maintenance or repair,
25 the Commission will notify the owner of the property and set forth the steps which need to be
26 taken to remedy the situation. The owner of the property will have 30 days from receipt of such
27 notice to respond in writing and outlining his intentions and steps being taken to remedy the
28 situation. The owner of the property will have 60 days from the receipt of such notice to begin
29 the steps necessary to remedy the situation, and shall have 180 days from receipt of the notice
30 to complete the work, unless such time shall be extended due to the expense and/or complexity
31 of the repairs. In no event shall such extension exceed 180 additional days
- 32
33 3. In the event that the owner fails to respond in writing and outlining his intentions to remedy the
34 situation within THIRTY (30) DAYS of receipt of Commission's notification, the owner shall be
35 punished as provided in Section VII of this Ordinance and, at the direction of the Cherokee
36 County Board of Commissioners; the Commission may perform such maintenance or repair as is
37 necessary to prevent deterioration by neglect. The owner of the property shall be liable for the
38 cost of such maintenance and repair performed by the Commission.

39
40 D. Affirmation of Existing Building and Zoning Codes:

41
42 Nothing in this Ordinance shall be constructed as to exempt property owners from complying with
43 existing building and zoning codes, nor prevent any property owner from making any use of this
44 property not prohibited by other statutes, ordinances or regulations.

45
46 **SECTION VIII**

47 Penalty Provisions

1
2 Violations of any provisions of this Ordinance shall be punished in the same manner as provided for
3 punishment of violations of validly enacted Ordinances of Cherokee County.
4

5 **SECTION IX**

6
7 Historic Landmark Property Tax Abatement Program
8

- 9 A. Purpose and Intent. Within the unincorporated areas of Cherokee County many buildings or
10 sites that have been found and declared noteworthy by virtue of their architecture, or their
11 historical or cultural significance, but have been destroyed even though their preservation for
12 future generations may have been feasible and desirable. The protection, enhancement,
13 preservation and use of such building and structures is important for the maintenance of the
14 character of Cherokee County as a vibrant and progressive community. Preserving the historical
15 and architectural heritage of the county by preventing the destruction of its cultural assets is in
16 the interest of the health, prosperity, safety, education and general welfare of the county. It is
17 the purpose of this section to provide incentives for the preservation through the abatement of
18 ad valorem property taxes for locally designated landmarks and contributing historic buildings in
19 historic districts.
20
- 21 B. Definition of Landmark Historic Property. For the purposes of this section Landmark Historic
22 Property means tangible real property which:
23
- 24 (a) Has been listed on the National Register of Historic Places or on the State register of
25 historic places as provided in O.C.G.A title 12, Article 3, pt. 1 (O.C.G.A. 12—3-50 et seq.)
26 and has been so certified by the Department of Natural Resources.
 - 27 (b) Has been certified by Cherokee County Board of Commissioners as landmark historic
28 property having exceptional architectural, historic or cultural significance pursuant to
29 this ordinance and such certification has been approved by the state historic
30 preservation officer
 - 31 (c) Within any historic district the only property eligible for the preferential assessment
32 shall be historic property. Property which is defined as non-historic or as intrusive are
33 specifically not eligible for historic preservation preferential assessment.
34
- 35 C. Scope of property allowed preferential classification and assessment. The preferential
36 classification and assessment of landmark historic property provided for in this section shall
37 apply to any building or structure which is listed on the National Register of Historic Places or on
38 the State register of historic places and the local landmark register, the real property on which
39 the building or structure is located, and not more than two acres of real property surrounding
40 the building or structure. The remaining property shall be assessed for tax purposes as provided
41 by law.
42
- 43 D. Property which qualifies as landmark historic property. The preferential assessment authorized
44 in this section applies to tangible income-producing real property, tangible non-income
45 producing real property, or any combination thereof.
46
- 47 E. Qualification process.

- 1 (a) In order for property to qualify under this section for preferential assessment, the
2 property must receive the certifications required for landmark historic property
- 3 (b) Upon receipt of the certification required by this section, a property owner desiring
4 classification of any such historic property as landmark historic property in order to
5 receive the preferential assessment shall make application to the County Board of Tax
6 Assessors and include such certification with such application
- 7 (c) The County Board of Tax Assessors shall determine if the provisions of this section have
8 been complied with. Upon such determination, the Board of Tax Assessors shall be
9 required to grant preferential assessments to such property. The Board of Tax Assessors
10 shall make the determination within 30 days after receiving the application and shall
11 notify the applicant in the same manner that notices of assessment are given pursuant
12 to O.C.G.A. 48-5-306.
- 13 (d) Notices and rights of appeal shall be issued from the Board of Tax Assessors and shall be
14 made pursuant to O.C.G.A. 48-5-7.3 (c). Appeals from the denial of an application for
15 preferential assessment shall be made in the same manner that other property tax
16 appeals are made.
- 17 (e) Property which has been classified by the County Board of Tax Assessors as landmark
18 historic property shall be immediately eligible for the preferential assessment provided
19 for in O.C.G.A. 48-5-7 (c); provided, however, for purposes of determining the years of
20 eligibility for preferential assessment, the tax year following the year in which the
21 certification was filed with the County Board of Tax Assessors pursuant to subsection (b)
22 of this section shall be considered and counted as the first year of eligibility.
- 23 (f) Property which is subject to preferential assessment under this section shall be
24 separately classified from all other property on the tax digest to ascertain readily that
25 the property is subject to preferential assessment.
- 26 (g) The County Tax Commissioner shall enter upon the tax digest as the basis or value of a
27 parcel of landmark historic property a value equal to the greater of the acquisition cost
28 of the property or the assessment of the fair market value of the property as recorded
29 in the county tax digest at the time of certification on such property was received by the
30 County Board of Tax Assessors.
- 31 (h) As used in this subsection, “fair market value of landmark historic property” means:
32 (1) For the first eight years in which the property is classified as landmark
33 historic property, the values equal to the greater of the acquisition cost of
34 the property or the appraised fair market value of the property as recorded
35 in the county tax digest at the time certification on such property was
36 received by the county board of tax assessors
- 37 (2) For the ninth year in which the property is classified as landmark historic
38 property, value of the property as determined by subsection (h)(1) of this
39 section plus one-half of the difference between such value and the current
40 fair market value exclusive of the provisions of this subsection; and
- 41 (3) For the tenth and following years, the fair market value of such property as
42 determined by the provisions of this subsection (h) excluding the provisions
43 of this subsection (h) (3).

44
45 F. Grounds for Disqualification. When property has once been classified and assessed as landmark
46 historic property, it shall remain so classified and be granted the special assessment authorized
47 by this ordinance until the property becomes disqualified by any one of the following:

- 1 (1) Written notice by the taxpayer to the County Tax Commissioner to remove
- 2 the preferential classification and assessment;
- 3 (2) Sale or transfer of ownership making the property exempt from property
- 4 taxation.
- 5 (3) Decertification of such property by the state department of natural
- 6 resources pursuant to the provisions of O.C.G.A. 48-5-7.3 (e) (1) (C). The sale
- 7 or transfer to a new owner shall not operate to disqualify the property from
- 8 preferential classification and assessment so long as the property continues
- 9 to qualify as historic landmark property, except as specified in subsection (2)
- 10 of this subsection
- 11 (4) Decertification of such property by the local governing authority for failure
- 12 to maintain such property in a standard condition as specified in this
- 13 ordinance.
- 14 (5) The expiration of nine (9) years during which eh property was classified as n
- 15 assessed as a land mark historic property
- 16

17 G. Owners Responsibilities.

- 18 (a) As partial consideration for the preferential assessment provided in this ordinance, an
- 19 owner of property that has been granted such preferential assessment shall be
- 20 responsible for maintaining such landmark historic property in strict accordance with
- 21 the provisions of this ordinance.
- 22 (b) An owner of landmark historic property shall allow authorized representatives of the
- 23 county access to such property, upon request and at a mutually agreeable time, to
- 24 permit inspection of such exterior property for the purpose of ensuring compliance with
- 25 the requirements of this section and this ordinance.
- 26

27 H. Statutory authority. In all respects the property owner, the Board of Tax Assessors, and the

28 County Tax Commissioner shall be governed by the laws of the state, specifically those set forth

29 in O.C.G.A. 48-5-2, 48-5-7 and 48-5-7.3.

30

31

32 **SECTION X**

33 Incentives for the Preservation of Historic Buildings and Structures

34

- 35 A. Waiver of Fees
- 36 B. Façade Easements
- 37 C.
- 38

39

40 **SECTION XI**

41

42 Severability

43

44 In the event that any section, subsection, sentence, clause or phrase of this Ordinance shall be declared

45 or adjudged invalid or unconstitutional, such adjunction shall in manner affect the other sections,

46 sentences, clauses, or phrases of this Ordinance, which shall remain in full force and effect, as if the

47 section, subsection, sentence, clause or phrase so declared or adjudged invalid or unconstitutional were

48 not originally part thereof.

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SECTION XII

Repealer

All ordinances and parts of ordinances in conflict with this Ordinance are hereby repealed.

SECTION XIII

Effective Date

This Ordinance shall become effective on _____.

THEREFORE BE IT RESOLVED, that the Cherokee County Board of Commissioners do hereby ordain, resolve and enact foregoing Historic Preservation Commission Ordinance.

Adopted this _____ day of _____.

Date of Implementation: _____ day of _____.

APPROVED:
CHEROKEE COUNTY BOARD OF COMMISSIONERS

BY:

Chairman

ATTEST:

County Clerk



Cherokee County Board of Commissioners

AGENDA

February 18, 2014
Regular Meeting
CHEROKEE HALL 6:00 PM

INVOCATION

PLEDGE OF ALLEGIANCE

"Veterans of U.S. military service may proudly salute the flag while not in uniform based on a change in the governing law on 25 July 2007"

CALL TO ORDER

CHAIRMAN AHRENS

RATIFY CLOSURE OF EXECUTIVE SESSION

PRESENTATIONS/PROCLAMATIONS

AMENDMENTS TO AGENDA

ANNOUNCEMENTS

APPROVAL OF EXECUTIVE SESSION, WORK SESSION AND REGULAR MEETING MINUTES FROM FEBRUARY 4, 2014.

PUBLIC HEARING

None scheduled.

PUBLIC COMMENT

ZONING CASES

1. Consider setting a public hearing at the request of adjacent property owner, David Vice, to hear appeal of Zoning Board of Appeals decision on January 9, 2014 regarding case 14-01-001V, Dr. Peter Congiundi.

2. Consider Case Number 14-02-001 below:

APPLICANT	: Matthew Francoletti
ZONING CHANGE	: R-20 and AG to GC
LOCATION	: 8566, 8572, and 8600 Cumming Highway
MAP & PARCEL NUMBER	: 03N10, Parcels 192, 193, & 194
ACRES	: 3.0
PROPOSED DEVELOPMENT	: Commercial/Retail
COMMISSION DISTRICT	: 1
FUTURE DEVELOPMENT MAP	: Transitional Corridor over Suburban Growth
PLANNING COMMISSION RECOMMENDATION	: Approval of NC

COMMISSION BUSINESS

CHAIRMAN

L. B. AHRENS

A. Consideration of agreement for the Ball Ground recycling site, pending receipt of recommendation from RRDA board at their Monday, February 17, 2014 meeting.

VICE CHAIR/COMMISSION DISTRICT 1

HARRY B. JOHNSTON

COMMISSION DISTRICT 2

RAYMOND GUNNIN

COMMISSION DISTRICT 3

BRIAN POOLE

COMMISSION DISTRICT 4

JASON NELMS

CONSENT AGENDA

- 1.1 Consider acceptance of GAEMS (Georgia Association of Emergency Medical Services) Trauma Equipment Grant and budget amendment in the amount of \$21,491.82. This is a no match grant to reimburse the EMS department's recent purchase of trauma equipment in the amount of \$28,130.00.

COUNTY MANAGER

- 2.1 Authorize purchase order to low bidder, Wade Ford, in the amount of \$23,991.00 for the purchase of a 2015 Ford F-350 Truck for Roads and Bridges Department.
- 2.2 Authorize purchase order to low bidder, King Ford, in the amount of \$18,953.00 for the purchase of a 2014 Ford F-250 Chassis for Roads and Bridges Department.

- 2.3 Consider approval to purchase twelve (12) new vehicles for the Cherokee Sheriff's Office from Cherokee Dodge in the total amount of \$276,276.00.
-

COUNTY ATTORNEY

- 3.1 Tax Levy resolution for Cherokee County School District.

ADJOURN



Cherokee County Board of Commissioners WORK SESSION MINUTES

February 4, 2014
3:00 p.m. | Cherokee Hall

The Chairman began at 3:09.m. with all Commissioners present except for Commissioner Gunnin.

1. Presentation of Cherokee Recreation and Parks 2013 Annual Report by Bryan Reynolds.

Mr. Reynolds presented highlights of the 2013 Annual Report beginning with details of facilities, services and programs offered through Cherokee Recreation and Parks (CRPA). CRPA was recognized as the top Class 'A' Agency of the year in the Northwest Georgia District. The Cherokee County Aquatic Center was named The Most Outstanding New or Renovated Recreation Facility in Georgia. They had a great fiscal year exceeding revenue budget by 4% and remaining under budget for expenses by 6%. They implemented an agreement with Hobgood Youth Baseball, Inc. for use of the youth fields at Hobgood Park as well as renewed an agreement with SORBA-Woodstock for maintenance and management of Blankets Creek bike trails. Mr. Reynolds also touched on website views, Facebook likes, and Twitter.

Mr. Reynolds went over highlights for athletics. He boasted of the background check process they use for those working with children in youth athletics as well as seniors and special needs participants. He stated CRPA's process is considered a gold standard for background screenings which are in line with the standards of the National Recreation and Parks Association. The Chairman asked about the number of those who are disqualified. Mr. Reynolds replied they run a little better than the national average at about 4% of those who are screened. CRPA recognized seven teams and two individuals during the 2nd Annual Youth Sports Champions Day. He said this program is useful to promote healthy lifestyles for the community. Mr. Reynolds went on to state that Cherokee Youth Basketball's (CYB) second season had over 390 teams and 3,100 players. CRPA implemented a new program called "Academic All Stars" to recognize CYB athletes who also excelled in the classroom. Hobgood Park Softball Complex reopened after renovations and completed its 19th year of adult softball.

Mr. Reynolds reviewed the Parks Services highlights. They are working with the Saddle Club and have completed the first half the Dapple Trail at Garland Mountain Horse and Hiking Trails. There were zero workplace accidents for 2013. They also added three new horseshoe pits at Hobgood Park. Commissioner Johnston asked how many parks workers are on staff. Mr. Reynolds stated there are 13 with four being part-time and they will add a few seasonal workers for the summer.

