

Board of Tax Assessors Meeting

Minutes of the June 8, 2023 Meeting

Members Present: Dennis Conway, MaryBeth Burnette, Raymond Gunnin, Mark Young and Tommy Mann were present for the meeting.

Staff Present: Trey Stephens, Gregg Boutilier, Lee Johnson, Ricky Hitt, Berrie Holmes, Becky Parker, Rhonda Peterson, Bill Welch and Jenny Thomas were present for the meeting.

Attorney: Darrell Caudill of Roach, Caudill & Frost LLP was present for the meeting

- 1. Call to Order:** Dennis Conway called the meeting to order.
- 2. Approval of Agenda:** Motion by MaryBeth Burnette to approve the agenda, seconded by Mark Young and approved by all Members.
- 3. Approval of Minutes:** Motion by MaryBeth Burnette to approve the May 22, 2023 meeting minutes, seconded by Tommy Mann and approved by all Members.
- 4. Public Comments:** None.
- 5. New Business:** Motion by Raymond Gunnin to move Batch E-1, Batch E-1-1, Batch E-2, Batch 4, 20233 Homestead Additions, Batch P1, Batch 1, Batch 1A, Batch 1P, Batch EX-2, Batch 4, Batch 4-P, Batch 3, Batch 3A, Batch 3P, Batch MH1, Batch 5, Batch 5A, Batch 5CA and Batch 5CR to consent agenda and follow staff recommendations, seconded by Mark Young and approved by all Members.

Consent Agenda:

Digest Changes:

Front Office, Becky Parker, Receiver of Records

Batch E-1, Dropped Exemptions for Tax Year 2023

Batch E-1-1, Current Year Changes

Batch E-2, Reinstated Exemptions

Batch E-4, 2023 Homestead Denials

2023 Homestead Additions

Personal Property Department, Jennifer Hoskins, Project Manager

Batch P1, Standard Agenda

Commercial Department, Gregg Boutilier, Senior Appraiser

Batch 1, Current Year Changes

Batch 1A, Appeal Changes

Batch 1P, Prior Year Changes

Batch EX-2, Current Year Changes

Mapping Department, Sandy Forrester, Senior Mapper

Batch 4, Annexation / Zoning Changes

Batch 4-P, Prior Year Annexation / Zoning Changes

Residential Department, Lee Johnson, Senior Appraiser
Batch 3, Digest Changes
Batch 3A, Appeal Changes
Batch 3P, Prior Year Changes

Rural Department, Ricky Hitt, Senior Appraiser
Batch MH1, Digest Changes
Batch 5, Current Tax Year Changes
Batch 5A, Appeal Changes
Batch 5CA, CUVA Approvals
Batch 5CR, CUVA Releases

8. Chief Appraiser's Report:

Trey reviewed the 2023 Budget report.

We have received 1833 online appeals and 525 in person or mailed appeals, totaling 2358 to date.

Steve and Trey attended the BOC Work Session on Tuesday.

Steve, Berrie and Blake attended the 1st School Board Public Hearing on Tuesday.

Steve and Trey met with DOR to complete our 2022 Annual Review last Thursday.

CAVEAT 2023 was a well-attended success.

Trey asked the Board if they had a preference of the business type for the next cycle of random Personal Property audits. They agreed to follow staff recommendations.

Furniture for our new BOE Hearing Room in the basement should arrive on July 10th.

Congratulations were given to Raymond Gunnin for receiving the Fire Station #7 Dedication.

The next meeting will be Thursday, June 22, 2023 at 9:00 AM.

9. Attorney's Report / Executive Session:

Darrell reviewed the Board of Assessor Meeting Public Participation Guidelines.

10. Adjournment: Motion by MaryBeth Burnette to adjourn, seconded by Mark Young and approved by all Members.

Dennis Conway, Chairman

Jenny Thomas, Secretary