

Board of Tax Assessors Meeting

Minutes of the June 13, 2024 Meeting

Members Present: Dennis Conway, MaryBeth Burnette, Raymond Gunnin, Tommy Mann and Mark Young were present for the meeting.

Staff Present: Trey Stephens, Gregg Boutilier, Sandy Forrester, Ricky Hitt, Lee Johnson, Becky Parker, Reagan Obriant, Rhonda Peterson and Jenny Thomas were present for the meeting.

Attorney: Whit Frost of Roach, Caudill & Frost LLP was present for the meeting.

1. **Call to Order:** Dennis Conway called the meeting to order.
2. **Approval of Agenda:** Motion by MaryBeth Burnette to approve the agenda, seconded by Tommy Mann and approved by all Members.
3. **Approval of Minutes:** Motion by MaryBeth Burnette to approve the May 20, 2024 meeting minutes, seconded by Tommy Mann and approved by all Members.
4. **Public Comments:** None
5. **Consent Agenda:** Motion by MaryBeth Burnette to move Batch E-1, Batch E-2, Batch E-1-1, Batch P1, Batch P6, Batch 1A, Batch 1B, Batch 3, Batch 3A, Batch 3B, Batch 3P, Batch MH1, Batch 2MH, Batch MH3, Batch 5A, Batch 5B, Batch 5CA, Batch 5CC and Batch 5CR to the consent agenda and follow staff recommendations, seconded by Tommy Mann and approved by all Members.
 - 5a. Motion by MaryBeth Burnette to move an amended Batch 5 to the consent agenda, seconded by Mark Young and approved by all Members.

Digest Changes:

Front Office, Becky Parker, Receiver of Records

Batch E-1, Dropped Exemptions

Batch E-2, Reinstated Exemptions

Batch E-1-1, Current Year Changes

Personal Property Department, Rhonda Peterson, Project Manager

Batch P1, Standard Agenda

Batch P6, Audit Agenda

Commercial Department, Gregg Boutilier

Batch 1A, Appeal Changes 30-day Notices

Batch 1B, Appeal Denials- Certify to BOE

Residential Department, Lee Johnson, Senior Appraiser

Batch 3, Current Year Changes

Batch 3A, Appeal Changes

Batch 3B, Certify to BOE

Batch 3P, Prior Year Changes

Rural Department, Ricky Hitt, Senior Appraiser

Batch MH1, Pre-Bill Changes

Batch 2MH, Removed in Error

Batch MH3, Certified to BOE
Batch 5, Current Year Changes
Batch 5A, Appeal Changes
Batch 5B, Certify to BOE
Batch 5CA, CUVA Approvals
Batch 5CC, CUVA Continuation
Batch 5CR, CUVA Releases

6. A motion by MaryBeth Burnette to approve the 2024 Personal Property Notice of Assessment List of Forced Assessed Accounts and Late Return Accounts, seconded by Tommy Mann and approved by all Members.

7. Chief Appraiser Report:

Trey reviewed the Budget Report.

We have received 837 appeals and are awaiting Onwell letters of authorization for an additional 208, totaling 1045 with 2 weeks left to file.

One new Appraiser position has been eliminated from our previously approved 2025 budget.

Steve gave a digest update presentation at the June 4th BOC Work Session.

The Media relations department is considering a press release regarding the Homestead exemption changes.

Trey and Ricky attended the 1st school millage rate hearing yesterday.

The next BOA meeting will be Monday, June 27, 2024 at 9:00 AM.

8. Attorney's Report / Executive Session: None

9. Adjournment: Motion by MaryBeth Burnette to adjourn, seconded by Mark Young and approved by all Members.

Dennis Conway, Chairman

Jenny Thomas, Secretary