Mr. Reynolds went over the highlights for the new Aquatics Center with the main one being the ribbon cutting. The Grand Opening resulted in over 2,000 guests. The inaugural swim team, the Pelicans, had 85 swimmers. The Aquatics Center had over 100,000 visitors between May and September. The lifeguards brought home a bronze medal in their first GRPA State Lifeguard Competition. The Aquatics Center was voted last month as the "Best New Thing" in the County by Cherokee Life Magazine.

Next, Mr. Reynolds reviewed Programs. CRPA hosted its 7th Annual Guns & Hoses 5K race in February and raised \$2,600 for CASA. A new program called Leisure Roamers was created for adults with disabilities. CRPA partnered with Senior Services for the Adopt-a-Senior program and gave gifts to over 300 seniors. They had over 2,500 people attend the annual Touch-A-Truck event. CRPA surpassed the century mark with over 100 members in the Silver Roamers Club.

Mr. Reynolds went over CRPA's financial summary. The main revenue sources were Fees and Charges, Aquatics Center Fees and Charges, General Fund, and Alcohol Taxes. Total revenues were above the budgeted amounts. Fees and Charges from CRPA and Aquatics Center together make up 55% of the total revenues. Expenditures were under budget by over \$230,000. The Chairman asked about the history of beer and wine tax funding for parks and recreation. Mr. Cooper stated that at one time it was the only revenue source for parks and recreation. Commissioner Johnston commented that he thinks it came as part of a decision to go from a dry County to a wet County and that all the taxes that came in would go to fund parks and recreation. Mr. Reynolds added that he believes it pre-dates the Authority.

Mr. Reynolds shared a slide showing the parks inventory including the amenities. There are additional properties that were either purchased by the Park Bond or donated to the County. There are nearly 2,000 acres identified for future parks or future green space. Commissioner Johnston asked the prognosis for getting the new baseball complex open at Killian. Mr. Bill Echols responded that he believes it will be at least six or seven months before

completion. Commissioner Johnston also asked about the Etowah River Park. Mr. Echols stated that it should be completed in about 60 to 75 days.

Mr. Reynolds moved on to the Capital Program updates including construction at the Richard Mauldin Complex and Etowah River Park. The Aquatics Center was opened on time and under budget. Expansion and improvement of amenities was done at Blankets Creek. Phase II construction is underway at Hobgood Park. Renovations are also underway at various County parks. Construction continues for city parks. Holly Springs' new park is set to begin construction this year. The Chairman and the Commissioners commended Mr. Reynold's job on the summary and the Annual Report.

2. Discussion of Regular Agenda Items.

CHAIRMAN

L. B. AHRENS

- A. Consider adoption of Resolution in recognition of ACCG's Centennial Celebration.

The Chairman stated he saw no need to add any specifics to the generic draft of the Resolution. He asked for the Commissioners' for input. Commissioner Johnston responded that they would follow the Chairman's lead on it.

- B. Approval of minutes from Retreat, January 16 & 17, 2014.

The Chairman stated they planned to meet with candidates for the Ethics Board. Commissioner Nelms had gotten in touch with one individual but no others. Commissioner Johnston stated he had not gotten in touch with anyone. He added that one is a core member of the Democratic Party which is the requirement for the position under State law and the other has impressive credentials.

VICE CHAIR/COMMISSION DISTRICT 1

HARRY B. JOHNSTON

- A. Consider calling for a Public Hearing on the Historic Preservation Ordinance.

Commissioner Johnston began by mentioning the question of a six month delay for demolition versus renovation where there is no delay. Mr. Watkins referred to the ordinance draft under "Demolition and Relocation". He said it was borrowed from the City of Madison who said they were throwing the entire clause out and treating it just like the State model treats a demolition permit which is a standard Certificate of Appropriateness (COA). Once a property is designated as historic then any change requires a Certificate of Appropriateness granted by the Historical Preservation Ordinance through a Public Hearing. The State does not have a clause for a delay and just requires a COA and if denied it can be appealed. Mr. Watkins stated Cobb County's ordinance mentions a delay period but doesn't indicate how long. He believes the time period is probably negotiated or tabled during the application for the COA. This allows the Historic Preservation Committee to table the action for 30 days to gather more information. In order to relocate, an applicant has to submit plans. Commissioner Johnston expressed concern over the elimination of language that would set a delay time period. Mr. Watkins responded that it is a State model code that is handed down from national agencies and is a well-established process.

Mr. Watkins shared a presentation with information about the establishment, functions, and requirements of a Historical Preservation Commission (HPC). The Chairman expressed a concern that if a group wants to recommend a property and the property owners don't want it to be, would they have to appeal at a public hearing as the only out. Mr. Watkins said that if it were a group with clout behind them such as the Historical Society, the property owner would receive a notice and if the homeowner doesn't want it, they may not even consider it. Commissioner Nelms asked about property that contains barns that are at least a hundred years old. Mr. Watkins replied that there would be guidelines they would have to follow and there would need to have some sort of significance for it to be considered, but it could happen. Commissioner Johnston stated that the Bell's Store situation was the catalyst for the discussion. Mr. Watkins said the properties they are looking at are already State certified. He continued with the presentation explaining that a COA is required for any material change to an historical property. He also explained the process to obtain a COA. Demolitions and relocations are considered material changes and require a COA.

Mr. Watkins reviewed requirements for demolition indicating that if HPC does not issue a COA and the property owner demonstrates the building incapable of earning an economic return on its value, the building may be demolished. However, they must provide visible notice of the proposed demolition to occur in six months. The purpose is to give interested parties an opportunity to arrange for the property to be preserved. Mr. Watkins reiterated that the City of Madison, who they borrowed the demolition language from, threw it out of their ordinance.

Commissioner Johnston confirmed this is not in the State model ordinance. Mr. Watkins said the State treats a demolition the same as a façade change. Further discussion ensued on grace period time frames of other agencies. Commissioner Johnston commented that because there is a built-in line of appeal to the court, it is a matter of whether or not the court would uphold the specific denial of a COA under these circumstances. It would end up being a case-by-case basis. He asked Ms. Davis her opinion. Ms. Davis agreed that it is what it would come down to unless someone elected to challenge the ordinance but they would need standing to do that.

Mr. Watkins proceeded to go over maintenance requirements of designated historic properties and the Property Tax Abatement Program. Commissioner Johnston commented that this would be great for someone buying a dilapidated historic structure and renovating it and making it much more valuable to get eight years or partial for the ninth year freeze of the tax assessment added to the original value when they bought it.

Mr. Watkins went over incentives for historic preservation. He said there are fees the County has control over that they can offer as incentives for renovating or saving structures. Building permit fees and land development fees can be costly but can possibly be waived. Façade easements are similar to conservation easements but for an historic structure. Regarding Impact Fees, they could possibly classify a historic structure as extraordinary economic development. However, it only covers new construction. It could be useful where historic property is part of a larger development plan. If they do anything with the impact fees, it would require an amendment to the impact fee ordinance. Commissioner Johnston referred back to the façade easement for clarification. Mr. Watkins stated that with a conservation easement, one is given the rights to an area to stay as it is or to be undeveloped. It would be the same as with a façade. Mr. Watkins said it may be more useful in a historic district. Commissioner Johnston commented that required building materials for a façade could also be waived for historic structures.

Commissioner Johnston stated that his main issues were what incentives, if any, they would offer; and how they would want to characterize the decision by the HPC on demolition. Commissioner Nelms asked Mr. Watkins to email the draft prior to calling for the public hearing. Commissioner Johnston stated he wondered if vested rights would apply in a situation like the Bell's Store case. Ms. Davis said that would be the typical response if someone had made the investment prior to the rule's existence. She said she is concerned that this seems responsive to that particular transaction of Bell's Store. Mr. Watkins said he received news that there are plans afoot to possibly relocate the store.

The Chairman asked for a language change in Section III titled "Statement of Commissions Power", to something like 'duties and responsibilities'. Mr. Watkins said they would do that. The Chairman also drew attention to an incomplete statement of a moratorium under Section IV.

The Chairman then acknowledged the previous week's winter weather. He thought the County did a terrific job overall. There has been communication with Mr. Westbrook and Chief Prather regarding going forward and what can be done differently, if anything. Chief Prather and Mr. Hardin gave a brief summary of the situation and how it was handled. Chief Prather gave credit to the citizens of the County for stepping up and helping others. There was no loss of life and only minor injuries reported as a result of the weather. Commissioner Johnston said he received a few requests but only one that he considered a complaint.

Mr. Cooper went over the one item under the **Consent Agenda** portion:

- 1.1 Consider request to surplus non-functioning laptop computer and printer from the Engineering Department and dispose of at the next electronics recycling day.

Mr. Cooper went over the nine items under the **County Manager** portion:

- 2.1 Consider awarding construction contract to the lowest responsible bidder for Phase II of the Fire-ES Training Facility to CWI Construction, Inc., in the amount of \$945,900.00 and county-controlled contingency in the amount of \$90,000.00, for a total amount of \$1,035,900.00; Consider increasing the county-controlled contingency account in the amount of \$35,000.00 to fund final change orders for the completion of final site grading and other miscellaneous work. Combined total amount of request is \$1,070,900.00.
- 2.2 Amended: Removed (CATS Bus Agreement)
- 2.3 Consider approval of proposal from Johnson Landscapes, d/b/a Vertical Earth, for construction of the Steels Bridge Road Reconstruction Project in the amount of \$715,124.78.

- 2.4 Consider approval of a Professional Services Contract with LAI Engineering, for completing plan updates and revisions for the Hames Road Improvement Project in the amount of \$33,860.00.
- 2.5 Authorize County Manager to execute the Professional Services Agreement with Motorola for the Maintenance and Service Contract for a two year term in an amount not to exceed \$315,288.00.
- 2.6 Consideration to Award Purchase of Utility Tractor to low bidder Mason Tractor & Equipment in the total amount of \$21,815.88 using Park Bond Funds.

Commissioner Johnston confirmed that the funds are coming from the funds designated specifically for equipment.

- 2.7 Consider awarding purchase of site amenities for Hobgood Park through Professional Services Agreement from Bliss Products using Park Bond Funds in the amount of \$41,378.28.
- 2.8 Consider approval of Professional Services Agreement authorizing Evidence Based Associates, pursuant to a grant provided by the Governor's Office, to provide counseling services to youth at the direction of the Cherokee County Juvenile Courts.
- 2.9 Consider awarding Professional Services Agreement to Virtual Graffiti in the amount of \$77,459.69 for three years of Firewall hardware and software subscription and maintenance.
- 2.10 Amendment: Ratification of assignment of both the RA Smith and Terry Smith Purchase and Sale Agreements to Rooker.

The Chairman commented again on the winter weather situation and brought up the reverse 911 services that notify people with automated calls in such an event. He suggested looking into those services again.

Adjourn

Hearing no further business, Commissioner Johnston made a motion to adjourn to Executive Session at 4:52 p.m. to discuss personnel, land acquisition or disposal,

and/or pending or threatened litigation; Commissioner Nelms seconded and the motion was unanimously approved.



Cherokee County Board of Commissioners

MINUTES

February 4, 2014
Regular Meeting
CHEROKEE HALL 6:00 PM

INVOCATION

Commissioner Nelms gave the invocation.

PLEDGE OF ALLEGIANCE

"Veterans of U.S. military service may proudly salute the flag while not in uniform based on a change in the governing law on 25 July 2007"

Commissioner Poole led the Pledge of Allegiance.

CALL TO ORDER

CHAIRMAN AHRENS

Chairman Ahrens called the regular meeting to order at 6:10 p.m. Those present included Commissioner Harry B. Johnston; Commissioner Poole; Commissioner Jason Nelms; County Manager Jerry Cooper; County Attorney Angie Davis; County Clerk Christy Black. Also present were Agency Directors/Department Heads; the media; and the public. Note that Commissioner Gunnin was unable to attend.

RATIFY CLOSURE OF EXECUTIVE SESSION

The Chairman called for a motion to ratify the closure of Executive Session at 6:05 p.m.

Commissioner Nelms made the motion to approve; Commissioner Johnston seconded and there was unanimous approval.

PROCLAMATION

Proclaiming February 14, 2014 as **Rotary Has Heart Day** and February 23, 2014 as **Rotary Day** in Cherokee County.

The Chairman read the proclamation and Rotary members Anton Zellman, Kim Loesing and Peter Gleichman were there to receive the proclamation.

AMENDMENTS TO AGENDA

1. Add item 2.10 under County Manager's Section: Ratification of assignment of both the RA Smith and Terry Smith Purchase and Sale Agreements to Rooker.
2. Remove item 2.2 from County Manager Section: Purchase of CATS buses for Cherokee Day Training Center.

Commissioner Nelms made a motion to approve; Commissioner Johnston seconded and there was unanimous approval.

ANNOUNCEMENTS

APPROVAL OF EXECUTIVE SESSION, WORK SESSION AND REGULAR MEETING MINUTES FROM JANUARY 21, 2014.

Commissioner Johnston made a motion to approve; Commissioner Nelms seconded and there was unanimous approval.

PUBLIC HEARING

None scheduled.

PUBLIC COMMENT

1. Tom Ware signed up to speak about the Jones Building.
2. Patti Martin signed up to speak about Free Home Traditions and the Historical Preservation Ordinance.

ZONING CASES

None Scheduled.

COMMISSION BUSINESS

CHAIRMAN

L. B. AHRENS

- A. Consider adoption of Resolution in recognition of ACCG's Centennial Celebration.

Commissioner Johnston made a motion to approve; Commissioner Nelms seconded and there was unanimous approval.

- B. Approval of minutes from Retreat, January 16 & 17, 2014.

Commissioner Nelms made a motion to approve; Commissioner Johnston seconded and there was unanimous approval.

VICE CHAIR/COMMISSION DISTRICT 1

HARRY B. JOHNSTON

- A. Consider calling for a Public Hearing on the Historic Preservation Ordinance.

Commissioner Johnston stated that at the retreat the general consensus among the board was to move forward but with caution. He then recapped conversation from Work Session earlier. He said initially the proposed ordinance regarding demolition was that if permission wasn't granted, you had to wait six months before demolition so that efforts could be made to save the structure. He added that some counties have ordinances without this provision. He said also discussed were incentives to help balance the burden on the owners with benefits such as tax abatement if the state allows, waiver of building permit fee and impact fees. He said that this is where we are and the Board needs to decide if we want to table this at least for the moment and put further thought into it. He suggested discussing the ordinance again at the next Work Session. Commissioner Nelms said that this was a good call. He added that the Board has to be careful regarding property rights. Chairman Ahrens recalled conversation at the retreat where Mayor Hobgood mentioned that the City of Canton was working on a Historical Preservation Ordinance and that they should take a look at what

they are doing. Commissioner Poole said that his big concern was property rights and tying up someone's property. He added that the government should give property owners the option to opt out. Commissioner Johnston stated that this was appealing but if we do that then we may as well not have the ordinance because there was really no logical, tangible reason to opt in. Commissioner Poole added that he was also concerned about the next property owner being handcuffed because of the previous owner's options. Discussion resulted in agreement with adding the topic to the next work Session for further discussion.

