

## Board of Tax Assessors Meeting

Minutes of the September 28, 2023 Meeting

**Members Present:** MaryBeth Burnette, Raymond Gunnin, Tommy Mann and Mark Young were present for the meeting.

**Staff Present:** Steve Swindell, Trey Stephens, Mike Cotra, Sandy Forrester, Ricky Hitt, Lee Johnson, Becky Parker, Rhonda Peterson and Kimberly Millsap were present for the meeting.

**Attorney:** Darrell Caudill of Roach, Caudill & Frost LLP was present for the meeting

- 1. Call to Order:** MaryBeth Burnette called the meeting to order.
- 2. Approval of Agenda:** Motion by Raymond Gunnin to approve the agenda, seconded by Tommy Mann and approved by all Members.
- 3. Approval of Minutes:** Motion Raymond Gunnin to approve the September 14, 2023 meeting minutes, seconded by Mark Young and approved by all Members.
- 4. Public Comments:** None
- 5. Consent Agenda:**

Motion by Raymond Gunnin to move Batch E-1, Batch E-1-1, Batch E-2, Batch P1, Batch P3, Batch 4, Batch P4, Batch 3, Batch 3A, Batch 3A-1, Batch 3B, Batch 3B-1, Batch 3P, Batch 1, Batch 1A, Batch 1B, Batch 1H, Batch EX-1, Batch 5, Batch 5A, Batch 5A-1, Batch 5B, Batch 5B-1 and Batch 5P to consent agenda and follow staff recommendations, seconded by Tommy Mann and approved by all Members.

### **Digest Changes:**

Front Office, Becky Parker, Receiver of Records

**Batch E-1,** Dropped Exemptions

**Batch E-1-1,** Current Year Changes

**Batch E-2,** Reinstated Exemptions for 2023

Personal Property Department, Jennifer Hoskins, Project Manager

**Batch P1,** Standard Agenda

**Batch P3,** Appeals Agenda

**Batch P4,** Certify to BOE

Mapping Department, Sandy Forrester, Senior Mapper

**Batch 4,** Annexation / Zoning Changes

Residential Department, Lee Johnson, Senior Appraiser

**Batch 3,** Changes

**Batch 3A,** Appeal Changes

**Batch 3A-1,** Appeal Changes

**Batch 3B,** Certify to BOE

**Batch 3B-1,** Certify to BOE

**Batch 3P,** Prior Year Changes

Commercial Department, Gregg Boutilier, Senior Appraiser

**Batch 1**, Current Year Changes

**Batch 1A**, Appeal Changes

**Batch 1B**, Certify to BOE

**Batch 1H**, Certify to Hearing Officer

**Batch EX-1**, Current Year Changes

Rural Department, Ricky Hitt, Senior Appraiser

**Batch 5**, Current Tax Year Changes

**Batch 5A**, Appeal Changes

**Batch 5A-1**, Appeal Changes

**Batch 5B**, Certify to BOE

**Batch 5B-1**, Certify to BOE

**Batch 5P**, Previous Year Tax Changes

## **6. Chief Appraisers Report:**

Steve reviewed the final 2023 Budget report.

The Board of Commissioners will vote to adopt the 2024 Budget at the October 3<sup>rd</sup> meeting.

We have received the Revision to the Dept of Audits 2022 Ratio Study. The ratio was adjusted from 35.30 to 35.32.

The School Board has appealed the revision to arbitration and the hearing is scheduled for October 3<sup>rd</sup> at 8 AM.

There are 669 appeals going to BOE and 195 appeals on 30-day Notice on this agenda. There are 1149 appeals remaining.

Steve, Trey, Ricky and Lee will be attending the WinGap Conference in Savannah next week.

Steve will serve on an ACCG panel at Jekyll Island on October 11<sup>th</sup> and 12<sup>th</sup>.

Steve explained the Dept of Audits arbitration process to the Board.

The next BOA meeting will be Thursday, October 12, 2023 at 9:00 AM.

## **7. Attorney's Report / Executive Session:** Darrell gave an update of current court cases.

**8. Adjournment:** Motion by Raymond Gunnin to adjourn, seconded by Mark Young and approved by all Members.