

Board of Tax Assessors Meeting

Minutes of the October 28, 2021 Meeting

Members Present: Dennis Conway, MaryBeth Burnette, Daniel Clifford, Raymond Gunnin and Tommy Mann were present for the meeting.

Staff Present: Steve Swindell, Trey Stephens, Gregg Boutilier, Brad Cole, Sandy Forrester, Ricky Hitt, Lee Johnson, Amber Lumpkin, Rhonda Peterson and Jenny Thomas were all present for the meeting.

Attorney: Darrell Caudill of Roach, Caudill & Frost LLP were present for the meeting.

Call to Order: Dennis Conway called the meeting to order at 9:00am.

Adoption of Agenda: Motion by MaryBeth Burnette to adopt the meeting agenda, seconded by Tommy Mann and approved by all Members.

Approval of Minutes: Motion by MaryBeth Burnette to approve the October 14, 2021 minutes, seconded by Tommy Mann and approved by all Members.

Public Comments: None.

New Business: Motion Daniel Clifford to move Batch E-1, Batch E-1-1, Batch E2, Batch P1, Batch P4, Batch 1, Batch EX-1, Batch 3, Batch 3A, Batch 5, Batch 5CB, Batch 5CR and Batch 5P to the consent agenda and follow staff recommendations, seconded by Raymond Gunnin and approved by all Members.

IV. New Business:

Consent Agenda:

Digest Changes:

Front Office, Becky Parker, Receiver of Records

Batch E-1, Dropped Exemptions 2021

Batch E-1-1, Homestead Additions 2021

Batch E-2, Reinstate Exemptions – Tax Year 2021

Personal Property Department, Jennifer Hoskins, Project Manager

Batch P1, Standard Agenda

Batch P4, Certify to BOE Agenda

Commercial Department, Gregg Boutilier, Senior Appraiser

Batch 1, 2021 Current Year Changes

Batch EX-1, Current Year Changes

Residential Department, Lee Johnson, Senior Appraiser

Batch 3, 2021 Digest Changes

Batch 3A, Appeal Changes

Rural Department, Ricky Hitt, Senior Appraiser

Batch 5, Current Tax Year Changes

Batch 5CB, CUVA Breaches

Batch 5CR, CUVA Releases

Batch 5P, Previous Tax Year Changes

V. Chief Appraiser Report:

Steve reviewed the 2022 Budget report.

The BOC passed a resolution which no longer requires the Tax Commissioner to issue stickers for Mobile Homes in Cherokee County.

Steve and Trey attended the GAAO Fall Business Meeting / one-day seminar in Brasstown Valley last week.

The exemption portion of the Just Appraised contract is under review due to the software's inability to meet our county IT security requirements as written. We are moving forward with incorporating their Deed software.

Destiny Duckett has resigned as Senior Clerk and the open position has been posted externally online.

We have hired a new Residential Field Appraiser to begin on November 8th and have another possible candidate interviewing this morning.

Steve will be attending the GAAO Board Retreat at Calloway Gardens next week.

We have 6 employees who will be attending Short Course on Jekyll Island November 14th – November 19th.

The next meeting will be Wednesday, November 10, 2021 at 9:00 AM.

VI. Attorney's Report / Executive Session:

IV. Adjournment: Motion by Daniel Clifford to adjourn the Regular Meeting, seconded by Raymond Gunnin and approved by all Members.

Dennis Conway, Chairman

Jenny Thomas, Secretary