

## Board of Tax Assessors Meeting

Minutes of the May 22, 2023 Meeting

**Members Present:** Dennis Conway, MaryBeth Burnette, Raymond Gunnin, Mark Young and Tommy Mann were present for the meeting.

**Staff Present:** Steve Swindell, Trey Stephens, Gregg Boutilier, Lee Johnson, Ricky Hitt, Becky Parker, Rhonda Peterson and Jenny Thomas were present for the meeting.

**Attorney:** Darrell Caudill of Roach, Caudill & Frost LLP was present for the meeting

- 1. Call to Order:** Dennis Conway called the meeting to order.
- 2. Approval of Agenda:** Motion by MaryBeth Burnette to approve the agenda, seconded by Tommy Mann and approved by all Members.
- 3. Approval of Minutes:** Motion by MaryBeth Burnette to approve the May 11, 2023 meeting minutes, seconded by Mark Young and approved by all Members.
- 4. Public Comments:** None.
- 5. New Business:** Motion by MaryBeth Burnette to move Batch E-2, Batch 4, Batch 4P, Batch 3, Batch MH1, Batch MH1-A, Batch 5, Batch 5CB and Batch 5CR to consent agenda and follow staff recommendations, seconded by Mark Young and approved by all Members.

### **Consent Agenda:**

#### **Digest Changes:**

Front Office, Becky Parker, Receiver of Records

**Batch E-2**, Reinstated Exemptions

Mapping Department, Sandy Forrester, Senior Mapper

**Batch 4**, Annexation / Zoning Changes

**Batch 4P**, Prior Year Annexation / Zoning Changes

Residential Department, Lee Johnson, Senior Appraiser

**Batch 3**, Current Year Changes

Rural Department, Ricky Hitt, Senior Appraiser

**Batch MH1**, Digest Changes

**Batch MH1-A**, Digest Changes Amended

**Batch 5**, Current Tax Year Changes

**Batch 5CB**, CUVA Breaches

**Batch 5CR**, CUVA Releases

- 6. Approval of 2023 Personal Property List:** Motion by Raymond Gunnin to approve, seconded by Tommy Mann and approved by each Board Member.
- 7. Approval of Freeport Inventory Exemption List:** Motion by MaryBeth Burnette to approve, seconded by Mark Young and approved by each Board Member.

**8. Chief Appraiser's Report:**

Steve reviewed the 2023 Budget report.

The 2023 Real Property notices were mailed and have already generated several hundred appeals.

Steve, Trey, Dennis and MaryBeth had a productive 2024 Budget Request meeting with Geoff Mortin and the Finance Department last Wednesday.

CAVEAT will take place in Athens over the next 3 days.

The next meeting will be Thursday, June 8, 2023 at 9:00 AM.

**9. Attorney's Report / Executive Session:**

Darrell confirmed that the Belnik case has been filed in Supreme Court.

**10. Adjournment:** Motion by MaryBeth Burnette to adjourn, seconded by Mark Young and approved by all Members.

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Dennis Conway, Chairman

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Jenny Thomas, Secretary