COMMISSION DISTRICT 2

RAYMOND GUNNIN

COMMISSION DISTRICT 3

BRIAN POOLE

COMMISSION DISTRICT 4

JASON NELMS

CONSENT AGENDA

- 1.1 Consider request to surplus non-functioning laptop computer and printer from the Engineering Department and dispose of at the next electronics recycling day. Request to surplus three printers in poor condition from the District Attorney's Office.

Commissioner Johnston made a motion to approve; Commissioner Poole seconded and there was unanimous approval.

COUNTY MANAGER

- 2.1 Consider awarding construction contract to the lowest responsible bidder for Phase II of the Fire-ES Training Facility to CWI Construction, Inc., in the amount of \$945,900.00 and county-controlled contingency in the amount of \$90,000.00, for a total amount of \$1,035,900.00; Consider increasing the county-controlled contingency account in the amount of \$35,000.00 to fund final change orders for the completion of final site grading and other miscellaneous work. Combined total amount of request is \$1,070,900.00.

Commissioner Poole made a motion to approve; Commissioner Nelms seconded and there was unanimous approval.

- 2.2 Amended: Removed
~~Consider approval of an Agreement between Cherokee County and Cherokee Day Training Center for purchase of two (2) surplus CATS buses for a total amount of \$9,000.00.~~

- 2.3 Consider approval of proposal from Johnson Landscapes, d/b/a Vertical Earth, for construction of the Steels Bridge Road Reconstruction Project in the amount of \$715,124.78.

Commissioner Nelms made a motion to approve; Commissioner Poole seconded and there was unanimous approval.

- 2.4 Consider approval of a Professional Services Contract with LAI Engineering, for completing plan updates and revisions for the Hames Road Improvement Project in the amount of \$33,860.00.

Commissioner Johnston made a motion to approve; Commissioner Nelms seconded and there was unanimous approval.

- 2.5 Authorize County Manager to execute the Professional Services Agreement with Motorola for the Maintenance and Service Contract for a two year term in an amount not to exceed \$315,288.00.

Commissioner Poole made a motion to approve; Commissioner Johnston seconded and there was unanimous approval.

2.6 Consideration to Award Purchase of Utility Tractor to low bidder Mason Tractor & Equipment in the total amount of \$21,815.88 Using Park Bond Funds.

Commissioner Nelms made a motion to approve; Commissioner Poole seconded and there was unanimous approval.

2.7 Consider awarding purchase of site amenities for Hobgood Park through Professional Services Agreement from Bliss Products using Park Bond Funds in the amount of \$41,378.28.

Commissioner Nelms made a motion to approve; Commissioner Poole seconded and there was unanimous approval.

2.8 Consider approval of Professional Services Agreement authorizing Evidence Based Associates, pursuant to a grant provided by the Governor's Office, to provide counseling services to youth at the direction of the Cherokee County Juvenile Courts.

Commissioner Johnston made a motion to approve; Commissioner Nelms seconded and there was unanimous approval.

2.9 Consider awarding Professional Services Agreement to Virtual Graffiti in the amount of \$77,459.69 for three years of Firewall hardware and software subscription and maintenance.

Commissioner Johnston made a motion to approve; Commissioner Nelms seconded and there was unanimous approval.

2.10 Amendment: Ratification of assignment of both the RA Smith and Terry Smith Purchase and Sale Agreements to Rooker.

Commissioner Poole made a motion to approve; Commissioner Nelms seconded and there was unanimous approval.

COUNTY ATTORNEY

ADJOURN

The Chairman asked if there was any further business. Hearing none, Commissioner Johnston made a motion to adjourn at 6:54 p.m.; Commissioner Nelms seconded and the motion received unanimous approval.



Cherokee County, Georgia
Agenda Request

Zoning item 1

SUBJECT: APPEAL OF RULING BY
ZONING BOARD OF APPEALS

MEETING DATE: FEBRUARY 18, 2014

SUBMITTED BY: VICKI TAYLOR LEE

COMMISSION ACTION REQUESTED:

As an adjacent property owner, David Vice is requesting the Board of Commissioners set a public hearing to hear his appeal of a ZBA decision on January 9, 2014 with regards to Case 14-01-001V - Dr. Peter Congiundi.

FACTS AND ISSUES:

The Zoning Board of Appeals granted a variance request to Dr. Congiundi to encroach up to 30 feet into a 50 foot side building setback on his northerly property line. In addition, the Board granted the request that a shop be allowed within the front yard area as defined in the Zoning Ordinance along the southerly property line.

Mr. Vice believes this will devalue his property.

BUDGET:

Budgeted Amount: Account Name:
Amount Encumbered: Account #:
Amount Spent to Date:
Amount Requested:
Remaining Budget:

Budget Adjustment Necessary: Yes [] No X If yes, please attach budget amendment form.

Contract or Amendment: Yes* [] No X *If yes, a Procurement Summary MUST be attached.

Ordinance/Resolution: Yes [] No X

Note: Contracts (Other than County's Standard Agreements), ordinances & resolutions require prior review by County Manager and County Attorney.

ADMINISTRATIVE RECOMMENDATION:

Staff believes proper procedure was followed and there is no technical defect in the case. Therefore, no review is warranted.

REVIEWED BY:

DEPARTMENT HEAD:
AGENCY DIRECTOR:
COUNTY MANAGER

Handwritten signatures in blue ink over the signature lines.

Vicki Taylor Lee

From: David Vice <darvice@att.net>
Sent: Tuesday, January 14, 2014 12:04 PM
To: Vicki Taylor Lee
Subject: Zonning variance appeal case # 14-01-001V

I would like to file an appeal on the decision made by the board on 1-9-14.

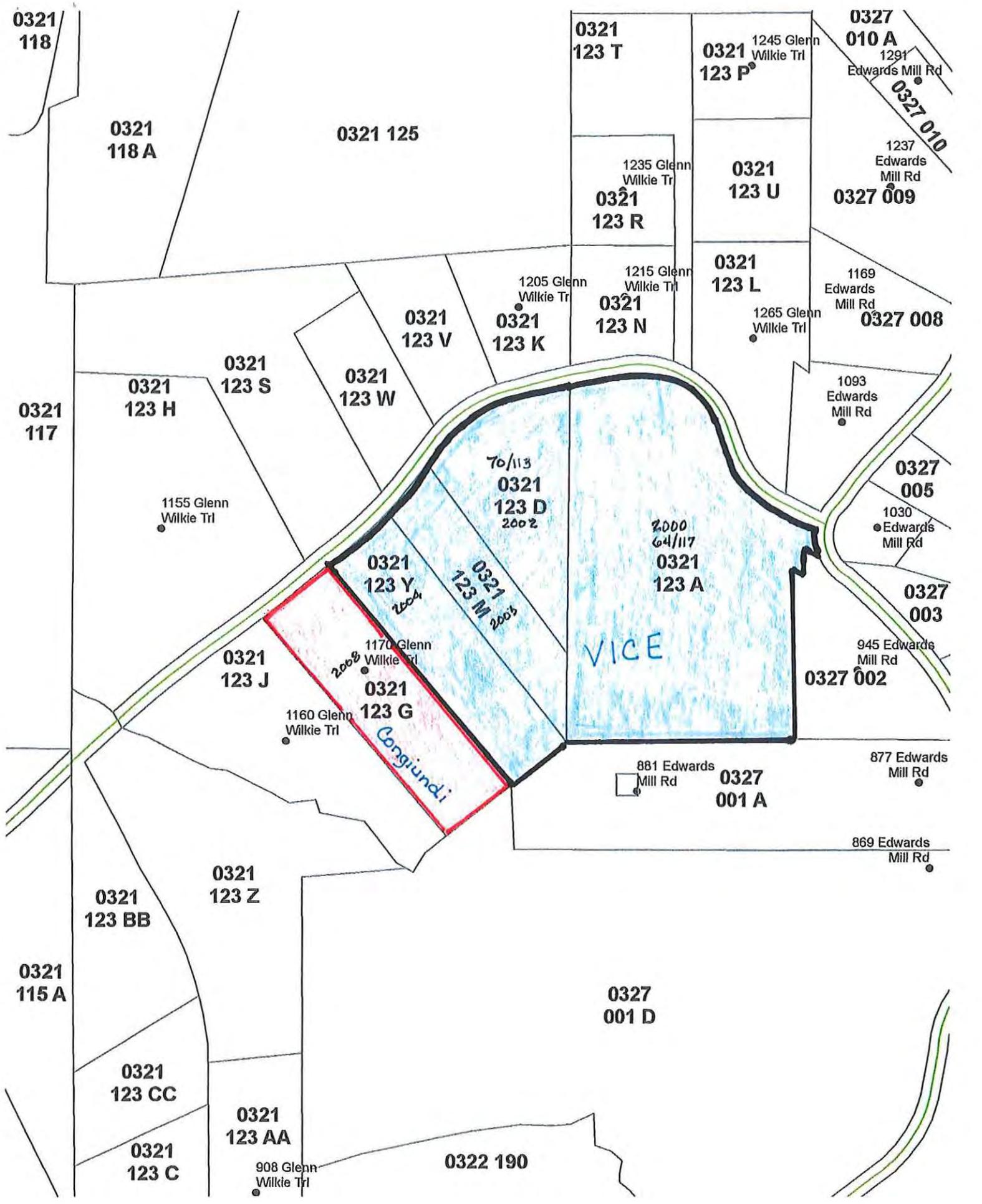
The reason being that my only argument against Mr. Congiundi request at the time was purely aesthetics. I did not want him to build his garage and barn all visible from the road on such a narrow lot. When asked how many acres my lot was one board member remarked "I guess when you build a house it definitely won't be within 50' of the property line." After learning that my lot was 24.5 acres. Actually the lot is only 3.66 acres. 24.5 is an aggregate of four lots I own.

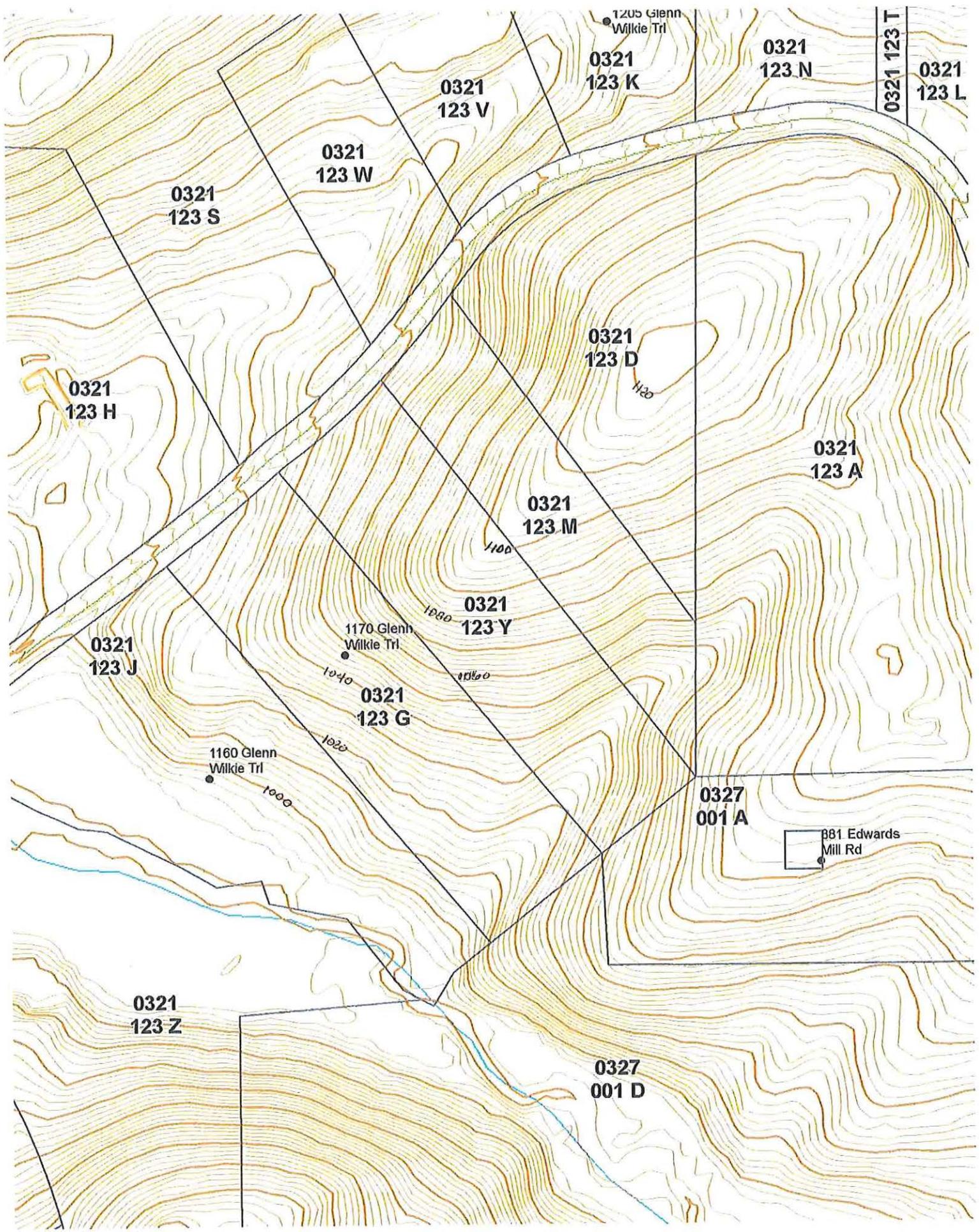
When I told my wife the outcome of your decision she reminded me that her niece had been planning to purchase the lot, build a home and live on that 3.66 acres. After speaking with them recently they confirmed that and have decided to go ahead with their plans sooner than later. Now the topographical aspect of the lot comes into play. We have walked the lot several times trying to determine the best possible place to locate the house. The lot is about the same size and shape of Congiundi's lot. Narrow and deep. The difference being the grade of the lot that I intend to sell rises much more sharply than Congiundi's lot. Making it more difficult to build on. In fact near where the 35' variance was approved for Mr. Congiundi may be close to where my wife's niece will have to build. Topographically she has no choice. There is only one place that house will go.

I did not get a chance to review Congiundi's site plan because he would not provide me one before the hearing. At a quick glance I could not recognize how far from the road his site plan began. It may be that my niece's house will be closer to the road due to the big hill and not be near where Congiundi's house will be. Can you send me a copy of his intended plan and I will identify if a conflict may happen? Also, how do I file the appeal if the need arises and when?

