

Board of Tax Assessors Meeting

Minutes of the September 23, 2021 Meeting

Members Present: Dennis Conway, MaryBeth Burnette, Raymond Gunnin and Tommy Mann were present for the meeting.

Staff Present: Steve Swindell, Gregg Boutilier, Sandy Forrester, Ricky Hitt, Jennifer Hoskins, Becky Parker and Kimberly Millsap were all present for the meeting.

Attorney: Darrell Caudill of Roach, Caudill & Frost LLP were present for the meeting.

Call to Order: Dennis Conway called the meeting to order at 9:00am.

Adoption of Agenda: Motion by MaryBeth Burnette to adopt the meeting agenda, seconded by Tommy Mann and approved by all Members.

Approval of Minutes: Motion by Raymond Gunnin to approve the September 9, 2021 minutes, seconded by MaryBeth Burnette and approved by all Members.

Public Comments: None.

New Business: Motion MaryBeth Burnette to move Batch E-1-1, Batch E2, Batch P1, Batch P3, Batch P4, Batch EX-1, Batch 1, Batch 1A, Batch 1B, Batch 1H, Batch 3, Batch 3A, Batch 3B, Batch MH1, Batch 5, Batch 5A, Batch 5B, Batch 5CB and Batch 5CR to the consent agenda and follow staff recommendations, seconded by Tommy Mann and approved by all Members.

IV. New Business:

Consent Agenda:

Digest Changes:

Front Office, Becky Parker, Receiver of Records

Batch E-1-1, Homestead Additions

Batch E2, Reinstate Exemptions

Personal Property Department, Jennifer Hoskins, Project Manager

Batch P1, Standard Agenda

Batch P3, BOA Appeals

Batch P4, Certify to BOE

Commercial Department, Gregg Boutilier, Senior Appraiser

Batch EX-1, Current Year Changes

Batch 1, Current Year Changes

Batch 1A, 2021 Appeal Changes

Batch 1B, Certify to BOE

Batch 1H, Certify to Hearing Officer

Residential Department, Ricky Hitt, Senior Appraiser

Batch 3, 2021 Digest Changes

Batch 3A, Appeal Changes

Batch 3B, Certify to BOE

Rural Department, Trey Stephens, Senior Appraiser
Batch MH1, 2021 Digest Changes
Batch 5, Current Year Changes
Batch 5A, Appeal Changes
Batch 5B, Certify to BOE
Batch 5CB, CUVA Breaches
Batch 5CR, CUVA Releases

V. Chief Appraiser Report:

Steve reviewed the 2021 Budget report.

Tax bills were mailed out. This agenda includes a few errors that were discovered.

Steve, Trey and Ricky will attend the WinGap Conference in Savannah Oct 5th thru Oct 8th.

The next meeting will be Thursday, October 14, 2021 at 9:00 AM.

VI. Attorney's Report / Executive Session:

Not required.

VII. Adjournment: Motion by MaryBeth Burnette to adjourn the Regular Meeting, seconded by Ray Gunnin and approved by all Members.

Dennis Conway, Chairman

Kimberly Millsap, Secretary