

Board of Tax Assessors Meeting Minutes

March 25, 2021

Members Present: MaryBeth Burnette, Daniel Clifford, Dennis Conway and Tommy Mann were present for the meeting.

Staff Present: Steve Swindell, Trey Stephens, Gregg Boutilier, Sandy Forrester, Crystal Hamby, Janet Hall, Ricky Hitt, Jhon Rivero and Jenny Thomas were present for the meeting.

Public Present: Tiffany Miller

Attorney: Whit Frost of Roach, Caudill & Frost LLP was present for the meeting.

Call to Order: Dennis Conway called the meeting to order at 9:00 a.m.

Adoption of Agenda: Motion by Daniel Clifford to adopt the meeting agenda, seconded by Tommy Mann and approved by each Board Member.

Approval of Minutes: Motion by MaryBeth Burnette to approve the March 11, 2021 minutes, seconded by Tommy Mann and approved by each Board Member.

Public Comments: Tiffany Miller of Canton First Baptist Church explained their proposal of Garland Mission Park on Garland Mountain Way.

New Business: Motion by Daniel Clifford to move Batch E-1, Batch P1, Batch MH1, Batch 2MH, Batch 5CB and Batch 5CR to consent agenda and follow staff recommendations, seconded by MaryBeth Burnette and approved by each Board Member.

I. New Business:

Consent Agenda:

Front Office, Becky Parker, Receiver of Records

Batch E-1, Dropped Exemptions 2021

Personal Property Department, Jennifer Hoskins, Project Manager

Batch P1, Standard Agenda

Mobile Home Department, Janet Hall, Senior Appraiser

Batch MH1, Digest Changes

Batch 2MH, Prebill Appeals

Rural Department, Trey Stephens, Senior Appraiser

Batch 5CB, CUVA Breaches

Batch 5CR, CUVA Releases

II. A motion was made by MaryBeth Burnette to adopt of the Online Appeal Policy, seconded by Tommy Mann and approved by each Board Member.

III. Chief Appraiser Report:

2021 Budget Review

The 2022 Budget has been entered into Munis.

Steve presented a Legislation update at the Virtual GAAO One Day Seminar on March 24th.

Spatialest updated our website with current Deed information after our old server with outdated information was shut down.

The next meeting will be on April 8, 2021 at 9:00am.

IV. Attorney's Report / Executive Session: None

V. Adjournment: Motion by Daniel Clifford to adjourn the Regular Meeting, seconded by MaryBeth Burnette and approved by each Board Member.

Dennis Conway, Chairman

Jenny Thomas, Secretary