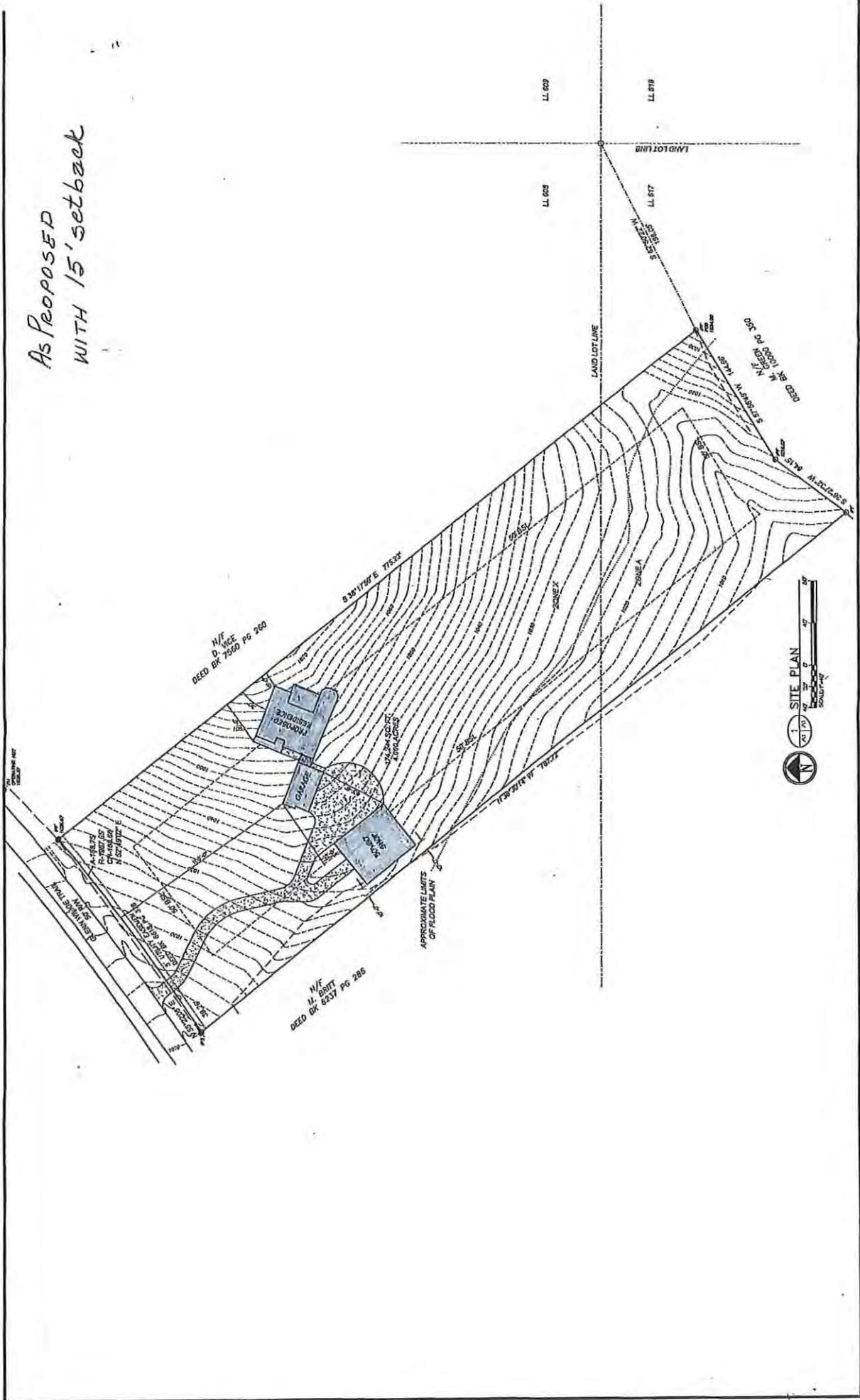
I can be reached anytime during business hours @ 770-335-0260.

--
This email was Anti Virus checked by Astaro Security Gateway. <http://www.astaro.com>





*As Proposed
WITH 15' setback*



This drawing is Copyrighted material. No part of this document shall be reproduced without written permission.

WCB CAD & Graphics
Computer Aided Design & Drafting

Revision Schedule		Decision
No.	Date	

CITY OF A.A.I.

11/23/13



0321
123 H

0321
123 V

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123 G

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123 J

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001 A

0321
123 Z

0327
001 D

0321
123 BB

1150 Glenh
wyke Tr

881 Edwards
MURR



Zoning item 2

Planning and Land Use

TO: Board of Commissioners
Jerry Cooper, County Manager
Angela E. Davis, County Attorney
Christy Black, County Clerk

FROM: Vicki Taylor Lee, Zoning Administrator

DATE: February 14, 2014

SUBJECT: Summary of February Zoning Case

At the February 6, 2014 meeting the Planning Commission reviewed the following items:

Zoning Case:

CASE NUMBER	: 14-02-001
APPLICANT	: Matthew Francoletti
ZONING CHANGE	: R-20 and AG to GC
LOCATION	: 8566, 8572, and 8600 Cumming Highway
MAP & PARCEL NUMBER	: 03N10, Parcels 192, 193, and 194
ACRES	: 3.0
PROPOSED DEVELOPMENT	: Commercial/Retail
COMMISSION DISTRICT	: 1
FUTURE DEVELOPMENT MAP	: Transitional Corridor over Suburban Growth
PLANNING COMMISSION RECOMMENDATION	: Approval of NC



Cherokee County, Georgia Agenda Request

SUBJECT: Acceptance of Grant Money

MEETING DATE: 02/18/2014

SUBMITTED BY: Daniel West

COMMISSION ACTION REQUESTED:

Approve to accept \$21,491.82 from GAEMS Trauma Equipment Grant.

FACTS AND ISSUES:

The GAEMS trauma grant was given to all EMS agencies in the state of Georgia. The amount that is given is based on the number of ambulances that you operate. This year we received a check in the amount of \$21,491.82. This money is to be utilized to purchase trauma equipment for the service. We are asking for the Board to accept this grant to reimburse a portion of the recent purchase of advanced airway devices called King Vision. The total amount for the purchase was \$28,130.

BUDGET:

Budgeted Amount:

Amount Encumbered: \$21,491.82

Amount Spent to Date: \$28,130

Amount Requested:

Remaining Budget:

Account Name:

Account #: 53630000/523900

Budget Adjustment Necessary: Yes No Note: If yes, please attach budget amendment form.

Contract: Yes No Ordinance/Resolution: Yes No

Note: Contracts, ordinances & resolutions require prior review by County Manager and County Attorney.

ADMINISTRATIVE RECOMMENDATION:

Approve to accept \$21,491.82 from GAEMS Trauma Equipment Grant.

REVIEWED BY:

DEPARTMENT HEAD:

Daniel West

AGENCY DIRECTOR:

[Signature]

COUNTY MANAGER

[Signature]

**Cherokee County Board of Commissioners
Budget Transfer/ Amendment Form**

Instructions:

- * For budget amendments increasing or decreasing the budget revenues must equal expenditures.
- * For budget transfers the net total should equal zero.
- * Budget transfers within a department within the same fund are allowed with the approval of the County Manager.
- * Any change in the budgeted amounts which would result in an increase or decrease to the budget must be approved by the Board of Commissioners.
- * The budgeted amounts for salaries and benefits for each department may not be transferred, increased or decreased without the approval of the Board of Commissioners.

REVENUES:

Department	Object	Account Name	Amount
58090	371000	Contributions/Donations	21,491.82

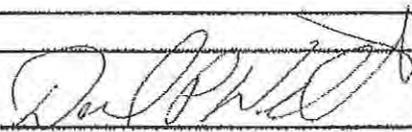
EXPENDITURES:

Department	Object	Account Name	Amount
53830000	523900	Other Purchased	21,491.82

PURPOSE OF TRANSFER/ AMENDMENT

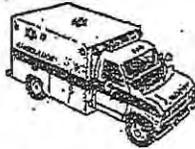
Received a non match grant from the GAEMS Trauma Grant to purchase trauma equipment. CCFES is requesting this grant to be utilized to reimburse (a portion) of a recent purchase of trauma equipment in the amount of \$28,181.00.

Department Head Approval:



County Manager Approval:

Date Approved by BOC (please attach a copy of Minutes)



**GEORGIA ASSOCIATION OF
EMERGENCY MEDICAL SERVICES**
PO BOX 836
FITZGERALD, GA 31750

WELLS FARGO BANK, N.A.
www.wellsfargo.com
64-22/610

2922

2/4/2014

PAY TO THE
ORDER OF Cherokee County Fire & Emergency Services

\$ **21,491.82

Twenty-One Thousand Four Hundred Ninety-One and 82/100 ***** DOLLARS

Cherokee County Fire & Emergency Services
150 Chattin Drive
Canton, GA 30115
Attn: Chief Danny West

MEMO

GTCNC & GAEMS Equipment Grant Program Yr IV

Kimberly L. Miller
AUTHORIZED SIGNATURE

⑈0000002922⑈ ⑆051000227⑆ 2000032242752⑈

GEORGIA ASSOCIATION OF EMERGENCY MEDICAL SERVICES

2922

Cherokee County Fire & Emergency Services

2/4/2014

GTCNC & GAEMS Equipment Grant Program Yr IV

21,491.82



Cherokee County, Georgia Agenda Request

SUBJECT: Sign Truck for Roads & Bridges

MEETING DATE: 2/18/2014

SUBMITTED BY: Cliff Harden, Director – Roads & Bridges

COMMISSION ACTION REQUESTED:

Authorize purchase order to low bidder, Wade Ford, in the amount of \$23,991 for the purchase of a 2015 Ford F-350 Truck.

FACTS AND ISSUES:

In December 2013 the Procurement Department released RFB# 2014-18: Work Truck for bids for a one ton flatbed truck. On January 29, 2014 we received six bids ranging from the low bid of \$23,991 to the high bid of \$36,155.88; the average bid was \$26,874 as documented on the attached Procurement Summary.

The Roads and Bridges Department budgeted for the purchase of a new truck in their adopted FY14 Budget.

BUDGET:

Budgeted Amount:	\$55,000	Account Name:	PW Rds&Bdgs Vehicles
Amount Encumbered:	\$0	Account #:	24100000-542200
Amount Spent to Date:	\$0		
Amount Requested:	\$23,991		
Remaining Budget:	\$31,009		

Budget Adjustment Necessary: Yes* No *If yes, please attach budget amendment form.
 Contract or Amendment: Yes* No *If yes, a Procurement Summary MUST be attached.
 Ordinance/Resolution: Yes No

Note: Contracts (Other than County's Standard Agreements), ordinances & resolutions require prior review by County Manager and County Attorney.

ADMINISTRATIVE RECOMMENDATION:

Authorize purchase order to low bidder, Wade Ford, in the amount of \$23,991 for the purchase of a 2015 Ford F-350 Truck.

REVIEWED BY:

DEPARTMENT HEAD:

Cliff Harden

AGENCY DIRECTOR:

COUNTY MANAGER

[Signature]

Procurement Summary

Date Submitted: 4-Feb-14
Submitted by: Kristi Thompson
PSA Number: 2014-18
Value of Contract: \$23,991
Period of Performance: February 2014 - September 2014
Supplier Name: Wade Ford
General Description: 2015 Ford F-350
Source of Funds: Fund 230, Org 4100 FY14 Adopted Budget

Contract Information

Proposed Contract Type

	Standard Professional Services Agreement
	PSA with Exceptions Approved by Counsel
	Supplier Agreement Approved by Counsel
X	Standard Purchase Order

Formal Advertised Procurement:

Yes	X
-----	---

No*	
-----	--

Number of Bidders Contacted / Number of Bids Received:

7	6
---	---

Supplier Selection Based on:

	Only One Bidder
X	Lowest Bidder
	Lowest Evaluated Bidder
	Highest Proposal Scoring
	Other*

Weight	Evaluation Criteria
X	Price
	Service Plan / Delivery Timing
	Equipment Capabilities
	Quality Assurance Program
	Transition Plan

If Award to Non-County Business:
(If Applicable)

X	No <i>Cherokee County</i> Business submitted bid/proposal
	CC Business bid/proposal was non-responsive/not-responsible
	CC Business not within 5% of Low Bid (for consideration)
	CC Business Total Evaluated Score Inadequate (for consideration)

Summary of Analysis / Scoring

Total Score*	Price*	Bidder	Location	Rep Brand
	\$ 23,991.00	Wade Ford	Smyrna, GA	2015 Ford F-350
	\$ 24,394.16	King Ford	Murphy, NC	2014 Ford F-350
	\$ 24,493.58	Allan Vigil	Fayetteville, GA	2015 Ford F-350
	\$ 24,568.00	AutoNation Ford	Marietta, GA	2015 Ford F-350
	\$ 26,330.00	Sam Swope Auto Group	Chattanooga, TN	2014 Dodge 3500
	\$ 28,185.00	Brannen Ford	Unadilla, GA	2015 Ford F-350
	\$ 36,155.88	Allan Vigil	Fayetteville, GA	2013 Ford F-350

Fair Price Determination:

Method	Price Analysis Type
X	Lowest Bidder
	Lowest Evaluated Bidder
	Best Pricing Among Comparable Features / Suppliers
	Market Analysis or Market Pricing
	State Contract Pricing
	Other, see attached price analysis.

Important Price Evaluation Notes: _____

Why Other Than Low Bidder Selected: _____
 (If Applicable) _____

*Notes:

Delivery is 10-12 weeks from PO Issuance

 Average Price: \$26,874
 Hi Price: \$36,156
 Low Price: \$23,991
 Savings Over Average: \$2,883 Savings Over Hi Price: \$12,165



Cherokee County, Georgia Agenda Request

SUBJECT: Chassis for Roads & Bridges

MEETING DATE:

2/18/2014

SUBMITTED BY: Cliff Harden, Director – Roads & Bridges

COMMISSION ACTION REQUESTED:

Authorize purchase order to low bidder, King Ford, in the amount of \$18,953 for the purchase of a 2014 Ford F-250 Chassis.

FACTS AND ISSUES:

In January 2014 the Procurement Department released RFB# 2014-15: Chassis for bids for a Ford chassis. The chassis had to be a Ford in order to fit the existing 2005 Ford bed Roads and Bridges plans to install on the new chassis. On January 29, 2014 we received three bids ranging from the low bid of \$18,953 to the high bid of \$21,849; the average bid was \$20,151 as documented on the attached Procurement Summary.

The Roads and Bridges Department has this purchase budgeted in their operational FY14 Budget.

BUDGET:

Budgeted Amount:	\$55,000	Account Name:	PW Rds&Bdgs Vehicles
Amount Encumbered ¹ :	\$23,991 (work truck)	Account #:	24100000-542200
Amount Spent to Date:	\$0		
Amount Requested:	\$18,953		
Remaining Budget:	\$12,056		

1. This is amount requested for award on previous purchase authorization under separate agenda request.

Budget Adjustment Necessary: Yes No If yes, please attach budget amendment form.
Contract or Amendment: Yes* No *If yes, a Procurement Summary MUST be attached.
Ordinance/Resolution: Yes No

Note: Contracts (Other than County's Standard Agreements), ordinances & resolutions require prior review by County Manager and County Attorney.

