

Board of Tax Assessors Meeting

Minutes of the May 11, 2023 Meeting

Members Present: Dennis Conway, MaryBeth Burnette, Raymond Gunnin, Mark Young and Tommy Mann were present for the meeting.

Staff Present: Steve Swindell, Trey Stephens, Sandy Forrester, Gregg Boutilier, Lee Johnson, Ricky Hitt, Becky Parker, Rhonda Peterson and Jenny Thomas were present for the meeting.

Attorney Present: Whit Frost of Roach, Caudill & Frost LLP was present for the meeting

- 1. Call to Order:** Dennis Conway called the meeting to order.
- 2. Approval of Agenda:** Motion by MaryBeth Burnette to approve the agenda, seconded by Mark Young and approved by all Members.
- 3. Approval of Minutes:** Motion by Raymond Gunnin to approve the April 27, 2023 meeting minutes, seconded by Tommy Mann and approved by all Members.
- 4. Public Comments:** None.
- 5. New Business:** Motion by Raymond Gunnin to move Batch E-1, Batch E-2, Batch P1, Batch 4, Batch 4P, Batch 3P, Batch MH1, Batch 5CA, Batch 5CB, Batch 5CC and Batch 5CR to consent agenda and follow staff recommendations, seconded by Tommy Mann and approved by all Members.

Consent Agenda:

Digest Changes:

Front Office, Becky Parker, Receiver of Records

Batch E-1, Dropped Exemptions for Tax Year 2023

Batch E-2, Reinstated Exemptions

Personal Property Department, Jennifer Hoskins, Project Manager

Batch P1, Standard Agenda

Mapping Department, Sandy Forrester, Senior Mapper

Batch 4, Annexation / Zoning Changes

Batch 4P, Prior Year Annexation / Zoning Changes

Residential Department, Lee Johnson, Senior Appraiser

Batch 3P, Prior Year Changes

Rural Department, Ricky Hitt, Senior Appraiser

Batch MH1, Digest Changes

Batch 5CA, CUVA Approvals

Batch 5CB, CUVA Breaches

Batch 5CC, CUVA Continuation

Batch 5CR, CUVA Releases

6. Adoption of Dept. of Revenue Adopted & Finalized 2023 Values for CUVA District #2 & FLPA District #2: Motion by MaryBeth Burnette to approve, seconded by Tommy Mann and approved by each Board Member.

7. Approval of 2023 New Homestead Exemptions: Motion by MaryBeth Burnette to approve, seconded by Tommy Mann and approved by each Board Member.

8. Approval of 2023 Real Property Notice List: Motion by MaryBeth Burnette to approve, seconded by Mark Young and approved by each Board Member.

9. Chief Appraiser's Report:

Steve reviewed the 2023 Budget report.

Steve explained the Personal Property notice delay and expects it should be complete by the next meeting.

Steve, Trey, Dennis and MaryBeth are meeting with Geoff Morton to go over the 2024 Budget request next Wednesday.

Steve will be giving a 2023 sales ratio presentation at the BOC meeting next Tuesday.

Steve presented and reviewed 2022 DOA Audit numbers to the Board.

CAVEAT is May 22 – May 25 in Athens and all attendees have received information packets.

The next meeting will be Thursday, May 22, 2023 at 9:00 AM.

10. Attorney's Report / Executive Session:

The Belnik case appeal has been filed with the Supreme Court.

11. Adjournment: Motion by MaryBeth Burnette to adjourn the Regular Meeting, seconded by Mark Young and approved by all Members.

Dennis Conway, Chairman

Jenny Thomas, Secretary