



Cherokee County Board of Commissioners WORK SESSION MINUTES

October 7, 2014

3:00 p.m. | Cherokee Hall

The Chairman began at 3:08 p.m. with Chairman Ahrens and Commissioners Johnston, Gunnin, and Nelms present. The Chairman began by reading an excerpt from Mac Anderson's "Essence of Leadership" regarding success and leading with integrity.

Note: County Attorney, Angie Davis and Commissioner Poole were running late and both arrived by 3:30.

1. Discussion of Regular Agenda Items.

The Chairman mentioned that the FY2015 Budget would be up for approval during the Regular Meeting. He stated there were some changes made to the budget and asked Mr. Cooper to review them. Mr. Cooper went over the changes. The Tax Assessor's Office will be adding a position; the airport was awarded a grant for the taxiway project and will also move forward with maintenance for hangars; and court reporters will be salaried versus being paid for transcripts which will save the County money. Chairman Ahrens asked how the court reporter change came about. Mr. Cooper replied that the Judicial Council had a hearing and our circumstances prompted them to move in that direction. Commissioner Johnston confirmed that this was a statewide change. He asked about storage hangars at the airport and Mr. Cooper responded that those will be privately funded. Mr. Cooper further stated that our funds will go to preparing the site for the new maintenance hangar.

Mr. Cooper went on to state that changes in the budget were also made regarding certified officers in the DA's Office and Solicitor General's Office to receive a 10% increase.

ANNOUNCEMENTS

1. Atlanta Regional Commission (ARC) creating a Regional Strategic Plan for Aging Services: October 14, 10 a.m. to noon, City Center Woodstock, 8534 Main Street.

2. Early voting for 2014 general election begins Monday, October 13th.
3. ARC 2015 Arts Leaders of Metro Atlanta.

ZONING CASES

1. Consider R-80 residential subdivision planning using Conservation Design Community.

Mr. Jeff Watkins began by briefly explaining the Conservation Ordinance process for R-80 and AG. He stated the 30-day public comment period ran from August 30th to September 30th and the actual plan is to be placed on the next meeting agenda for the Board to approve. A public participation meeting and posting on the property has been done. This project is about 55 acres and involves 30 lots on R-80 property on Lower Birmingham Road. Mr. Watkins added that 27 acres is 40% greenspace and the average lot size is about 35,900 square feet. The Chairman asked about the most recent R-80/AG Conservation Design. Mr. Watkins recalled the area of Fincher Road at Sutallee. Commissioner Johnston asked about the minimum lot size for R-80. Mr. Watkins replied about an average of 24,000 square feet. (Note that during the regular meeting Mr. Watkins corrected the amount of square feet to be 32,000). Commissioner Gunnin commented that he had not received feedback about this from anyone. Chairman Ahrens asked who the developer is for the neighborhood. Mr. Watkins responded that it is KM Homes.

CHAIRMAN

- A. Discussion on 2015 BOC Meeting Dates.

The Chairman asked County Clerk, Christy Black, if there were any conflicts with the meeting dates. Ms. Black stated that one of the February meetings falls on the same week as mid-winter break for the schools. The Chairman suggested leaving the meeting calendar as is for now.

CONSENT AGENDA

Mr. Cooper went over the two items under the **Consent Agenda** portion:

- 1.1 Consider approval to surplus and recycle old workstations and printers that are in poor repair at Roads and Bridges.
- 1.2 Consider 5-year lease with the Historical Society for 3,683 square feet of space located in the Historic Courthouse.

Mr. Cooper added that it includes the museum space on the ground floor, their offices and storage on the third floor, and the old jail on the fourth floor. Their hours of operation are Monday through Friday, 8 a.m. to 5 p.m. and Saturday, 10 a.m. to 3 p.m. They are aware of the security requirements.

COUNTY MANAGER

Mr. Cooper went over the twelve items under the **County Manager** portion:

- 2.1 Consider adoption of the FY2015 Annual Budget.

Mr. Cooper stated that it is a \$195.69M budget. It is about \$5M more than previously shared due to the changes Mr. Cooper presented earlier. Commissioner Johnston asked if there was a specific resolution. Mr. Cooper replied that there will be the traditional ordinance that identifies it by fund and is included in the agenda packets.

- 2.2 Approve County standard Professional Service Agreement (PSA) to Focus Counseling & Training, Inc. in the amount of \$232,000.00 for four (4) years (\$58,000 per year) for the continuation of grant requiring Seven Challenges Therapy for the Juvenile Court, contingent upon annual state funding.
- 2.3 Consider acceptance of Victims of Crime Act (VOCA) Award for the DA's Office in the amount of \$87,397.00. The required match of \$21,849.00 is satisfied with existing personnel and no new County funds are required.
- 2.4 Consider approval of Contribution Agreement with Georgia Association of Conservation District Supervisors (GACDS) in the annual amount of

\$17,238.50 for the cost share of the County's Conservation Administration Office.

- 2.5 Authorize first renewal of Food Services Agreement to Trinity Food Services Group, Inc. for County fiscal year 2015 (October 1, 2014 to September 30, 2015). There is no increase over last year's contract.
- 2.6 Authorize second renewal of Commissary Services Agreement to A&S Commissary Services, LLC for County fiscal year 2015 (October 1, 2014 to September 30, 2015). A&S pays the County 34% of gross sales at the adult detention center which totals approximately \$294,818.00 per year.
- 2.7 Authorize second renewal of Inmate Telephone Location Agreement to Consolidated Telecom, Inc. for County fiscal year 2015 (October 1, 2014 to September 30, 2015). Consolidated pays the County 68% commission of phone receipts by inmates and 33% of video visitation receipts.
- 2.8 Authorize first renewal of Inmate Health Services Agreement to Correct Health of Cherokee, LLC for County fiscal year 2015 (October 1, 2014 to September 30, 2015) in the total amount of \$1,891,213.00 plus per diem if maximum inmate population exceeded. No increase in contract price.
- 2.9 Consider lease agreement to use Cherokee Charter Academy Gym for Cherokee Youth Basketball (CYB) practices and games during the 2014-2017 seasons.
- 2.10 Consider approval of Construction Services Agreements for Justice Center Renovations to Latimer Construction in the amount of \$18,408.00 and to IDS, Inc., in the amount of \$6,035.00.
- 2.11 Consider approval of changes in the activities covered under the CDBG 2010, 2011, 2013, and 2014 Annual Action Plans.
- 2.12 Consider three-year agreement with Project Open Hand of Atlanta in the amount of \$185,489.79 per year for the ARC Grant funded meals program at the Senior Center.

ADJOURN

Hearing no further items, Commissioner Johnston made a motion to adjourn to Executive Session at 3:30 p.m. to discuss property acquisition and deposition, personnel matters, pending or threatened litigation. Commissioner Gunnin seconded and the motion was unanimously approved.