ADMINISTRATIVE RECOMMENDATION:

Authorize purchase order to low bidder, King Ford, in the amount of \$18,953 for the purchase of a 2014 Ford F-250 Chassis.

REVIEWED BY:

DEPARTMENT HEAD:

AGENCY DIRECTOR:

COUNTY MANAGER

Procurement Summary

Date Submitted: 4-Feb-14
Submitted by: Kristi Thompson
PSA Number: 2014-15
Value of Contract: \$18,953
Period of Performance: February 2014 - September 2014
Supplier Name: King Ford
General Description: 2014 Ford F250 4x2
Source of Funds: Fund 230, Org 4100 - FY14 adopted budget

Contract Information

Proposed Contract Type

<input type="checkbox"/>	Standard Professional Services Agreement
<input type="checkbox"/>	PSA with Exceptions Approved by Counsel
<input type="checkbox"/>	Supplier Agreement Approved by Counsel
<input checked="" type="checkbox"/>	Standard Purchase Order

Formal Advertised Procurement:

Yes	X
-----	---

No*	
-----	--

Number of Bidders Contacted / Number of Bids Received:

7	3
---	---

Supplier Selection Based on:

<input type="checkbox"/>	Only One Bidder
<input checked="" type="checkbox"/>	Lowest Bidder
<input type="checkbox"/>	Lowest Evaluated Bidder
<input type="checkbox"/>	Highest Proposal Scoring
<input type="checkbox"/>	Other*

Weight	Evaluation Criteria
X	Price
	Service Plan / Delivery Timing
	Equipment Capabilities
	Quality Assurance Program
	Transition Plan

If Award to Non-County Business:
(If Applicable)

<input checked="" type="checkbox"/>	No Cherokee County Business submitted bid/proposal
<input type="checkbox"/>	CC Business bid/proposal was non-responsive/not-responsible
<input type="checkbox"/>	CC Business not within 5% of Low Bid (for consideration)
<input type="checkbox"/>	CC Business Total Evaluated Score Inadequate (for consideration)

Summary of Analysis / Scoring

Total Score*	Price*	Bidder	Location	Rep Brand
	\$ 18,952.62	King Ford	Murphy, NC	2014 Ford F-250
	\$ 19,652.00	Wade Ford	Smyrna, GA	2014 Ford F-250
	\$ 21,848.62	Allan Vigil Ford	Fayetteville, GA	2015 Ford F-250

Fair Price Determination:

Method	Price Analysis Type
<input checked="" type="checkbox"/>	Lowest Bidder
<input type="checkbox"/>	Lowest Evaluated Bidder
<input type="checkbox"/>	Best Pricing Among Comparable Features / Suppliers
<input type="checkbox"/>	Market Analysis or Market Pricing
<input type="checkbox"/>	State Contract Pricing
<input type="checkbox"/>	Other, see attached price analysis.

Important Price Evaluation Notes: _____

Why Other Than Low Bidder Selected: _____
 (If Applicable) _____

*Notes:

Delivery is 10 weeks from PO Issuance

Average Price: \$20,151

Hi Price: \$21,849

Low Price: \$18,953

Savings Over Average: \$1,198 Savings Over Hi Price: \$2,896

Cherokee County, Georgia Agenda Request

SUBJECT: Purchase of Patrol Vehicles

MEETING DATE: February 18, 2014

SUBMITTED BY: Stacey D. Williams, Sheriff's Office

COMMISSION ACTION REQUESTED:

Consider approval to purchase twelve (12) new vehicles for the Cherokee Sheriff's Office from Cherokee Dodge in the amount of \$276,276.00.

FACTS AND ISSUES:

The Sheriff's Office is in need of twelve (12) new patrol vehicles (12 Chargers) due to the high mileage on the current fleet of patrol vehicles. The Sheriff's Office plans to purchase the vehicles using SPLOST funds allocated for this budget year. The Sheriff's Office will auction (12) old vehicles and replace with the new vehicles.

Cherokee Dodge was the low bidder of the Dodge Charger at \$23,023.00. Other bidders included Akin Dodge (state contractor holder) - \$23,491.37.00 and Don Johnson Dodge - \$23,136.00.

BUDGET:

Budgeted Amount:	Account Name: SPLOST 12
Amount Encumbered:	Account #: 33312000-542200-67500
Amount Spent to Date:	
Amount Requested: \$276,276.00	
Remaining Budget	

Budget Adjustment Necessary: Yes No Note: If yes, please attach budget amendment form

Contract Approval Required: Yes No
Note: Contracts require County Manager and County Attorney review prior to requesting BOC consideration.

ADMINISTRATIVE RECOMMENDATION: To approve the request by Cherokee Sheriff's Office to purchase twelve (12) new patrol vehicles.

REVIEWED BY:

DEPARTMENT HEAD:	_____
AGENCY DIRECTOR:	_____
COUNTY MANAGER	_____



Paul A. Mazzuca

From: Jason Lease <jlease@cherokeecdj.com>
Sent: Friday, January 31, 2014 1:16 PM
To: Paul A. Mazzuca
Subject: Revised 2014 Dodge Charger Police Pricing

Paul,

I revised the previous quote on the chargers. I can sell you each vehicle for \$23,023! Please see the breakdown below for all options included. If you have any questions, or if I can do anything else for you at this moment please let me know!

2014 Dodge Charger Police RWD
5.7L V8 Hemi MDS VVT Engine
5-Speed Auto W5A580 Transmission
Bright White Clear Coat Exterior Paint
HD Black Cloth Bucket Front & Vinyl Rear Bench Seats
Full Size Spare Tire
Black Left Spot Lamp
Deactivate Rear Doors / Windows

Jason Lease
BusinessLink Manager / Internet Sales
Cherokee Chrysler Dodge Jeep Ram
200 Liberty Blvd. Canton, GA. 30114
678-493-1122 - Office
770-365-4979 - Cell
jlease@cherokeecdj.com

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This email was Anti Virus checked by Astaro Security Gateway. <http://www.astaro.com>

DON JACKSON CHRYSLER DODGE JEEP
 3950 JONESBORO ROAD
 UNION CITY, GA 30291

JANUARY 31, 2014

SEALED BID GEORGIA QUOTE

ATTN: DEPUTY PAUL MAZZUCA

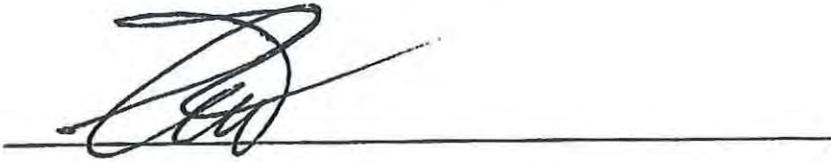
TO:
 Cherokee county Sheriff's Office
 498 Chattin Drive
 Canton, GA 30115

IN STOCK UNITS, Vehicle Identification Numbers Upon Request

COMMENTS OR SPECIAL INSTRUCTIONS:

SALESPERSON	P.O. NUMBER	REQUISITIONER	SHIPPED VIA	F.O.B. POINT	TERMS
DAVIS/FLEET				DEST	NET 30 DAYS

QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL
12	2014 CHARGER ENFORCER PURSUIT RWD 5.7 HEMI V-8/AUTO	\$23,136.00	\$277,632.00
12	TRACTION CONTROL, STABILITY CONTROL, ELECTRONIC BRK ASSIST	INCLUDED	INCLUDED
12	POWER WINDOWS, LOCKS, MIRRORS, AM-FM CD W/ MP3/USB PLUGS	INCLUDED	INCLUDED
12	WHITE PAINT,HD VINYL SEAT, HD VINYL FLOORING WITH HD MATS.	INCLUDED	INCLUDED
12	POWER DRIVER SEAT, TILT/ CRUISE CTRL. HD 4 WHEEL DISC BRAKE	INCLUDED	INCLUDED
12	5YR/100,000 MILE POWERTRAIN WARRANTY, 3 YR/36,000 B to B	INCLUDED	INCLUDED
12	LH LED SPOT LT, IN OP REAR DOORS, FULL SIZE SPARE, HUB CAPS	INCLUDED	INCLUDED
12	100K power train warranty, 3 year 36K bumper to bumper warranty	INCLUDED	INCLUDED
12	DAY/NITE DOME LIGHT, KEYLESS ENTRY, REAR DEFROSTER	INCLUDED	INCLUDED
12	KEYLESS ENTRY W/4 FOBS, REMOTE TRUNK RELEASE, SOLAR GLASS	INCLUDED	INCLUDED
		SUBTOTAL	\$139,620.00
		SALES TAX	
		SHIPPING & HANDLING	
		TOTAL DUE	\$139,620.00



AKINS FORD DODGE JEEP CHRYSLER GOVERNMENT SALES

ROZ ICENHOUR

220 W MAY STREET, WINDER GA 30680

770.868.5271 800.282.7872

FAX 770.307.1952

RICENHOUR@AKINSONLINE.COM

2014 DODGE CHARGER PURSUIT VEHICLE

STATEWIDE CONTRACT

BASE PRICE

\$ 22,572.90

EQUIPMENT INCLUDED IN BASE PRICE	OPTIONS	✓	PRICE	CODE
3.6L HIGH-OUTPUT V6 ENGINE (292 HP)	5.7L HEMI 370 HP	xx	\$ 408.35	24A
5-SPEED AUTOMATIC REAR-WHEEL DRIVE	FULL SIZE SPARE TIRE	XX	\$ 144.00	TBW
ENGINE HOUR METER	DRIVERS SPOT LAMP	XX	\$ 185.12	LNF
ALL SPEED TRACTION CONTROL	LED SPOT LAMP BULB		\$ 139.36	LNX
POLICE ABS 4-WHEEL HD DISC BRAKES	CARPET FLOORING W/FLOOR MATS		\$ 113.00	CKJ
P225/60R18 BSW PERFORMANCE TIRES	ENTIRE FLEET KEYS ALIKE		\$ 127.00	GXA
SUPPLEMENTAL SIDE CURTAIN AIR BAGS	POWER HEATED MIRRORS		\$ 54.00	GUK
POWER DOOR LOCKS/POWER WINDOWS	STREET APPEARANCE GROUP*		\$ 446.00	AEB
3-WAY POWER DRIVER'S SEAT	CLOTH FRONT / VINYL REAR BENCH	XX	\$ 108.00	X5DV
AM/FM CD PLAYER	FULL SIZE WHEEL COVERS		\$ 28.00	W8A
SPEED CONTROL	TWO TONE PAINT		\$ 900.00	DLR
BLACK VINYL FLOOR COVERING	CONVENIENCE GROUP*		\$ 432.00	AHM
CLOTH BUCKET FRONT/CLOTH REAR BENCH	INOP RR LOCK/WINDOW/HANDLE(S)	XX	\$ 23.00	CW6
2.65 REAR AXLE RATIO	CONNECTIVITY GROUP *		\$ 446.00	AAJ
PUSH TO START/STOP ENGINE	FRONT READING/MAP LIGHTS		\$ 46.00	AJK
AIR CONDITIONING				
REMOTE KEYLESS ENTRY				
RED/WHITE CENTER DOME LIGHT				
MINI SPARE TIRE				
			SUB TOTAL	23441.37
			EQUIPMENT PACKAGE	
			DELIVERY	50.00
			TOTAL PRICE	23,491.37

EXTERIOR COLORS	
PSC BILLET SILVER	NO ADDITIONAL CHARGE
PXR PITCH BLACK	NO ADDITIONAL CHARGE
PAU GRANITE CRYSTAL	NO ADDITIONAL CHARGE
PW7 BRIGHT WHITE	xx NO ADDITIONAL CHARGE
PBX JAZZ BLUE	NO ADDITIONAL CHARGE
PWD IVORY 3 COAT	\$ 445.00
PS2 BRIGHT SILVER	NO ADDITIONAL CHARGE
PWL WHITE GOLD	\$ 445.00
PB5 ELECTRIC BLUE	\$ 445.00
PB8 MIDNIGHT BLUE	\$ 445.00
P76 SHERIFF'S TAN	\$ 445.00
PRY REDLINE 3 COAT	\$ 445.00
P79 MICHIGAN BLUE	\$ 445.00

***STREET APPEARANCE GROUP:**
 FULL LENGTH FLOOR CONSOLE
 ILLUMINATED FRONT CUPHOLDERS
 POWER HEATED MIRRORS
 FOG LAMPS
 CHROME GRILLE
 POWER HEATED MIRRORS
 FULL SIZE WHEEL COVERS
 REAR STABILIZER BAR
 CARPET FLOOR COVERING W/MATS
 FRONT READING/MAP LAMPS

***CONNECTIVITY GROUP:**

RR VIEW AUTO DIM MIRROR W/MICROPHONE
 BLUETOOTH STREAMING AUDIO
 UCONNECT VOICE COMMAND W/BLUETOOTH

***CONVENIENCE GROUP:**

POWER DRIVER AND PASSENGER 4-WAY LUMBAR ADJUST
 POWER DRIVER AND PASSENGER SEAT
 POWER ADJUSTABLE PEDALS

A RESOLUTION PROVIDING FOR THE LEVY AND COLLECTION OF AN ANNUAL TAX TO PROVIDE FUNDS FOR THE PAYMENT OF THE PRINCIPAL OF AND INTEREST ON \$46,885,000 IN AGGREGATE PRINCIPAL AMOUNT OF CHEROKEE COUNTY SCHOOL SYSTEM GENERAL OBLIGATION BONDS, SERIES 2014A AND \$34,430,000 IN AGGREGATE PRINCIPAL AMOUNT OF CHEROKEE COUNTY SCHOOL SYSTEM GENERAL OBLIGATION REFUNDING BONDS, SERIES 2014B

WHEREAS, the Cherokee County School System, a political subdivision of the State of Georgia (the "School System") embraces all of Cherokee County, Georgia; and

WHEREAS, the Cherokee County Board of Education (the "Board of Education") is the body charged with contracting debts and managing the affairs of the School System; and

WHEREAS, the School System has been authorized to issue Cherokee County School System General Obligation debt in the aggregate principal amount of \$138,000,000 (the "Debt") in a November 8, 2011 election by a majority of the registered voters of the School System; and

WHEREAS, \$122,070,000 in aggregate principal of the Debt authorized pursuant to the Election remains unissued; and

WHEREAS, the School System desires to issue \$46,885,000 of authorized, but unissued Debt in the form of its General Obligation Bonds, Series 2014A (the "Series 2014A Bonds") for the purpose of providing funds to pay (a) the costs of acquiring, constructing and equipping new school buildings, adding to, renovating, repairing, improving and equipping existing school facilities and acquiring system-wide technology improvements (collectively, the "Project"), (b) capitalized interest and (c) the costs of issuing the Series 2014A Bonds; and

WHEREAS, the School System further desires to issue \$34,430,000 in aggregate principal amount of its General Obligation Refunding Bonds, Series 2014B (the "Series 2014B Bonds" and together with the Series 2014A Bonds, the "Series 2014 Bonds"), for the purpose of providing funds to pay (a) the costs of refunding the School System's General Obligation Bonds, Series 2007A maturing August 1, 2020 through August 1, 2025, inclusive, and (b) the costs of issuing the Series 2014B Bonds; and

WHEREAS, the issuance of the Series 2014 Bonds was authorized by the School System pursuant to a resolution adopted by the Board of Education on February 6, 2014 (the "Bond Resolution"); and

WHEREAS, in order to issue the Series 2014 Bonds, the Board of Education is required by Article IX, Section V, Paragraph VI of the Constitution of the State of Georgia to cause the assessment by the Cherokee County Board of Commissioners (the "Board of Commissioners") of an ad valorem tax upon all the property of the School System subject to

taxation for school bond purposes at such rates as will raise the amounts needed to pay the principal and interest on the Series 2014 Bonds as the same become due; and

WHEREAS, the Board of Commissioners desires to levy such tax and to provide for the collection of such tax;

NOW, THEREFORE, AT THE REQUEST OF THE BOARD OF EDUCATION, BE IT RESOLVED by the Board of Commissioners, and it is hereby resolved by authority of the same, as follows:

1. Pursuant to Article IX, Section V, Paragraph VI of the Constitution of the State of Georgia, and as requested by the Board of Education pursuant to the Bond Resolution, there is hereby assessed an annual tax in order to pay debt service on the Series 2014 Bonds coming due in the years 2014 through 2033 upon all property located in the School System subject to taxation for general obligation bond purposes. Such tax shall be sufficient to pay the amount in each of the years as more fully set forth in Exhibit A hereto attached and made a part hereof.

