

Board of Tax Assessors Meeting

Minutes of the November 9, 2023 Meeting

Members Present: Dennis Conway, MaryBeth Burnette, Raymond Gunnin, Tommy Mann and Mark Young were present for the meeting.

Staff Present: Steve Swindell, Trey Stephens, Gregg Boutilier, Sandy Forrester, Ricky Hitt, Lee Johnson, Becky Parker, Rhonda Peterson and Jenny Thomas were present for the meeting.

Attorney: Darrell Caudill of Roach, Caudill & Frost LLP was present for the meeting

- 1. Call to Order:** Dennis Conway called the meeting to order.
- 2. Approval of Agenda:** Motion by MaryBeth Burnette to approve the agenda, seconded by Mark Young and approved by all Members.
- 3. Approval of Minutes:** Motion MaryBeth Burnette to approve the October 26, 2023 meeting minutes, seconded by Mark Young and approved by all Members.
- 4. Public Comments:** None
- 5. Consent Agenda:**

Motion by Raymond Gunnin to move Batch E-1-1, Batch E-2, Batch P1, Batch 3A, Batch 3B, Batch 3P, Batch 1A, Batch 1A-1, Batch 5, Batch 5A, Batch 5B, Batch 5B-1 and Batch 5P to consent agenda and follow staff recommendations, seconded by Mark Young and approved by all Members.

Digest Changes:

Front Office, Becky Parker, Receiver of Records

Batch E-1-1, Current Year Changes

Batch E-2, Re-Instated Exemptions

Personal Property Department, Jennifer Hoskins, Project Manager

Batch P1, Standard Agenda

Residential Department, Lee Johnson, Senior Appraiser

Batch 3A, Appeal Changes

Batch 3B, Certify to BOE

Batch 3P, Prior Year Changes

Commercial Department, Gregg Boutilier, Senior Appraiser

Batch 1A, Appeal Changes

Batch 1A-1, Additional Changes

Rural Department, Ricky Hitt, Senior Appraiser

Batch 5, Current Year Changes

Batch 5A, Appeal Changes

Batch 5B, Certify to BOE

Batch 5B-1, Certify to BOE

Batch 5P, Prior Year Changes

6. A motion to approve of the 2024 NADA Mobile Home Values was made by MaryBeth Burnette, seconded by Tommy Mann and approved by all Members.

7. Chief Appraisers Report:

Steve reviewed the 2024 Budget report.

The Human Resources department is conducting a classification study, which is the 2nd phase of the Evergreen pay study.

The Board and Management are hosting an Employee Appreciation luncheon today at 11:30 and all staff are invited to attend as a “Thank You” for a job well done this year.

Steve is meeting with the County Manager today at 3:00pm to discuss budget items for next year.

The office will be closed tomorrow in observance of Veteran’s Day.

The next BOA meeting will be Monday, November 20, 2023 at 9:00 AM.

8. Attorney’s Report / Executive Session: Darrell gave an update of current court cases.

9. Adjournment: Motion by MaryBeth Burnette to adjourn, seconded by Mark Young and approved by all Members.

Dennis Conway, Chairman

Jenny Thomas, Secretary