

Board of Tax Assessors Meeting

Minutes of the January 11, 2024 Meeting

Members Present: Dennis Conway, MaryBeth Burnette, Raymond Gunnin, Tommy Mann and Mark Young were present for the meeting.

Staff Present: Steve, Swindell, Trey Stephens, Gregg Boutilier, Ricky Hitt, Sandy Forrester, Lee Johnson, Becky Parker, Rhonda Peterson, Ben Wheeler and Jenny Thomas were present for the meeting.

Attorney: Darrell Caudill of Roach, Caudill & Frost LLP was present for the meeting.

- 1. Call to Order:** Dennis Conway called the meeting to order.
- 2. Approval of Agenda:** Motion by MaryBeth Burnette to adopt the agenda, seconded by Tommy Mann and approved by each Board Member.
- 3. Election of 2023 Officers:** Motion by MaryBeth Burnette to nominate Dennis Conway as Chairman, seconded by Mark Young and approved by all Members. Motion by Dennis Conway to nominate MaryBeth Burnette as Vice Chairman, seconded by Raymond Gunnin and approved by each Board Member.
- 4. Appointment of Secretary:** Motion by MaryBeth Burnette to appoint Jenny Thomas as Secretary, seconded by Mark Young and approved by each Board Member.
- 5. Adoption of Board of Assessor's 2024 Meeting Calendar:** Motion by MaryBeth Burnette to approve the 2024 Board of Assessor's calendar, seconded by Tommy Mann and approved by each Board Member.
- 6. Approval of Minutes:** Motion by Mark Young to approve the December 21, 2023 meeting Minutes, seconded by Raymond Gunnin and approved by each Board Member.
- 7. Public Comments:** None.
- 8. New Business:** Motion Raymond Gunnin to move Batch E-1-1, Batch P1, Batch 3, Batch 3A, Batch U1, Batch 5A and Batch 5P to the consent agenda and follow staff recommendations, seconded by MaryBeth Burnette and approved by each Board Member.

Consent Agenda:

Digest Changes:

Front Office, Becky Parker, Receiver of Records

Batch E-1-1, Current Year Changes

Personal Property Department, Jennifer Hoskins, Project Manager

Batch P1, Standard Agenda

Residential Department, Lee Johnson, Senior Appraiser

Batch 3, Changes

Batch 3A, Appeal Changes

Commercial Department, Gregg Boutilier, Senior Appraiser

Batch U1, Utility Digest Changes

Rural Department, Ricky Hitt, Senior Appraiser
Batch 5A, Appeal Changes
Batch 5P, Previous Year Tax Changes

9. Motion by MaryBeth Burnette to approve the 2024 Mobil Home Prebill, seconded by Mark Young and approved by each Board Member.

10. Motion by MaryBeth Burnette to approve the TMA Audit Findings (Mike the Mechanic-Towne Lake, Inc account# 146454, Fastlane Import Auto Repair, Inc account# 143932), seconded by Raymond Gunnin and approved by each Board Member.

11. Chief Appraiser Report:

Steve reviewed the Budget Report.

Steve attended the Executive Leadership meeting at the Bluffs last week.

Steve received an email from ACCG outlining 3 potential legislative bills.

Steve will be attending a GAAO meeting this afternoon.

Trey spoke to Helen at Spatalest regarding removal of the online appeal software and it was decided by the Board to retain the Comper option for Citizens.

Steve congratulated Ben Wheeler on his new role as Lead Commercial Appraiser.

The next BOA meeting will be Thursday, January 25, 2024 at 9:00 AM.

12. Attorney's Report / Executive Session: Darrell gave an update of current court cases, including the Supreme Court's denial of our Belnik case petition.

13. Adjournment: Motion by MaryBeth Burnette to adjourn, seconded by Mark Young and approved by all Members.

Dennis Conway, Chairman

Jenny Thomas, Secretary