2. The sums hereby levied are irrevocably pledged and appropriated to the payment of the principal of and interest on the Series 2014 Bonds as the same become due and payable.

3. The sums hereby levied shall be collected by the Tax Commissioner of Cherokee County, Georgia and shall be paid into a sinking fund to be maintained for and applied to the payment of the principal of and interest on the Series 2014 Bonds as the same become due and payable.

4. The County hereby acknowledges receipt of a certified copy of the Bond Resolution.

5. All resolutions in conflict with this Resolution be and the same are hereby repealed.

ADOPTED ON February 18, 2014.

CHEROKEE COUNTY BOARD OF
COMMISSIONERS

(SEAL)

By: _____
Chairman

Attest:

Clerk

EXHIBIT A
DEBT SERVICE SCHEDULE

<u>Date</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
8/1/2014	—	\$ 1,700,491.52	\$ 1,700,491.52
2/1/2015	—	1,987,587.50	1,987,587.50
8/1/2015	—	1,987,587.50	1,987,587.50
2/1/2016	—	1,987,587.50	1,987,587.50
8/1/2016	—	1,987,587.50	1,987,587.50
2/1/2017	—	1,987,587.50	1,987,587.50
8/1/2017	—	1,987,587.50	1,987,587.50
2/1/2018	—	1,987,587.50	1,987,587.50
8/1/2018	\$ 5,915,000	1,987,587.50	7,902,587.50
2/1/2019	—	1,839,712.50	1,839,712.50
8/1/2019	6,195,000	1,839,712.50	8,034,712.50
2/1/2020	—	1,684,837.50	1,684,837.50
8/1/2020	10,335,000	1,684,837.50	12,019,837.50
2/1/2021	—	1,426,462.50	1,426,462.50
8/1/2021	9,195,000	1,426,462.50	10,621,462.50
2/1/2022	—	1,196,587.50	1,196,587.50
8/1/2022	8,210,000	1,196,587.50	9,406,587.50
2/1/2023	—	991,337.50	991,337.50
8/1/2023	8,115,000	991,337.50	9,106,337.50
2/1/2024	—	788,462.50	788,462.50
8/1/2024	8,910,000	788,462.50	9,698,462.50
2/1/2025	—	565,712.50	565,712.50
8/1/2025	11,045,000	565,712.50	11,610,712.50
2/1/2026	—	289,587.50	289,587.50
8/1/2026	—	289,587.50	289,587.50
2/1/2027	—	289,587.50	289,587.50
8/1/2027	—	289,587.50	289,587.50
2/1/2028	—	289,587.50	289,587.50
8/1/2028	—	289,587.50	289,587.50
2/1/2029	—	289,587.50	289,587.50
8/1/2029	2,445,000	289,587.50	2,734,587.50
2/1/2030	—	228,462.50	228,462.50
8/1/2030	2,565,000	228,462.50	2,793,462.50
2/1/2031	—	164,337.50	164,337.50
8/1/2031	2,690,000	164,337.50	2,854,337.50
2/1/2032	—	113,900.00	113,900.00
8/1/2032	2,790,000	113,900.00	2,903,900.00
2/1/2033	—	58,100.00	58,100.00
8/1/2033	<u>2,905,000</u>	<u>58,100.00</u>	<u>2,963,100.00</u>
	<u>\$81,315,000</u>	<u>\$38,033,716.52</u>	<u>\$119,348,716.52</u>

CLERK'S CERTIFICATE

CHEROKEE COUNTY, GEORGIA

I, the undersigned Clerk of the Board of the Cherokee County Board of Commissioners, DO HEREBY CERTIFY that the foregoing pages of typewritten matter constitute a true and correct copy of resolution adopted by the Cherokee County Board of Commissioners, in a meeting duly assembled, on February 18, 2014, in connection with the issuance of \$46,885,000 in aggregate principal amount of Cherokee County School System General Obligation Bonds, Series 2014A and \$34,430,000 in aggregate principal amount of Cherokee County School System General Obligation Refunding Bonds, Series 2014B, the original of which resolution has been duly recorded in the Minute Book of said office, which is in my custody and control.

WITNESS my official hand and the seal of the Cherokee County Board of Commissioners this 18th day of February, 2014.

Clerk

(SEAL)

MISSION STATEMENT



The CHEROKEE COUNTY Board of Commissioners is dedicated to providing a " Superior Quality of Life " for its residents.

OUR GOAL:

To preserve the Beauty, Unique Character, and Desirability of the Community where we live, work, and play.

OUR PROMISE:

Listen to you; Respect your Rights; & Represent you with the highest standards of Ethics and Integrity.

OUR COMMITMENT:

Service Excellence & Continuous Improvement;

Accelerate Infrastructure Improvements;

State-of-the-art Public Safety facilities, training, and personnel;

Fiscal Responsibility & Conservative Planning to maintain lowest tax rates in ARC - Metro Atlanta.

STATE OF GEORGIA)
COUNTY OF CHEROKEE)

RESOLUTION NO. 2013-R-033

A RESOLUTION ADOPTING RULES OF PROCEDURE

WHEREAS, the Constitution of the State of Georgia, approved by the voters of the State in November of 1982, and effective July 1, 1983, provides in Article IX, Section II, Paragraph I thereof, that the governing authority of the County may adopt clearly reasonable ordinances, resolutions and regulations; and

WHEREAS, the Cherokee County Board of Commissioners desires to adopt a set of rules to govern the conduct of the Board of Commissioners with respect to scheduling and conducting its meetings;

NOW THEREFORE, BE IT RESOLVED AS FOLLOWS:

I. ADOPTION OF RULES OF PROCEDURE

The Cherokee County Board of Commissioners hereby adopts the Rules of Procedure, which is attached hereto as Exhibit "A" (the "Rules of Procedure") and incorporated herein.

II. SEVERABILITY

If any portion of this Resolution shall be held invalid or unconstitutional, the other provisions of this Resolution shall not be affected, and thus, the provisions of this Resolution are declared severable.

III. REPEALER

Any other Cherokee County Ordinance, Resolution, policy, rule, or local law, or portion thereof, now in effect, that is in conflict with any of the provisions of this Resolution, is hereby repealed.

IV. EFFECTIVE DATE

This Resolution shall become effective on the date it is passed by the Board of Commissioners.

SO RESOLVED this 19th day of November, 2013.

CHEROKEE COUNTY BOARD OF COMMISSIONERS



L.B. Ahrens, Jr., Chairman

ATTEST:



Christy Black, County Clerk
(SEAL)

**CHEROKEE COUNTY BOARD OF COMMISSIONERS
2013 RULES OF PROCEDURE**

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1.0 OPERATIONAL PROCEDURE

SECTION 1.01 MEETINGS

1.01.01 Regular Meeting/Public Hearings, Work Sessions and Special Called Meetings of the Cherokee County Commission (also referred herein as the "Commission," the "Commissioners" or the "Board"). Regular Meeting/Public Hearings and Work Sessions are scheduled recurring meetings of the Commission to conduct or discuss the ongoing business of the County. Special Called Meetings are to conduct emergency business and the Chairman, a majority of the Board, the County Manager, or the County Attorney may call for a Special Called Meeting.

1.01.02 An **Adjourned Meeting** is a continuation of the meeting immediately preceding, whether a regular or special meeting:

- a. If the scheduled business of the Commission is not completed due to time constraints or emergency, the meeting shall be adjourned to the following day or a specific day scheduled by the Commission to allow for the completion of pending business;
- b. In an adjourned meeting (regular or special), only business which would have been proper to consider at that meeting may be considered and acted upon at the adjourned meeting;
- c. Adjourned meetings resume business under the same rules, limitations and rights as the original meeting from which it was adjourned;
- d. The continuation of a public hearing will be allowed provided it is postponed to a certain date.

1.01.03 Executive session meetings shall be conducted in accordance with O.C.G.A. Section 50-14-3 and Section 50-14-4, or as these sections may be amended from time to time.

SECTION 1.02 QUORUM

Any three (3) of the district Commissioners shall constitute a quorum for any meeting of the Cherokee County Commission.

1.02.01 If a quorum is not present thirty (30) minutes following the scheduled hour for convening, the chairman or the vice-chairman, or in their absence, the second vice-chairman (or his/her designee), may adjourn the meeting. By unanimous consent, those present may select another hour and day for the meeting.

- 1.02.02** If during the meeting there ceases to be a quorum, all business must stop, except that the Board, by majority, votes to be recorded in the minutes (naming those present at the time of the vote) may:
- a. Set another day at which to reconvene;
 - b. Adjourn and return at the next regular meeting; and
 - c. Recess to determine if a quorum will be present within a short period of time.

SECTION 1.03 CHAIRMAN

1.03.01 The chairman shall have the same rights and privileges of the other Commissioners and no other authority above and beyond any other commissioner, except as described below.

As a facilitator and guide to the Board, the chairman, in conjunction with the Board, should work to establish and implement the vision, mission, and values of the community.

The chairman's primary responsibility is to insure efficient and productive meetings of the Board with his/her duties to include:

- a. Presiding over meetings of the Commission;
- b. Calling the meeting to order at the scheduled hour;
- c. Determining that a quorum is present;
- d. Preserving decorum and order at all meetings;
- e. Making the Commissioners aware of the substance of each motion;
- f. Calling for the vote;
- g. Announcing the results of each vote; and
- h. Calling for a recess at such times as deemed advisable.

1.03.02 The chairman, upon approval of a simple majority vote, may appoint representatives from the Board to serve on various committees and as liaison to various departments.

The chairman, or his/her designee, may serve as a representative of the Board of Commissioners at various local, regional or state groups, boards or events.

The chairman may succeed himself/herself. The chairman can make motions, debate, and vote or abstain on motions.

1.03.03 The chairman shall exercise other duties as prescribed under Georgia law.

SECTION 1.04 VICE-CHAIRMAN

By tradition, the vice-chairman rotates among the district commissioners. Officially, he or she shall be elected by a majority of the Board no sooner than the first meeting in January of each year and no later than the second meeting in January of each year. The vice-chairman shall serve for a period of one year and shall assume the duties of the chair in the absence of the chair.

The vice-chairman shall have the same rights and privileges of any other commissioner and no other authority above and beyond any other commissioner.

SECTION 1.05 SECOND VICE-CHAIRMAN

By tradition, the second vice-chairman position rotates among the district commissioners, with the second vice-chairman becoming the vice-chairman in the subsequent year. Officially, he or she shall be elected by a majority of the Board no sooner than the first meeting in January of each year and no later than the second meeting in January of each year. The second vice-chairman shall serve for a period of one year and shall assume the duties of the chair in the absence of the chair and the vice-chair.

The second vice-chairman shall have the same rights and privileges of any other commissioner and no other authority above and beyond any other commissioner.

SECTION 1.06 MINUTES

1.06.01 All actions of the Commission, except for actions described in the O.C.G.A., Section 50-14-3 and Section 50-14-4, or as these sections may be amended from time to time, shall be accurately recorded by the clerk (or his/her designee) in the minutes which shall include:

- a. All main motions, exactly as worded when adopted (including amendments or stipulations);
- b. The name of the maker of all important motions.
- c. Disposition of all main motions, whether
 - 1) Adopted;

- 2) Defeated;
 - 3) Referred to committee or to staff for further information or recommendation; and
 - 4) Held until _____ (a definite time/date).
- d. How each commissioner voted.
 - e. Commissioner's comments (these are only printed in the minutes if, when requested by the commissioner, the majority votes to have the remarks included).

1.06.02 The responsibility for correcting and approving the minutes shall be vested only in the members of the Commission. The minutes shall be adopted at the next regular meeting of the Board. The minutes of each meeting shall indicate their subsequent approval/correction. The minutes may be corrected whenever an error is noticed regardless of the time which has elapsed. The Board may correct the minutes of a previous meeting prior to the adoption with a majority approval of the Board. The Board may otherwise correct errors in minutes that have been adopted with a majority approval of the Board.

1.06.03 The County Clerk or the Deputy County Clerk shall attest to the Minutes.

SECTION 1.07 AGENDA

- a. An agenda for the Regular Meetings/Public Hearings will be prepared by the County Manager with the advice of the Commissioners. Drafts of the agendas will be available to the Commissioners no later than noon of the Friday preceding the Regular Meeting. Any Commissioner may place an item, including providing all backup and supporting documentation, on the agenda by cutoff time which is 4:00 PM on the Friday preceding the Regular Meeting.
- b. An agenda for the Work Session will be prepared by the County Manager with the advice of the Commissioners. Drafts of the Work Session agenda will be available to the Commissioners no later than noon of the Friday preceding the Work Session. Any Commissioner may place an item, including providing all backup and supporting documentation, on the agenda by cutoff time which is 4:00 PM on the Friday preceding the Work Session.
- c. While it is usual for unfinished business (that referred or held from another meeting) to be considered prior to new business, the order of business listed in any published agenda may be changed when it seems advisable to a majority of the Commission.

d. After the cutoff time for either Regular Meetings or Work Sessions, no additional items shall be added to the agenda other than those deemed necessary for the operation or functioning of the County as recommended by the County Manager, County Attorney, or any two Commissioners. Any item added to the agenda after the cutoff time but prior to formal publication of the agenda will be included in the published agenda, but support and backup documentation will only be inserted into the Commissioners' agenda books if the County Clerk has adequate time to make such additions. If backup documentation is not included in the agenda books due to time constraints, the party(ies) seeking the late addition shall be required to utilize best efforts to distribute backup documentation to Board members. An item that is proposed to be placed on the agenda after the publication of the agenda, may be so placed only if in conformance with Section 1.07.02.

1.07.01 All items contained in the **consent agenda** may be voted on en gross. The County Manager shall determine suitable items for the consent agenda. Prior to voting on the consent agenda, any commissioner may remove an item from the consent agenda and place it on the regular agenda for discussion.

1.07.02 A **non-agenda item** shall be defined as that which is deemed by a Commissioner to require urgent attention but has not been placed on the published agenda. Such a non-agenda item may be added to any Regular Meeting/Public Hearing or Work Session meeting agenda subject to the following conditions:

a. Adequate information, including the specific topic, shall be given on any items requested to be added as non-agenda items.

b. A majority shall be required to add a non-agenda item.

1.07.03 A majority vote shall be required to postpone or remove any published agenda item, except as otherwise provided in Sections 1.07(a) and (b) of these rules.

1.07.04 Subject to the priority of Motions set forth in Section 3.01, at any time during a Regular Meeting/Public Hearing an agenda item may be postponed, tabled, or moved to a future Regular Meeting/Public Hearing or Work Session agenda by a majority vote.

SECTION 1.08 VOTING

1.08.01 Formal voting on Board matters will ordinarily occur only during a **Regular Meeting/Public Hearing** or during a **Special Called Meeting**. Any votes taken during a **Work Session** will ordinarily be for procedural purposes, such as authorizing placement of such item to the agenda of a Regular meeting/Public Hearing.

- 1.08.02** All votes shall be taken by voice vote or show of hands. An affirmative vote of a majority of the members of the Board in attendance shall be required to adopt a motion unless otherwise noted in this document.
- 1.08.03** A tie vote shall cause all **procedural motions** to be defeated. A tie vote on a **main motion** shall keep the motion as pending before the Board and the motion shall be rescheduled for another time.
- 1.08.04** No commissioner who is present at any meeting of the Commission at which an official decision, ruling or other official act is to be taken or adopted may abstain from voting in regard to any decision, ruling or act except when, with respect to any such commissioner, there is or appears to be a possible conflict of interest as described in the Cherokee County Ethics Ordinance. In such cases, the abstaining commissioner shall give his/her reason for abstaining.
- 1.08.05** Any vote taken on an intergovernmental agreement shall require two readings prior to a vote by the Board of Commissioners, and a super-majority vote for passage of the intergovernmental agreement.
- 1.08.06** A County-initiated rezoning of land shall be permissible. However, prior to placement of the legal advertisement for such a rezoning in the legal organ, a majority of the Board of Commissioners shall be required to authorize placement of such legal advertisement. A vote in favor of placement of the legal advertisement for a County-initiated rezoning shall not be deemed nor construed as a vote in favor of the rezoning itself. If a proposed County-initiated rezoning is related to an item that is otherwise a permissible topic for Board discussion during a closed meeting, the requisite authority to commence the legal advertisement may be provided in closed session without the requirement of a formal vote in open session.

SECTION 1.09 PUBLIC PARTICIPATION IN BOARD MEETING

The Cherokee County Board of Commissioners welcomes visitors to board meetings and is willing to hear any person or persons desiring to appear before the Board who is not currently an announced candidate for public office or a salaried member of the county staff. However it must be made known that the Cherokee County Board of Commissioners will not participate in a public debate regarding any item of public comment.

- 1.09.01** Persons wishing to address the Board shall do so during the **Public Comment Portion** of the agenda.
- a. At each regular meeting of the Commission, a fifteen (15) minute period, will be set aside for public comment. Persons wishing to address the Board of Commissioners shall be required to sign up at a designated

area on a sign-up sheet provided before the meeting, giving their name and the topic of interest; the number of citizens appearing will be limited to five (5) on a first come first-served basis and will be limited to three (3) minutes per presentation. Comments must be limited to chosen topic and must pertain to County business. The speaker is required to state their name and location in the County and whether he/she is speaking for himself/herself or for another.

- b. Any person or persons, organization or group wishing to be put on the agenda and address the Board of Commissioners during a public appearance at which either official action will be considered or requested are required to submit a written request to their District Commissioner, and the County Clerk, explaining the nature of the request, at least seventy-two (72) hours prior to said meeting.
- c. Members of the public shall not make inappropriate, offensive, insulting or malicious remarks while addressing the Commissioners during public comment. All remarks shall be made to the Commission as a body and addressed through the Chair. Remarks shall not be made to a particular Commissioner.
- d. A person may be barred from further speaking before the Commission in that meeting if his/her conduct is deemed out of order; a person, once barred for improper conduct, shall not be permitted to continue or again address the Commission in that meeting unless a majority vote of the Commission allows; in the event a speaker thus barred fails to obey the ruling, the Chair may take such action as is deemed appropriate. The Chairman may bar a person from addressing Commission meetings for up to thirty (30) days for improper conduct.

1.09.02 Persons wishing to address the Board in duly advertised Public Hearings shall do so in the Public Hearing portion of the agenda.

- a. The Chairman shall announce the Public Hearing and call for motion and a second to open the Public Hearing; once approved by a vote of the majority, the Chairman will announce that the Public Hearing is now open and should call forth those persons who wish to speak in favor, against, or otherwise on the particular issue. The Chairman shall inform the public that all comments by proponents, opponents, or the public shall be made from the podium and that any individual making a comment should first give their name and address. The Chairman shall also inform the public that comments will only be received from the podium.
- b. Members of the public who wish to speak must sign up on the form provided prior to the commencement of the Public Hearing. Members of

the public are expected to adhere to the rules of decorum outlined in these Rules of Procedure and should be informed of such at the beginning of the Public Hearing by the Chairman. There should be no vocal or boisterous demonstrations which will disrupt the orderly flow of the meeting. Any person(s) engaging in this type of behavior shall be ruled out of order by the Chairman and shall, at his/her discretion, be removed from the building.

- c. Time. Proponents and opponents are allowed fifteen (15) minutes per side to present data, evidence, and opinions. Each side's time period may be divided among multiple speakers in whatever manner desired. No petition shall be the subject of more than one (1) public hearing before the Board of Commissioners regardless of the number of times final action is deferred by the Board, unless a simple majority of members of the Board of Commissioners vote to conduct such additional public hearings. Speakers will be called as they appear on the sign up form. Additional time may be allotted for either side at the Board's discretion and upon a simple majority of affirmative votes of the Board. Clerk's Note: State Law Mandates that the time be at least 10 minutes per side. (O.C.G.A. § 36-66-5).
- d. Once the Public Hearing has concluded, the Chairman shall so announce and call for a motion and a second to close the Public Hearing; after an affirmative vote by a majority of the Board, the Board may convene into regular session to make its decisions.
- e. As a general rule, members of the public do not speak on agenda items unless those items have been advertised for public hearing, or unless the Board, by a simple majority of affirmative votes, has decided that public participation is necessary in its deliberative process. The Board shall follow its Public Hearing rules when such participation is warranted.
- f. Public Hearings will be advertised in the newspaper of general circulation (County's Legal Organ), at least 15 days, but no more than 45 days prior to the date of the hearing.
- g. The only exception to this will be public hearings pertaining to the budget or as otherwise governed by State Law.
- h. Public Hearings are hereby required for Zoning Ordinance modifications; adoption of the annual budget; setting of the millage rate; and other matters as required by State law or at the request of the Cherokee County Board of Commissioners.

SECTION 1.10 APPOINTMENTS OF THE BOARD

1.10.01 Appointments by the Board of Commissioners are made by one of the following:

- a. Individual Commissioner appointment: such candidate is appointed by the District Commissioner and requires no vote; or
- b. Board of Commissioners appointment: such candidate must be elected by a majority of the Board.

1.10.02 Cherokee County's Boards and Committees List, outlining appointment type and term information is attached as Appendix "B".

2.0 DECORUM OF DEBATE

The following practices shall be followed in the discussions (debate) on motions and matters presented to the Board of Commissioners.

SECTION 2.01 ADHERENCE TO AGENDA

In discussion, the remarks made by the Commissioners shall be confined to the motion or matters immediately before the body.

SECTION 2.02 DISCUSSION OF THE ISSUE

In discussion, a commissioner may condemn the nature or likely consequences of the proposed measure in strong terms, but must avoid personalities, and under no circumstances may he/she attack or question the motives of another commissioner or staff. The issue, and not a person shall be the item under discussion.

SECTION 2.03 CALL TO ORDER, REMARKS

The chair shall immediately call as “out of order” any remarks made in regards to comments outside the issue being addressed; or another commissioner may call this breach of procedure to the attention of the chair and other Commissioners. In either case, the errant commissioner shall immediately cease the breach of decorum and continue with his/her remarks confined to the remarks confined to the issue.

SECTION 2.04 DISCUSSION THROUGH THE CHAIR

All discussion shall be made through the chair, and one commissioner may not interrogate another commissioner or person speaking from the public except through the chair (or with the permission of the chair).

SECTION 2.05 EQUAL OPPORTUNITY

After a commissioner has spoken or asked questions on a matter before the Commission, other commissioners shall be given the opportunity to speak. If no other commissioner wishes to speak to the issue, the commissioner may continue speaking to the issue.

SECTION 2.06 DISRUPTIONS

During discussion or voting, a commissioner shall not disturb the other Commissioners in any way that may be considered disruptive to the proceedings or hamper the transaction of business.

SECTION 2.07 CALL TO ORDER, ACTION

The chair may rule as “out of order” any action deemed inappropriate or dilatory and may interrupt a speaker for reasons deemed necessary by the chair. The chairman shall say, something to the effect of, “Commissioner, those remarks are out of order. Please cease this line of comments and restrict your comments to the inquiry and the merits of the agenda item.”

3.0 PROCEDURE IN MEETINGS

SECTION 3.00 MOTIONS

Prior to taking the vote, the chair, or at his/her request the clerk, should re-state the motion (or resolution) or its substance.

SECTION 3.01 RANKING MOTIONS

These motions shall take precedence in order in which they are listed below:

- a. Adjourn;
- b. Recess;
- c. Motions of privilege;
- d. Call the question;
- e. Limit discussion or debate by the Commission;
- f. Hold until a time certain;
- g. Refer back to staff/committee; or refer to staff/committee;
- h. Amend;
- i. Main motion.

3.01.01 A **main motion** shall be a motion whose introduction brings business before the Commission. Main motions require a second and will fail in the absence of a second.

- a. Possible **dispositions** of a main motion include:
 - 1) Adopt;
 - 2) Amend and adopt with amendments (or stipulations);
 - 3) Defeat;
 - 4) Refer to staff/committee;
 - 5) Hold until (a definite time).
- b. Incidental motions such as consider en gross, consider by paragraph, or divide the motion (each described in Section 3.03) may also be applied to main motions.

3.01.02 Concerning the **amending** of particular motions:

- a. If a commissioner feels that the main motion might be more acceptable in a way other than the way presented, the commissioner may amend through substitution, insertion of stipulations, striking out portions, or striking out and inserting portions. Such proposed amendments shall require a second, allow for discussion, and require a majority vote on the proposed amendment.
- b. If a proposed amendment fails to obtain a majority vote, the main motion considered shall be the one originally presented.
- c. An amendment must be germane (relating to the substance of the main motion) and may not introduce an independent question.
- d. Improper amendments shall be:
 - 1) one which is not germane;
 - 2) one which would make the adoption of the amended motion equivalent to a rejection of the motion;
 - 3) one which is frivolous or absurd.

3.01.03 If the Commissioners feel that adequate information has not been given, the Board may, by majority vote, **refer** the motion to staff (or an agency, committee, etc.) for more information. A date may be set for hearing the additional information or it may be open-ended. This motion shall require a second and shall be debatable only as to whether or not it shall be referred to whom it shall be referred, or when the person to whom it is referred shall report back. If the motion fails, the motion to be considered shall be that motion which was on the floor prior to the motion to refer.

3.01.04 A motion to **hold to a time certain (postpone)** may be used if a majority of the Commission feels that the motion before them should be considered at a more convenient time or if the discussion shows that a final decision should be made at a later time or date. This motion shall be used if the Commissioners themselves feel that they may obtain information that is needed or that the facts as presented are not adequate for their final vote. A second shall be required and discussion shall be limited to the reason for holding the motion or the time to which it is to be held. If the motion fails, the motion to be considered shall be that motion which was on the floor prior to the motion to hold.

The continuation of a public hearing will be allowed provided it is postponed to a certain date.

- 3.01.05** If a commissioner feels that a set period of time for discussion of a motion should be adopted as to time for the motion as a whole, or as to individual time given, the commissioner may move to “**limit discussion (or debate)** to minutes.” This motion shall require a second and no discussion on the motion shall be allowed. It shall require a super-majority vote to adopt.
- 3.01.06** A commissioner may “**call the question**” (a motion to end discussion) when it is clear that further discussion is unnecessary or that discussion is becoming repetitive. This motion shall require a second and no discussion on the motion shall be allowed. It shall require a super-majority vote to adopt.
- 3.01.07** If any matters occur such as to impede a commissioner in attending to the business, e.g., too much noise, the microphone not working, matters that affect the safety, orderliness, or comfort of the Commissioners, or affects the honor of an individual commissioner, such commissioner may state to the chairman that he/she has a **question of privilege** and the matter must be addressed before the pending business of the Commission continues. No vote is required unless a motion arises out of the privilege.
- 3.01.08** A **recess** may be taken as it appears on the agenda or declared by the chair when he/she deems it advisable or by a motion from a commissioner. If the motion is made by a Commissioner, a second and an affirmative majority vote shall be required to recess.
- 3.01.09** The highest-ranking motion shall be the motion to **adjourn**, requiring a second and majority vote with no discussion allowed, except that the motion shall contain a time to hear any non-completed items on the agenda, if such exist. If all business on the agenda has been completed, the chair may assume the motion and, without a second, obtain unanimous consent to adjourn.

SECTION 3.02 MOTIONS USED TO BRING BACK AN ISSUE

Except as otherwise provided by law, if a commissioner wishes to bring back to the Board a matter which has been adopted, he/she may do so through the motions to reconsider, rescind and amend something previously adopted. These shall have the same rank as a main motion.

- 3.02.01** If a commissioner wishes to amend an action taken at a previous meeting, the **Motion to Amend Something Previously Adopted** shall be followed and may be used by any commissioner regardless of how he/she originally voted. This motion shall be used when the Commission desires to change only a part of the text or to substitute a different version for a matter that was previously adopted. A second shall be required and full discussion shall be allowed. If the item has been listed on the published agenda, a majority vote shall be required for adoption. A super-majority vote shall be required if the item is not on the official agenda

A Motion to Amend cannot be used when something has been done as a result of the vote to implement the earlier action adopted that is impossible to undo. (The unexecuted part of an order, however, can be amended.)

3.02.02 If in the same meeting, new information or changed situations make it appear that a different result might reflect the will of the Board, any commissioner (regardless of how he/she originally voted on the matter) may move to **Reconsider the Vote**. A motion to reconsider may be applied to a vote that was either affirmative or negative and shall propose no specific change in a decision but simply shall propose that the motion be reopened for discussion and another vote taken. A second shall be required to this motion and discussion shall be allowed as to the reasons for wishing to reconsider the vote. A majority vote shall be required to adopt the motion to reconsider.

3.02.03 If a Commissioner wishes to annul an action taken at a previous meeting, the motion to **Rescind** may be used by any commissioner regardless of how he/she originally voted on the matter. The motion to rescind shall require prior notice at a regularly scheduled meeting of the intent to rescind a motion at the next scheduled meeting. The motion to rescind shall not be in order if:

- a. the motion to reconsider has already been made and defeated at the same meeting;
- b. the matter is routine and only part of the action needs to be changed, in which case the motion to “amend something previously adopted” shall be used;
- c. something has been done as a result of the vote to implement the earlier action adopted that is impossible to undo. (The unexecuted part of an order, however, can be rescinded.).

A second shall be required and full discussion shall be allowed. If the item has been listed on the published agenda, a majority vote shall be required for adoption. A super-majority vote shall be required if the item is not on the official agenda

SECTION 3.03 INCIDENTAL MOTIONS

Incidental motions have no rank but shall be decided immediately before business may proceed and may be used throughout the meeting as follows:

3.03.01 **Point of Information** is a request, directed to or through the chair, for information relevant to the business at hand, but not related to parliamentary procedure.

3.03.02 A commissioner may call for a **Point of Order** if he/she believes that the chair has failed to notice a breach in the rules. The point of order shall require the chair to make a ruling on the question involved.

3.03.03 Whenever a commissioner believes that the chair is mistaken in his/her ruling, a commissioner may **Appeal the Chair's Decision**. An appeal shall require a second and shall be debatable with the chair speaking first to explain his/her ruling. The chair may also close out the debate with a statement defending the ruling. An appeal may be made only on a ruling and may not be made:

- a. in response to a parliamentary inquiry or point of information.
- b. in areas that challenge verifiable rulings of factual nature.

The chair shall state the motion as "Shall the chair's decision be sustained?" A tie vote shall sustain the chair because a majority of those voting shall be required to overturn the chair's ruling.

3.03.04 A **Parliamentary Inquiry** is a question directed to the chair to obtain information on a matter of parliamentary law or the rules of the Commission. The chair will answer such questions or may ask the county attorney or parliamentarian for an opinion. The chair's reply, whether or not he/she has requested advice from the county attorney or parliamentarian, is an opinion, not a ruling. If a commissioner does not agree with the chair's opinion, he/she may act in a way contrary to this opinion and if ruled out of order may then appeal the chair's ruling. The chair is not obligated to respond to hypothetical questions.

3.03.05 If the motion presented contains two (2) or more parts capable of standing as separate motions, a commissioner may move to **"Divide the Motion."** This motion shall require a second and discussion shall be allowed only on why it should or should not be divided. A majority vote shall be required to adopt the motion to "divide the motion."

3.03.06 If a main motion is in the form of a resolution or document containing several paragraphs or sections which are not separate motions but could be discussed more efficiently if discussed in sections, a motion to **Discuss by Paragraphs, Sections, or Numbered Agenda Items under a "tab"** may be made. A second shall be required and discussion shall be brief as to the necessity for the action. A majority vote shall be required to "consider by paragraphs, Sections, or numbered agenda items under a 'tab'."

3.03.07 Once a motion has been moved and seconded, the maker of the motion has the right to withdraw the motion, in which case, the second is deemed automatically withdrawn.

3.03.08 If a commissioner feels that time could be saved by acting on all of the agenda items under a "tab," he/she may move that it be "**Considered en Gross.**"

4.0 PARLIAMENTARIAN

The county attorney or his/her designee shall serve as parliamentarian and shall advise and assist the chair and the Commission in matters of parliamentary law. A professional parliamentarian may be consulted as deemed necessary.

5.0 PARLIAMENTARY AUTHORITY

The latest edition of **ROBERT'S RULES OF ORDER NEWLY REVISED** shall govern meetings of the Cherokee County Board of Commissioners in all areas in which it is applicable and in which it is not inconsistent with these rules adopted by the Commissioners or higher law.

6.0 AMENDMENTS

These rules may be amended by a super-majority vote of the entire Commission at a regular meeting or special meeting of the Cherokee County Board of Commissioners, provided notice has been given of the amendment(s) at the meeting prior to the vote on the amendment(s).

APPENDIX “A”

Parliamentary Definitions

The following parliamentary definitions apply to the **RULES OF PROCEDURE FOR THE CHEROKEE COUNTY BOARD OF COMMISSIONERS**.

Adjourn – to officially terminate a meeting

Adjourned meeting – a meeting that is a continuation at a later time of a regular or special meeting

Adopt – to approve or pass by whatever vote is required for the motion

Affirmative vote – a vote in favor of the motion as stated

Agenda – the official list of items of business planned for consideration during the meeting

Approval of minutes – formal acceptance of the record of a meeting, thus making this record the official minutes of the Commission

Board – the Cherokee County Board of Commissioners

Chair – the presiding commissioner

Clerk – the duly appointed County Clerk or Assistant Clerk

Commission – the Cherokee County Board of Commissioners

Commissioner – any person elected to that position

Common parliamentary law – the body of rules and principles that is applied by the courts in deciding litigation involving the procedure of any organization; does not include statutory law or particular rules adopted by any organization or board

Convene – to open a meeting

Debate – formal discussion of a motion under the rules of parliamentary law and more often herein referred to as discussion

Defer or hold – to delay action by referring the motion to staff (or an agency, committee, etc) for more information, or by postponing a vote to a certain time

Demand – an assertion of a parliamentary right by a commissioner

Dilatory motions or tactics – misuse of procedures or motions that are out of order or would delay or prevent progress in a meeting

Floor – when a person received formal recognition from the chair, he/she “has the floor” and is the only person entitled to speak

Germane amendment – an amendment relating directly to the motion to which it is applied

Germane discussion – discussion relating directly to the matter involved

Hearing – a meeting for the purpose of listening to the views of an individual or of a particular group on a particular subject

In order – permissible and right from a parliamentary standpoint

Majority vote – an affirmation vote of at least three (3) Commissioners, one of which may be the chair

Minutes – the legal record of the action of the Commission after the record has been approved by vote of the body

Motion – a proposal submitted to the Commission for its consideration and decision; it is introduced by the body

Objection – the formal expression of opposition to a proposed action

Order of business – the adopted order in which the business is presented to the meeting of the Commission

Out of order – not correct, from a parliamentary standpoint, at the particular time

Pending motion- sometimes referred to as pending question; a motion that has been proposed and stated by the chair for the Commission’s consideration and that is awaiting decision by vote

Precedence – the rank or priority governing the motion

Precedent – a course of action that may serve as guide or rule for future similar situations

Procedural motion – motion to assist the Commission in treating or disposing of a main motion; or motion relating to the pending business otherwise at hand

Proposal or proposition – a statement of a motion of any kind for consideration and action

OCGA – Official Code of Georgia Annotated

Quorum – the number of persons that must be present at a meeting of the Commission to enable it to act legally on business; any three (3) of the district commissioners, one of which may be the chair, shall constitute a quorum for any meeting of the Board of the Cherokee County Commission

Recognition - acknowledgement by the chair, giving a person sole right to speak

Reconsider – to review again a matter previously disposed of and to vote on it again; must be made on the same day of business

Regular Meeting/Public Hearing – the scheduled meetings of the Board of Commissioners held on the first and third Thursday of each month

Request – a statement to the chair asking a question or some “right”

Rescind – to nullify or cancel out a previous action; cannot be made if action has already been taken to implement the motion it wishes to rescind

Resolution – a formal motion, usually in writing, and introduced by the word “resolved” that is presented to the Commission for a decision

Ruling – the chair’s decision as it relates to the procedure of the Board

Second – a commissioner’s statement that he/she is willing to have the motion considered

Seriatim – consideration by sections or paragraphs

Special Called Meetings – a meeting called by the Chairman, a majority of the Board, the County Manager, or the County Attorney to conduct emergency business of the County

Statute – a law passed by the Georgia legislature

Super-Majority Vote – A vote of four (4) commissioners.

Technical inquiry – request for information relevant to the business at hand

Tie vote – vote in which the affirmative and negative votes are equal on a motion

Unanimous consent – deciding on a motion without voting on it but where no commissioner voices objection; with single objection a vote must be taken

Unfinished business – any business that is postponed definitely to a time certain

Work Session – the scheduled work sessions of the Board of Commissioners and staff - typically held in the afternoon before the normally scheduled regular meetings.

Cherokee County Boards & Committees Appendix "B"				
Board/Committee	Term	# of Members	Appointment	Purpose
Airport Authority	4 years	6	2-Board of Commissioners; 4-Grand Jury	Established for the purpose of overseeing the daily operations and functions of the airport and to ensure its expansion to enhance and promote growth in Cherokee County
Animal Control Advisory Board	4 Years	5	Individual; Concurrent w/appointment Commissioner	To conduct hearings and determine matters as required in section 10-96. The board is further authorized and shall have jurisdiction to conduct such hearings and determine matter provided for in section 10-96 of the Cherokee County Code.
Board of Ethics	7 Years	7	2-Chairman 5-Board of Commissioners	Established for the purpose of a "guardian" for the Board of Commissioners and other government officials within Cherokee County.
Board of Health	Varies	7	2-Board of Commissioners; 5-Serves While in Office	Established by the Georgia Legislature for the purpose of overseeing the operations and functions of the departments of Environmental Health and the Health Department.
Board of Tax Assessors	6 Years	5	Board of Commissioners	Governing body for the determination of property values through out the county and established the tax digest.
Board of Equalization	3 Years	12	Grand Jury	Established as the Appellate level of the Board of Tax Assessors.
Cemetery Preservation Committee	4 Years	5	Individual; Concurrent w/appointment Commissioner	Re-established December 7, 2010. Established for the purpose of providing for the preservation, protection, and maintenance of all such family and community cemeteries, graveyards, and burial grounds.
Cherokee County Development Authority		7	2-Board of Commissioiners; 5-Cities	

Department of Family and Children Services	5 Years	7	Board of Commissioners	Established for the purpose of ensuring that the best interest of the children within this State Agency are adhered to.	
Cherokee Parks & Recreation Advisory Board	4 years	5	Individual; Concurrent w/appointment Commissioner	Established by the Board of Commissioners to oversee all recreation issues through out Cherokee County.	
Development Authority of Cherokee County	4 Years	8	Board of Commissioners	Established by the Georgia Legislature for the purpose of developing business in Cherokee County. The Development Authority is called a "statutory authority" because they were established by constitutional amendment to the Georgia Constitution.	
Joint Development Authority of Cherokee & Cobb	6 Years	5	3-Board of Commissioners; 2-Other	Established for the purpose of a "conduit" for State tax breaks in both counties for business and industry.	
Construction Board of Appeals	4 Years	5	Individual; Concurrent w/appointment Commissioner	Established for the purpose of ensuring that all building code procedures have been adhered to if an appeal is sought over and above the direction of the Building Inspection Department.	
Region 1 DBHDD	3 Years	4	Board of Commisones	Established by the State Legislature	
Fire Code Appeals Board	4 years	5	Individual; Concurrent w/appointment Commissioner	Established for the purpose of providing an individual who wishes another level of review to appeal the decision of the Fire Chief.	
Highland Rivers Community Service Board	2 Years	2	Board of Commissioners	Established for the purpose of overseeing the operation of the Highland Rivers Community Center.	
Impact Fee Appeals Board	4 Years	5	Individual; Concurrent w/appointment Commissioner	Established as the Appellate board governing Building Inspection's administration of the Impact Fee Ordinance.	

Lanier Joint Development Authority		3	Board of Commissionoers; Other Counties	Established for the purpose of encouraging cooperation among participating counties in the promotion of quality economic development.	
Lake Allatoona Preservation Authority	4 Years	9	Legislation	Established by the Georgia Legislature to ensure against abuse to the lake.	
Planning Commission	4 Years	9	5-Individual; Concurrent w/appointment Commissioner; 2- Cities; 2-At Large	Established for the purpose of hearing all re-zoning applications and making recommendations to the Board of Commissioners.	
Region 1 EMS Advisory Board	2 Years	2	Board of Commissioners	Established for the purpose of hearing all re-zoning applications and making recommendations to the Board of Commissioners.	
Resource Recovery Development Authority (RRDA)	4 Years	5	Board of Commissioners	Established for the purpose of developing and promoting for the public good and general welfare trade, commerce, industry, and employment opportunities in the County by recovering and utilizing resources contained in sewage, sludge, solid waste, and water resources.	
Sequoyah Regional Library System	3 Years	11	6-Board of Commissioners; 5-Cities	Established for the purpose of overseeing the general operations and functions of the libraries through out the county.	
Wrecker Service Advisory Board	4 years	5	Individual; Concurrent w/appointment Commissioner	Established for the purpose of overseeing the operation of the wrecker service companies through out Cherokee County and is the administrator of the wrecker ordinance on behalf of the Board of Commissioners.	
Zoning Board of Appeals	4 years	5	Individual; Concurrent w/appointment Commissioner	Established for the purpose of hearing appeals concerning provisions of the zoning ordinances.	

SO ADOPTED this 19th day of November, 2013.

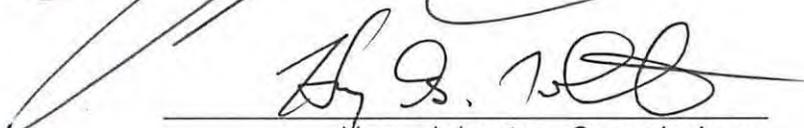
CHEROKEE COUNTY BOARD OF COMMISSIONERS



L. B. Ahrens, Chairman



Jason Nelms, Vice Chairman



Harry Johnston, Commissioner



Raymond Gunnin, Commissioner



Brian Poole, Commissioner





Cherokee County Board of Commissioners

2014 Meeting Schedule

Meetings are held the first and third **Tuesday** of each month, with the exception noted below in September. **Regular meetings are held at 6:00 p.m.** at the Cherokee County Administrative Complex located at 1130 Bluffs Parkway, Canton, GA 30114 in Cherokee Hall. Work Session begins at 3:00 p.m.

January	7th	21st
February	4th	18th
March	4th	18th
April	1st	15th
May	6th	20th
June	3rd	17th
July	1st	15th
August	5th	19th
September	9th	23rd
October	7th	21st
November	4th	18th
December	2nd	16th

Cherokee County Holidays

Jan 1 – New Year’s Day
Jan 20 – Martin Luther King Day
May 26 – Memorial Day
July 4 – Independence Day
September 1 – Labor Day

November 11 – Veterans Day
November 27 – 28 Thanksgiving
December 24, 25, 26 Christmas
Birthday - Floating